Attendees at the meeting were:

**Officers** (voting)
- Zuckerman, Doug
- Benedetto, Sergio
- Jajszczyk, Andrzej
- Karol, Mark
- Lee, Byeong Gi

**Members-at-Large** (voting)
- Bauer, Fred
- Chen, Tom
- Frost, Victor
- Gallo, Stefano
- Goldsmith, Andrea
- Hanzo, Lajos

**Directors** (non-voting)
- Bauer, Fred
- Boutaba, Raouf
- Bregni, Stefano
- Cimini, Len
- Fonseca, Nelson
- Gelman, Alex
- Gorshe, Steve
- Goyal, Shri
- Greenstein, Larry
- Hartmann, Merrily
- Jakobson, Gabe
- Saracco, Roberto
- Shapiro, Bob

**IEEE Div. III Director** (voting)
- Siller, Curtis

**Officers** (non-voting)
- De Marca, Roberto
- Freeman, Harvey
- Howell, Jack
- Moyer, Stan

**Invited Guests**
- Alvarez, David
- Desmond, Celia

**Absent**
- Cheung, Nim
- Livne, Adam
- Niu, Zhisheng
- Rosenberg, Catherine

1. **Opening Remarks – Doug Zuckerman** (Attachment 1 – Agenda, President Reports)

   Doug called the Board of Governors meeting to order at 1:00 p.m., welcoming officers, staff, and invited guests to New Orleans.

   Meeting agenda (with modifications) was approved; consent agenda was approved unanimously. Minutes of BoG1 2008 (Beijing) and OpCom2 2008 (NJ) were approved.

   Doug announced that Roberto de Marca, Joseph Lilly, and Moshe Kam are candidates for IEEE President-Elect 2010. He encouraged ComSoc appointments to IEEE, naming Paul Hartmann ComSoc’s representative on the TAB Technical Committee RFID. Shortly after the meeting, Roberto de Marca appointed Paul the chair for this committee; Doug then appointed Tom Kerr as the ComSoc representative.

2. **Officer Reports**

   A. **Division III/IEEE/TAB –Curtis Siller** (Attachment 2)

      Curtis outlined TAB’s recommendations on handling conference “no shows.”

   B. **Conferences - Mark Karol** (Attachment 3)

      Conference Publications
The peer review statement on ComSoc conference papers in 100% financially sponsored events reads: “This full text paper was peer reviewed at the direction of IEEE Communications Society subject matter experts for publication in the CONFERENCE-YEAR OF PUBLICATION proceedings.”

DOCOLOC tool – Authors must acknowledge reading the plagiarism policy when submitting papers. The Conferences Council approved granting non-IEEE organizations access to our Digital Library for plagiarism searches.

Mark moved “that BoG2 approve the following regarding EXPO: ICC/GLOBECOM events should continue searching for ways to include appropriate technical content and exhibits of interest to industrial attendees. Staff and committees (with members serving multiyear terms) should work on these issues in cooperation with each event’s Organizing Committee. When appropriate, the term EXPO can be used in conjunction with either ICC or GLOBECOM events beyond 2009.” (motion 08:26) Approved; 8 in favor, 0 opposed, 1 abstained. In the new (current) BoG structure, future determinations concerning EXPO will be made by GIMS.

Limited Registration for BoG -- additional motion
To expand on a previous motion (08:12) concerning BoG registration, Curtis moved “that members of BoG at ICC/GLOBECOM have access to the technical sessions, receive the CD ROM and bag; the expense incurred shall be charged to the BoG; financial impact will about $1k.” (motion 08:27) All approved.

C. Member Relations –Byeong Gi Lee (Attachment 4)

AP Region successfully hosted a joint RCCC/Sister Society event during APCC; this was ComSoc’s first attempt to “harmonize” (combine) chapter/sister society activities.

LA Region:
To support activities and increase interaction among LA members, Byeong moved “that, as a trial through 2009, the BoG approve installing an LA Region video server with the LA Region web site linked to the ComSoc site, and with LA Region’s logo on the “cover” page, and providing Online DLT lectures and Tutorials Now as available.” (motion 08:28) All approved.

D. Technical Activities –Andrzej Jajszczyk (Attachment 5)

Education Board
Stefano Bregni identified potential activities with beginning tasks, and establishing two working groups headed by Celia Desmond and Mike Devetsikiotis.

