IEEE COMMUNICATIONS SOCIETY BOARD OF GOVERNORS
Wednesday, June 26, 1996
Dallas, Texas
MINUTES

Attendees at the meeting were:

**Officers**
Weinstein, Steve
Decina, Maurizio
Cheung, Nim
Lee, Lin-shan
de Marca, Roberto
Anderson, Ross

**Division III Director**
Desmond, Celia

**Directors**
Plevyak, Tom
Zuckerman, Doug
Miki Tetsuya
Daigle, John

**Recording Secretary**
Swaim, Carole

**Invited Guests**
Bose, Ron
Pelaez, Alex

**Members-at-Large**
Aoyama, Tomonori
Freeman, Harvey
Karol, Mark
Kurose, Jim
Leeper, Dave
LoCicero, Joe
Plevyak, Tom
Snelling, Dick
Tosco, Federico
Zitterbart, Martina
Zuckerman, Doug

**Absent**
El-Zarki, Magda

1. Opening Remarks – Steve Weinstein - (Attachment 1)

Steve called the meeting to order at 8:30 a.m. and welcomed Board members and visitors.

• Approval of Minutes
  > The minutes of the Board of Governors meeting held November 16, 1995, and the
    OpCom meeting held April 2, 1996, were approved by unanimous consent.

• Executive Director
  > Steve welcomed our Executive Director, Allan, who is currently on medical leave
    recuperating from a serious accident. Steve moved “that it gives the Board of Governors
    special pleasure to welcome our Executive Director, Allan Ledbetter, to today’s meeting.
    We congratulate him on his rapid recovery and offer our affectionate best wishes for his
    further recovery and return to full-time work.” (motion 96:3) All approved.
  > Steve moved “that the Board express its sincere gratitude to the entire staff of our Society
    for their exceptional dedication and extra effort in carrying out its vital activities without
    interruption in the difficult days following our Executive Director’s accident in March of
    this year. We are proud to be partners with the staff in the work of our Society.”
    (motion 96:4) All approved.

• Acting Executive Director
  > Steve introduced Charles F. Stewart, Director, Member Relations at IEEE, who will be
    filling in for Allan during his convalescence. (AI 96:10, closed)


• A tentative financial report was given and a full report will be presented at OpCom in
  September.

• The travel reimbursement policy has been revised; it will be reviewed at OpCom before
  implementation into the Policies & Procedures Manual.
• Staff will follow capital budgeting procedures presented at OpCom, April 2. Procedures will be included in the Policies & Procedures manual. (AI 96:12, closed; 95:10, closed)

3. Operating Plans and Old Business

A. President -- Steve (Attachments 3a, 3b, 3c)

Progress was made on many of our strategic goals with officers and staff working together in a high degree of unity.

• Following the ComSoc/Computer Society June meeting, a joint ‘Statement of Concern’ was signed by both presidents and sent to TAB expressing concern over IEEE’s lack of response on maximizing member choice and allowing IEEE entities to assess restructuring plans. (AI 96:7, closed)

• Agreement has been tentatively reached with the Interop Engineers Conference for ComSoc to sponsor a major conference track in 1997.

• Sister Societies and publications agreements (AI 95:15, continuing; 95:16, continuing)
  > Publications side agreements are in place for our sister societies in Brazil, Beijing and Taipei.
  > A sister-society agreement with SEE in France is being negotiated; agreements with VDE and IEE are uncertain.
  > Steve will pursue a sister-society agreement with Popov (Russia) in the Fall.

B. Technical Affairs -- Nim (Attachments 4a, 4b, 4c, 4d)

• Matt Goodman heads a task force to determine how each technical committee can become an ‘information gateway’ for ComSoc members, establishing a model for technical committees to follow. Nim will report their recommendations to the Board in November. (AI 96:9, continuing)

• Tetsuya, Lin-shan and Nim are reviewing the possibility of electronic conferences to serve members who are unable to attend conferences on site.