To align with our current organizational structure, Andrzej moved “that BoG2 approve changing Bylaw 6.4.4 to replace the old structure wording with the following:
‘This Board is responsible for the oversight of all Society educational activities, including administration of the Society’s programs on continuing education, incorporating tutorials, short courses, lectures, etc. Members include representatives from the Conference Development, Conference Operations, Conference Publications and Membership Programs Development Boards, and at least two Members-at-Large. All are voting members, in addition to the Director. The composition of this Board should be drawn from the academic, industrial, and government communities.’” (motion 08:29) All approved.
ComSoc’s Education Policies & Procedures (5.1) will be updated as follows: “The Education Department shall be administered by an Education Board, made up of a Chair (Director of Education, appointed by VP – Technical Activities in consultation with the Society President and a few Board members. It is expected that whenever possible, target completion dates will be set, and that the responsible individual will prepare periodic ‘update reports’ to the Director and (where appropriate) the VP – Technical Activities. As needed, progress will be reported to the Operations Review Committee or Board of Governors (BoG) when they meet. Such reports will be presented by the Director or the VP-Technical Activities.” (action 08:11 closed)

Standards Board
The first Standard (P1900.1) with ComSoc as primary sponsor — Terms and Definitions in Cognitive Radio — is complete. An appreciation plaque was awarded to James Hoffmeyer during the Awards Luncheon for his “exceptional leadership as Founding Chair of P1900.1 Working Group and for successful completion of the IEEE 1900.1 Standard.”

Roberto de Marca created an ad hoc committee under TAB investigating best practices for standards development on the part of sponsors (the Technical Societies/Councils).

Awards Committee – Steve Weinstein
*Publications Exemplary Service Award* --renamed the Joseph LoCicero Award for Exemplary Service to Publications in honor of Joe was formally approved by the BoG via e-mail ballot in September (motion 08:25). The first LoCicero award in his memory was presented to Andrzej Jajszczyk in New Orleans.

*Virtual Presentation: ComSoc successfully inaugurated its first “virtual award presentation” at an awards luncheon. Maurizio Decina, who was unable to attend personally, received the ComSoc/KICS Exemplary Global Service Award.*

*ComSoc/IT Joint Paper:
Andrzej moved “that ComSoc modify its procedures, description on ComSoc Awards Web Page, and ‘Call for Nominations’ for the IEEE Communications Society/Information Theory Society Joint Paper Award as follows, effective immediately:

(a) Make procedures, description, and ‘Call for Nominations’ consistent with the official IEEE TAB Awards Manual [ewh.ieee.org/soc/nps/TAB_Awards_Manual.pdf, page 31]. In particular, change from our present one-year window to the three-year window specified in the TAB Awards Manual; i.e., consideration of any paper published within the past three calendar years in any ComSoc or IT journal.

(b) Change our present two-tier evaluation process (in which ComSoc and IT Awards Committees separately select leading candidates for the award and submit these choices to a joint ComSoc-IT committee that selects the final winner/s) to a one-tier evaluation process in which a joint ComSoc-IT committee works together from the beginning of the evaluation period.” (motion 08:30) All approved.

*IEEE Baker Prize Paper:
Andrea moved “that ComSoc become a co-sponsoring Society for the IEEE W. R. G. Baker Prize Paper Award to recognize authors of an outstanding paper reporting original work published in any IEEE publication during a three-to-five year window prior to nomination, on fundamentals of electrical engineering, computing, and related arts and
sciences as represented by IEEE. As a co-sponsoring Society, ComSoc will provide a member for the selection committee and will contribute sufficient funds (from its existing endowment in the IEEE Foundation) to endow the award. The estimated cost to endow the award for ten years with five co-sponsoring societies is an advance contribution of $24k per Society.”  (motion 08:31) All approved.

North America Region Student Technical Achievement Award:
Gabe moved “that the BoG approve establishing the IEEE Communications Society North America Student Technical Achievement Award consisting of a plaque and $500 honorarium recognizing ComSoc’s NA student members for their research and educational achievements. A maximum of 2 awards will be granted each year; an NA Region Awards Committee will select recipients from nominations submitted by the Region chapters.”  (motion 08:32) All approved.

Communications History Committee: The committee initiated two projects – sponsoring a “History Column” in IEEE Communications Magazine and successfully arranging the first History Session at a ComSoc conference—with Steve Weinstein (keynote speaker), paper sessions, and a panel discussion on “Who Invented Radio?”

Distinguished Lecturers Selection Committee: Eight distinguished lecturers for 2009-10 have been selected, and three lecturers from 2007-08 were extended through 2010.

E. Publications –Sergio Benedetto (Attachment 6)
Publications Council implemented its own “timeliness” goals (IEEE’s guidelines were rejected by TAB back in June). Increased “timely” benefits are expected from rapid e-posting to IEEE XPlore, and the goal is to average 12 months from actual submission to print or e-posting.  (action 08:03, closed)

The Steering Committee for IEEE Transactions on Networking will publish 400 additional pages (in six regular issues) to reduce backlog in 2009.

Online Content: A new initiative using “community tools” is a moderated debate with Stu Personick and Tony Acampora.

F. Staff & Facilities – Jack Howell (Attachment 7)
S&F approved changing status of 3 temp employees to regular part-time (with benefits) pending IEEE President’s approval. IEEE’s BoD imposed a freeze on all new positions for 2009; therefore, the full time Marketing Product Line Manager slated for 2009 will be delayed pending Institute approval.

All IEEE senior staff is required to develop successions plans before year end. Jack’s plan must be reviewed by Staff & Facilities before submitting.

G. Treasurer’s Report –Stan Moyer (Attachment 8)
Stan presented ComSoc’s financial state with mixed results. The 2008 forecast, excluding the $500k contribution to the IEEE foundation, is on track to show a surplus (about $200k); but due to the poor performance of IEEE’s investments, ComSoc’s reserves will decrease nearly 40% to around $6.5 million.
As for the 2009 budget, Stan briefed the Board on events since BoG2 that improved our budget from the deficit of nearly ($800k) to a current deficit of about ($300k) which falls within IEEE allowable limits. Stan proposed that ComSoc operate at this ($300k deficit) level for 2009.

Just before the BoG meeting, IEEE reported possible weaker revenues, and cash flow for 2009, asking all Societies to prepare readily available mitigation (expense-cutting/deferment) plans, if needed.

At the Finance and BoG2 meetings, the following budget adjustments were made
(expense reductions are shown in parentheses):

- Staff training budget reduction – ($25K)
- Parity (digital library) project contingency budget eliminated – ($50K)
- Staff labor expense/hiring deferment – ($30K)
- RCCC budget – ($30K)
- RFID Council support – $10K
- Baker Prize support – $2K
- 2nd certification funding support – $30K
- Revenue projections from advertising and OFC/MILCOM – downgraded

Stan moved “that BoG2 approve the 2009 budget submitted to the secure site 15 November 2008 with changes shown on the (attached) previous slide, which has a total net of ($296k)” (motion 08:33) All approved.

H. Nominations & Elections – Curtis Siller (Attachment 9)

Election results for terms beginning 1 January 2009: President-Elect is Byeong Gi Lee and Members-at-Large are Joe Evans, Rob Fish, Nelson Fonseca, and Michele Zorzi.

ComSoc successfully concluded a two-year trial of electronic-first balloting. Noting the increase in voter participation and online voting, Curtis recommends the online voting procedure for future elections. (action 08:13, closed)

Curtis presented the candidate slate for the 2009 ballot:

<table>
<thead>
<tr>
<th>VP-Member Relations</th>
<th>VP-Technical Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sergio Benedetto</td>
<td>Alex Gelman</td>
</tr>
<tr>
<td>Vijay Bhargava</td>
<td>Mark Karol</td>
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</tbody>
</table>

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<thead>
<tr>
<th>VP-Conferences</th>
<th>VP-Publications</th>
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</thead>
<tbody>
<tr>
<td>Stan Moyer</td>
<td>Andrzej Jajszczyk</td>
</tr>
<tr>
<td>Khaled Letaief</td>
<td>Len Cimini</td>
</tr>
</tbody>
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<tr>
<th>Members-at-Large</th>
<th>Members-at Large (cont)</th>
</tr>
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<tbody>
<tr>
<td>James Hong – AP</td>
<td>Ricardo Veiga – LA</td>
</tr>
<tr>
<td>Abbas Jamalipour – AP</td>
<td>Raouf Boutaba – Canada</td>
</tr>
<tr>
<td>Iwao Sasase – AP</td>
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<tr>
<td>Mansoor Shafi - AP</td>
<td>Ian Akyildiz – NA</td>
</tr>
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<td></td>
<td>Vincent Chan – NA</td>
</tr>
<tr>
<td>Stefano Bregni – EAME</td>
<td>Steve Gorshe – NA</td>
</tr>
<tr>
<td>Tarik Durrani – EAME</td>
<td>Mehmet Ulema - NA</td>
</tr>
</tbody>
</table>
NEC Process (ad hoc) Committee is seeking ways to improve:

- International representation among the Members-at-Large, to better reflect ComSoc’s global membership
- Representation by younger ComSoc members in Society governance
- Process changes being evaluated:
  - Publish actual vote counts in each election category.
  - Limit endorsed candidates to two per position.
  - Have the BoG select the two candidates from the NEC list
  - List candidates as “endorsed” or “petition”
  - President-Elect candidates debate at ICC.
  - Elect Members-at-Large by Region.