• Internet Miniconference in London is a strategic initiative to draw Internet people; special rates have been set to promote this first-time event. (AI 96:5, closed; 96:23, closed)

  > As ComSoc moves towards ‘clusters’ of miniconferences, Meetings & Conferences will determine appropriate pricing and packaging strategies.

• Nim moved “that the two existing Technical committees--Optical Communications and Transmission and Access Systems--be merged into a single Technical committee entitled ‘Transmission, Access, and Optical Systems Committee’ be approved; the attached charter and scope of activities will be revised to include additional optical interest areas.” (motion 96:5) All approved. Nim will bring the revised charter to OpCom in September. (AI 96:24, new)

• Nim submitted a petition (signed by 31 members) and proposed charter for a technical committee on Military Communications.

  > Nim moved “that the Board approve the creation of a new technical committee on Military Communications with the provisos that the name be changed to ‘Tactical Communications’ and the charter be revised in thirty days to reflect the committee’s intent to promote peaceful uses for tactical communications (e.g. natural disasters)”. (motion 96:6) Twelve approved; three opposed.
> Nim will circulate the proposed revisions to the Technical Affairs Council (TAC) within thirty days. and bring the revised charter to OpCom in September for final approval. (AI 96:25, new)

- Steve expressed appreciation over the close cooperation between TAC and Meetings & Conferences.

C. International Affairs -- Lin-shan (Attachments 5a, 5b, 5c, 5d)

- Proposal for International Representation on the Board of Governors

Lin-shan moved “that the nomination and election of members-at-large follow the general guidelines below to improve international representation of the worldwide membership on the Board:

a) The number of candidates nominated from each “far-apart” region should be roughly proportional to the membership in that region;

b) The number of candidates each member can vote for should be significantly less than the number of seats available;

c) The candidate proportions will be adjusted every two years;

and the membership/candidate distribution for the 1997 elections will be as follows with each member voting for a total of two (2) candidates:

| Regions 1-6 (US, membership 58%) | 6 candidates |
| Region 7 (Canada, Membership 6%) | 1 candidate |
| Region 8 (EAME, membership 16%) | 2 candidates |
| Region 9 (LA, membership 4%) | 1 candidate |
| Region 10 (AP, membership 16%) | 2 candidates |

(motion 96:7) All approved. This will become part of the Policies and Procedures manual.

- International Student Membership Award

Lin-shan moved “that the Board establish an International Student Membership Award to attract young, outstanding students worldwide and to develop their interests in communications and ComSoc; a budget will be determined by the Board annually.” (motion 96:8) All approved.

- Chapters in each country will submit guidelines and criteria to select student recipients. The number of recipients will depend upon membership in that country and recipient students can become student members without paying the fee for one year. This will become part of the Policies and Procedures manual.

- Travel Grants within Region Proposal (AI 96:4, closed)

Lin-shan moved “that the Board allow for special/exceptional cases to the existing rules and approve student travel grants for students wishing to attend conferences within their regions (includes all regions). A yearly increase of 25% in the student grant budget is required; certain restrictions will apply; i.e. a smaller grant--$500 as compared to $800.” (motion 96:9) All approved. This will become part of our Policies and Procedures manual.

D. Membership Affairs -- Roberto (Attachments 6a, 6b)
Roberto’s goal: ‘membership development through better member services’.

- **Membership Survey**
  > 500 member surveys have been returned; participants are eligible to win prize money. (Additional survey questions are included in “Voice of the Global Village”.)

- **Distinguished Lecture Tours (AI 96:16, closed)**
  > A distinguished lecture tour will take place in Toronto, Ottawa and North Jersey in the Fall.
  > Additional speakers from Europe and Asia/Pacific are needed for this program.