I. Bylaws Committee – Roberto de Marca (Attachment 10)
Roberto proposed expanding the responsibilities of the Bylaws Committee to include insuring consistency in and timely updating of all governing documents, determining appropriate data to include in P&Ps, and setting timetables for updates. Further discussion will take place at OpCom1. (action 08:16, continued)

Regarding governance motions: Roberto moved “the BoG approve that, unless otherwise stated in IEEE governing documents (see IEEE Bylaw 1-300) the vote of a majority of votes cast of members present and entitled to vote at the time of the vote (provided a quorum is present) shall be the act of the IEEE Communications Society Board of Governors; financial impact--none.” (motion 08:34) All approved; 13 in favor, 0 opposed. Roberto explained that this motion means that, if a voting member is present and votes “abstain,” it is equivalent to voting “no.” To avoid this, a “present” member would have to not be present (e.g., leave the room).

J. CIO – Harvey Freeman, David Alvarez (Attachment 11)
ComSoc’s new “community site” featuring virtual communities is ready for BoG review; David Alvarez will provide a tutorial giving a complete tour of the site.

Xert is used for sending e-News. MS Access scripts will be developed in 2009 to update membership/customer data with the conference information in IEEE Registration.

K. Travel Policy Khaled Letaief (Attachment 12)
The current IEEE policy is:

“For Volunteer and staff travel reimbursed by IEEE, the lowest logical airfare should be used where possible in the form of non-refundable and advance purchase airfares. ‘Lowest logical airfare’ is defined as the lowest fare among flights that arrive or depart within a specific time window around their requested arrival or departure times.

Business class fares are permissible, if budgeted by the Organizational Unit in the current fiscal year of travel, and if the flying time is over eight consecutive hours for a single segment or over eight hours flying time where a layover is required. In all cases, individuals are encouraged to purchase upgradeable coach class fares and use miles to upgrade to business class. Permission to travel business class for medical reasons may be granted by the IEEE President (Policy 11.6.B).”
Due to the financial impact on our budget in the current economic downturn, Khaled does not recommend changes going forward, but moved “for all volunteer and staff travel, that the ‘lowest logical economy air fare’ be used wherever possible replacing the respective portions of the ComSoc travel policy.” After heated discussion, Roberto de Marca moved “that the motion on changing the travel policy be tabled.” (motion 08:35) The motion go table was approved; 11 in favor; 4 opposed. (action 08:12, closed)

L. Operations Review Committee – Des Taylor (Attachment 13)

Des presented ORC recommendations on education and misconduct issues:

**Education Board:**
- All education efforts (including marketing) should remain under the Director of Education
- Board should work with M&C to develop a series of high-quality education producers and services within conferences
- Board should develop industry-level applications and define educational efforts directly relevant to industry needs
- Board should develop activities involving students that enhances their educational experiences.

**Publications Misconduct:**
Misconduct most commonly involves publications and is on the increase. Steps were recommended to sensitize authors to policies that govern publication and misconduct:
- Short, clear statement of the policy on plagiarism and multiple submissions placed prominently at submission web sites
- Subcommittee to handle all cases (with ORC Chair and Executive Director as members)
- Editorials published by EICs highlighting policy on plagiarism, self-plagiarism, and multiple submissions.
- Require EICs and TPCs to read latest procedures document
- Build in staff administrative support (half-day per week)

M. IEEE Technology Management Council – Celia Desmond (Attachment 14)

IEEE Communications Society is one of 14 members of the IEEE Technology Management Council. Its mission is to be “the preferred resource for technology professionals pursuing excellence in the management of innovation, business, and entrepreneurship; also providing data on management-related topics for engineers such as, innovation, turning technology into a business, project management, etc.

Each Society on the Council funds a representative to attend meetings. Celia is ComSoc’s representative. (Note: whereas Societies have “individuals” for members; Councils have “Societies” as members.)

N. IEEE Systems Council – Bill Semancik (Attachment 15)

As ComSoc’s representative to Systems Council (attending 4 meetings per year), Bill overviewed its varied activities which includes sponsoring an IEEE International Systems Conference and publishing the IEEE Systems Journal.
“Systems” is any set of equipment used to perform a particular function (which ultimately is integrated into larger “systems”). Roberto de Marca questioned the Council’s progress as its scope (encompassing all systems) is very broad and there is no clearly defined business model. Bill will bring these concerns back to the Council.

O. Communications Certification – Celia Desmond (Attachment 16)
The ComSoc WCET certification program has feedback from industry and electrical engineering practitioners to add certification programs in different areas of specialization and different proficiency levels.

Jack moved on behalf of Celia “that ComSoc approve $30k to fund a market survey in the first half of 2009 to identify the distinct areas for possible new certification programs. (motion 08:36) Approved; 8 in favor, 2 opposed, 1 abstaining. Funds will be for the survey to determine market interest ($25k) and for administration ($5k).”

New certification efforts based on the results of the early 2009 survey will commence only after successful completion of the Spring 2009 WCET examination window (April 2009) and positive results from the 2009 Study. A proposal for additional certifications, based on the results of the 2009 Survey and the Spring 2009 WCET examination will be presented to the BoG in June 2009. (action 08:17 new)

P. Marketing & Industry Relations/Sales – Bob Shapiro, John Pape (Attachment 17)
- Membership numbers look good (slightly increasing) 44,900+; renewal better than anticipated in 2008
- WCET Certification Program operational; 2009 exam dates set; 2009 Candidate Handbook available
- All ComSoc members received digital delivery of IEEE Communications Magazine through 2008
- 15% are opting to receive digital delivery only of IEEE Communications Magazine – formal digital delivery begins 2009
- Paul Green’s Communicrostics puzzle collection book is available
- Extensive trade show exhibit schedule planned for 2009
- ComSoc did not receive IEEE funding to promote the IEEE 125th Anniversary at GLOBECOM 09 but will do what it can within the current budget.

Q. Public Information – Celia Desmond

Regarding issues of sharing information to the public, the Institute (and ComSoc) publish facts, not opinions. IEEE’s vision is to increase public awareness of its value to mankind in its engineers. Bob Shapiro and Bob Walp will work with Celia on programs and integrate them with the IEEE 125th Anniversary.

3. Closing Remarks – Doug Zuckerman

Doug thanked BoG members and guests for their participation and contributions. He praised Celia’s work on the Certification Program, noting that Joe LoCicero, a key member of her team, was specially recognized by “receiving” the first certification award (which will be mailed to his wife, Sande).

Doug then thanked the outgoing Members-at-Large who were ending their three-year terms of service in 2008 — Tom Chen, Andrea Goldsmith, Khaled Letaief, and Peter McLane.
Doug thanked Carole Swaim and Jasck Howell for their excellent efforts in supporting the meeting (as always).

The meeting adjourned at 11:40 a.m.

4. **Future Meetings – Doug Zuckerman**

- **2009-OpCom1** - Myrtle Beach, NC – April 16-17
- **2009-BoG1** - Dresden, Germany – June 16 (p.m.) – June 17 (a.m.)
- **2009-OpCom2** - Krakow, Poland – September 14-15
- **2009-BoG2** - Honolulu, HI – December 2 (p.m.) – December 3 (a.m.)

**Note:** 2-day format for BoG/OpCom meetings–p.m. on second technical session day, and a.m. on third technical session day

Respectfully submitted,

Carole Swaim

**ATTACHMENTS**

- Attachment 1 Agenda, President Reports
- Attachment 2 Division III/IEEE/TAB
- Attachment 3 Conferences Council
- Attachment 4 Member Relations Council
- Attachment 5 Technical Activities Council
- Attachment 6 Publications Council
- Attachment 7 Staff & Facilities Committee
- Attachment 8 Finance
- Attachment 9 Nominations & Elections Committee
- Attachment 10 Bylaws Committee
- Attachment 11 CIO
- Attachment 12 Travel Policy
- Attachment 13 Operations Review Committee
- Attachment 14 IEEE Technology Management Council
- Attachment 15 IEEE Systems Council
- Attachment 16 Communications Certification
- Attachment 17 Marketing
CONSENT AGENDA

Publications Budget
08:20 “that OpCom approve increasing the 2009 publications budget for IEEE Transactions on Communications to reduce the journal backlog—adding up to $20k to increase the page budget from 2300 to 3300 in 2009.”.