- **Free Half-year Membership Program**
  > This offer to randomly-selected nonmember registrants of ICC’96 was unsuccessful, due to ComSoc’s lack of control over Supercomm registration.
  > Chapter chairs will select the best student in each chapter to receive a free student membership award. (Refer to “International Student Membership Award” in 3C.) *(AI 96:3, closed)*

- **ComSoc plans to enhance its visibility to students by advertising and submitting articles on communications technology in *IEEE Potentials*.**

- **A membership recognition program will be initiated this year with letters, certificates and token gifts sent to 10+year members.**

- **Participation in IEEE’s direct mail campaign may be dropped due to poor returns.**

**E. Electronic Processes Study Group -- Ron Bose (Attachment 7a, 7b)**

- **Our first experience at offering conference attendees ICC’96 Proceedings on CD-ROM was successful and will be repeated at Globecom in November. Approximately 40% of the proceeding sold were CD-ROM, 60% were paper.**

- **COMMUNICATIONS Magazine Interactive**
  > The launch of COMMUNICATIONS Magazine Interactive is one of ComSoc’s most critical new initiatives. Steve moved “that the Board approve the following funding for ComMag Interactive: for the remainder of 1996 $10K for hardware purchases, $7K for a T1, $56K for contracted consulting fees, and $5K for software (approved at OpCom, April 2); an additional $40K is requested for ongoing expenses in 1997.” *(motion 96:10) All approved.*
  > Competitive bids will be sought for the consulting contract. Steve commended Ron and the planning team’s work in developing this sound proposal for electronic publishing.

- **Alex presented an overview of the staff’s electronic media initiatives (what’s been done and what’s to come) for the Society web site. The staff is incorporating multimedia aspects within our site, adding animation, sound, pictures and eventually video. Alex gave a demonstration (content and appearance) of our flagship project, COMMUNICATIONS Magazine Interactive.**

**F. Publications -- Tom (Attachments 8a, 8b)**

- **Tom will bring a proposal to the Board in November for an Electronic Commerce Journal. (AI 96:26, new)**

- **A proposal offering members an annual CD-ROM of all publications will be brought to the Board in November. (AI 96:25, new)**

- **IEEE Communications Letters** was approved by TAB (IEEE Technical Activities Board); launch date is January, 1997.
• A proposed new Enterprise Networking and Computing magazine is under review.
• ComSoc will be technical co-sponsor of the Computer Society’s new IEEE Internet Computing Magazine.
• Publications side agreements have been signed with AEI (Italy) and IEICE Communications Society (Japan). (AI 95:16, continuing)
• JSAC
  > The number of special topics and high-quality papers for JSAC has been increasing.
  > Tom moved “that the Board approve an increase of 150 pages in 1997 for the Journal on Selected Areas in Communications (JSAC) from 1700 pages in 1996 to 1850 pages in 1997; this motion also approves a proportional increase in member and non-member subscription rates to $27 and $320, respectively.” (motion 96:11) Approved; Roberto opposed. (Increases are already approved by TAB.)
• IEEE PERSONAL COMMUNICATIONS
  > IEEE Personal Communications is a highly successful ComSoc tutorial magazine. The number of direct submissions of high-quality papers is increasing and the magazine is targeted by prominent authors as the first choice for publication of their papers.
  > Tom moved “that the Board approve an increase of 60 pages in 1997 for IEEE Personal Communications; from 360 pages in 1996 to 420 pages in 1997; this motion also approves a proportional increase in member and non-member subscription rates to $25 and $150, respectively.” (motion 96:12) Approved; Roberto opposed. (Increases are already approved by TAB.)
• TRANSACTIONS ON NETWORKING
  > The tri-society members of the ToN Steering Committee have proposed 1997 page and rate increases for the Transactions on Networking.
  > Tom moved “that our Board of Governors approve an increase of 100 pages in 1997 for the Transactions on Networking; from 1000 pages in 1996 to 1100 pages in 1997; this motion also approves increases in member and non-member subscription rates to $34 and $275, respectively.” (motion 96:13) Approved; Roberto opposed. (Ross will confirm that these increases are already approved by TAB.)
• JSAC and JLT Collaborative Issues
  > In close collaboration with the Journal of Lightwave Technology (JLT) over the past several years, ComSoc has established two collaborative issues of JSAC and JLT in the topical area “Optical Communications and Networking”. The June 1996 issues are the first of these: JLT will print 7400 additional copies for distribution to JSAC subscribers; JSAC will print 3550 additional copies for distribution to JLT subscribers.
  > Tom moved “that the Board approve $23.4K to distribute the June 1996 ‘Optical Networks’ issue of JLT to JSAC subscribers.” (motion 96:14) Approved; Martina opposed.
• A request for $10K additional funding for consulting services to enhance Communications Surveys and the ComSoc Home Page was withdrawn due to insufficient details.