Latin America Awards
08:21 “that OpCom approve the creation of two Latin America regional awards, each award consisting of a plaque and honorarium of about $1000: Latin America Young Professional Award and Latin America Distinguished Service Award.”

Standards Board
08:22 “that OpCom approve the recommendation of ComSoc Standards Board authorizing that the Chair of the ComSoc Standards Board be enabled to enforce a signed ballot process for confirmation voting for P1901 Working Group.”

Finance Standing Committee
08:23 “that OpCom approve making the Finance Committee a standing committee of the Communications Society Board of Governors.”

N&E Process Ad Hoc Committee
08:24 “that OpCom approve the N&E Process Ad Hoc Committee be diverse consisting of 7 members: Curtis, Nim, Larry and four others appointed by Doug from a list provided by N&E Chair.” (motion 08:24)

LoCicero Publications Award - APPROVED VIA E-MAIL VOTE
08:25 “that the IEEE Communications Society Exemplary Publications Service Award be renamed the IEEE Communications Society Joseph LoCicero Award for Exemplary Service to Publications.”

MOTIONS PASSED THIS MEETING

EXPO
08:26 “that BoG2 approve the following regarding EXPO: ICC/GLOBECOM events should continue searching for ways to include appropriate technical content and exhibits of interest to industrial attendees. Staff and committees (with members serving multiyear terms) should work on these issues in cooperation with each event’s Organizing Committee. When appropriate, the term EXPO can be used in conjunction with either ICC or GLOBECOM events beyond 2009.”

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Bylaws – Education Board
that BoG approve changing Bylaw 6.4.4 to replace the old structure wording with the following: ‘This Board is responsible for the oversight of all Society educational activities, including administration of the Society’s programs on continuing education, incorporating tutorials, short courses, lectures, etc. Members include representatives from the Conference Development, Conference Operations, Conference Publications and Membership Programs Development Boards, and at least two Members-at-Large. All are voting members, in addition to the Director. The composition of this Board should be drawn from the academic, industrial, and government communities.’”

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Finance – 2009 Budget
that BoG approve the 2009 budget submitted to the secure site 15 November 2008 with changes shown on the (attached) previous slide, which has a total net of ($296k)”

Governance Motions:
the BoG approve that, unless otherwise stated in IEEE governing documents (see IEEE Bylaw 1-300) the vote of a majority of votes cast of members present and entitled to vote
at the time of the vote (provided a quorum is present) shall be the act of the IEEE Communications Society Board of Governors; financial impact--none.”

Travel Policy

08:35 “that the motion on changing the travel policy be tabled.”

Certification

08:36 “that ComSoc approve $30k to fund a market survey in the first half of 2009 to identify the distinct areas for possible new certification programs.”

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ACTION ITEMS

08:16 new: Roberto de Marca will bring proposal to expand responsibilities of the Bylaws Committee to OpCom1, 2009.

08:17 new: Jack (for Celia) will bring proposal for additional certifications, based on the results of the 2009 Survey and the Spring 2009 WCET exam to the BoG2 in June 2009.

08:15 continuing: Finance Committee will assess whether offering $5 dues to members beginning in 2010 is viable.

08:09 continuing: Regarding DOCOLOC, Fred will investigate Google Scholar Index, IEEE, and potential reciprocal agreements with ACM and other societies to strengthen DOCOLOC searches. Fred will bring his recommendation to the Board.

07:06 continuing: Andrzej and Catherine Rosenberg will bring a proposal to the Board ensuring gender and geographic balance/diversity within standing committees.

06:20 continuing: Andrzej will bring revised Award procedures to BoG2.

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08:11 closed: Stefano will establish policies/strategic directions for ComSoc education products/services and report status to BoG2. P&Ps were updated at BoG2.

08:12 closed: Khaled will bring a proposal regarding business travel upgrades to BoG2. The proposal on changing the travel policy was tabled.

08:13 closed: Curtis recommended continuing online voting in future elections.

08:14 closed: Doug will choose a chair for the N&E Process Ad Hoc Committee; the chair will air to bring committee recommendations to BoG2. “Recommendations on Education Board and publications misconduct were brought to BoG2

08:03 closed: Larry and Jack will report progress/status at BoG2 on the timeliness of the publications process and bring a plan and projections to decrease the backlog. Publications Council implemented its own “timeliness” goals.

07:04 closed: Stan/Pierre Perra will coordinate the Strategic Financial Analysis ad hoc Committee with Strategic Planning; Pierre will provide information on scope, initial study items and status by BoG2. Proposal is to become a Standing Committee.