G. Meetings and Conferences — Doug (Attachments 9a, 9b)
• Zeke Bar-Ness addressed the Board with a petition from 17 volunteers expressing concern over the difficulties in maintaining ICC’s identity when ICC is collocated with Supercomm; he asked the Board for viable solutions.
• Steve moved “that the Board of Governors approve the following policy for collocated events: ComSoc’s 300-level technical sessions will be held at the conference hotel.” The motion was amended to include “ComSoc committee and board meetings”. (motion 96:15) All approved.

• On behalf of the Globecom 96 Committee, Doug moved “that since committee meeting activities are an important part of the overall conference experience for attendees (benefitting overall Society objectives), and since the costs of committee meetings for Globecom’96 will be about 11,000 British Pounds, the Board approve that the costs of the Globecom’96 committee rooms be paid for by the various committees and not by Globecom’96”. Not approved; 5 approved, 14 opposed.

• Joe moved “that the Board of Governors request GICB to provide an executive summary on ICC and Globecom for each BoG meeting.” (motion 96:16) Approved; 2 opposed.

H. Education -- John (No Attachment)

• Steve provided John with a draft proposal (topics and budget) for electronic tutorials; he asked John to submit a detailed plan by OpCom, outlining how this will be accomplished, identifying speakers, and including cost estimations. (AI 96:18, continuing)

• Our Education Department home page is on the web and incorporates the Distinguished Lecturer Program. (AI 96:15, continuing)

I. Chapters -- Tetsuya (Attachments 10a, 10b)

• The 1996 Chapter of the Year winners are Toronto and North Jersey.

• Within three years members of the Board of Governors will meet with officers from every ComSoc chapter. Tetsuya moved “that the Board approve $5K for supplementary expenses associated with the Visiting Chapters Program in 1996.” (motion 96:17) All approved. (AI 96:20, closed)

• Charles will put together a ComSoc informational presentation package for Board members to use during their visits to chapters; this will be coordinated with Steve. (AI 96:8, continuing)

J. Division III - Celia (Attachment 11)

• Steve deferred to OpCom the issue of ComSoc mutually sharing technical information with ETSI (European Telecommunications Standards Institute).

• Celia proposed that ComSoc initiate a program with funding to start up 10 chapters @ 15 members per chapter over the next two years. Steve deferred the issue of subsidizing memberships to the next OpCom.

• The Communications Society will be reviewed by TAB (Society/Standing Committee Review Committee) in July, 1999.

K. Staff -- Charlie (Attachment 12)

• Infringement of Trademarks (AI 95:13, closed)

> The 1996 IEEE corporate insurance package includes liability coverage for infringement of trademarks, copyrights, etc. as long as there is no known criminal intent.

• Globecom’98 Liability Insurance Issues
> The IEEE corporate insurance policy offers liability insurance coverage on volunteers (member and non-member) of offshore IEEE-sponsored and co-sponsored conferences. Globecom’98 expressed concern that this coverage may not be valid in Australia.

> Tax liability on surpluses generated at conferences held outside of the US is being discussed at the June IEEE Board of Directors meeting. The present IEEE posture is to take no formal action, but rather operate on a “business as usual” mode and suggest that the conference consider establishing a reserve account for up to 3 years, setting aside 1/3 of the surplus in case there is a tax matter.

> Charles will send Dr. Reisenfeld a letter outlining IEEE’s tax and personal liability positions for offshore conferences. This will be done after the IEEE BoD position is clarified on tax liability at the June '96 meeting. (AI 95:22, continuing)

• ComSoc New York Office
  > Work will begin July 1 on the additional 938 square feet of adjoining office space and be completed in approximately 10 business days.
  > ComSoc’s office lease expires 30 September 1997; building management has been approached about a new 5-year lease and possible expanded space.
  > Charles presented an overview of steps to be taken and costs involved. He recommended beginning the decision process on staffing plans and space requirements as soon as possible so budgets can be established for 1997. This will be addressed by the BoG in November.

> Ross and Charles will present an updated 1996 capital budget and projection for the 1997 capital budget at OpCom in September. Expenses relating to the new 1997 office lease (including certain one-time expenses) should be factored in to the 1997 budget. (AI 96:28, new)

• University Libraries Subscription Discount Package (AI 95:12, closed)
  > The package offering university libraries a 20% discount on all ComSoc publications was approved by TAB and has been incorporated in the 1997 pricing. It will now be marketed and promoted through ComSoc web pages and other sources.

L. ComSoc Database - Celia/Alex (AI 95:7 & 96:21, closed) (Attachment 13)
  Steve deferred the Database report to OpCom in September.

M. Strategic Planning Committee update - Maurizio
  • The committee’s purpose is to look forward and gain an understanding of what the Society’s mission may be in 5 to 10 years.
  • They will focus on four areas: membership (especially students and chapters), online services and products (including knowledge products), meetings and conferences (Mbone and virtual meetings), and management and budget (staff evolution and budget projections).
  • Steve appointed Roberto to take over as Chair. Maurizio will remain on the committee and continue to be heavily involved.

4. Future Meetings
  • OpCom, Mbone Session September 6, 1996
  • Board of Governors, November 21, 1996, London, UK

The Board adjourned at 4:30.
ATTACHMENTS

Attachment 1  Agenda
Attachment 2a  Financial Report
Attachment 2b  Travel Reimbursement Policy - Revision
Attachment 3a  President’s Report
Attachment 3b  Major 1996 Strategic Goals
Attachment 3c  “Statement of Concern” from ComSoc and Computer Society
Attachment 4a  Technical Affairs Report
Attachment 4b  Technical Affairs Overview
Attachment 4c  Transmission, Access, and Optical Systems TC Charter
Attachment 4d  Tactical Communications Technical Committee proposed Charter
Attachment 5a  International Affairs Report
Attachment 5b  Election and International Representation
Attachment 5c  International Student Membership Award
Attachment 5d  Student Grants to Attend Conferences within their Regions
Attachment 6a  Membership Affairs Report
Attachment 6b  Membership Affairs Overview
Attachment 7a  Electronic Processes Study Group Report
Attachment 7b  EPSG Overview
Attachment 8a  Publications Report
Attachment 8b  Publications Overview
Attachment 9a  Meetings & Conferences Report
Attachment 9b  Globeecom’96 Committee Meeting Room Request
Attachment 10a  Chapters Report
Attachment 10b  Visiting Chapters Program
Attachment 11  Division III Report
Attachment 12  Staff Report
Attachment 13  Database Report

Sincerely,

Charles F. Stewart
Secretary

MOTIONS PASSED

96:3  “that it gives the Board of Governors special pleasure to welcome our Executive Director, Allan Ledbetter, to today’s meeting. We congratulate him on his rapid recovery and offer our affectionate best wishes for his further recovery and return to full-time work.”

96:4  “that the Board express its sincere gratitude to the entire staff of our Society for their exceptional dedication and extra effort in carrying out its vital activities without interruption in the difficult days following our Executive Director’s accident in March of this year. We are proud to be partners with the staff in the work of our Society.”

96:5  “that the two existing Technical committees--Optical Communications and Transmission and Access Systems--being merged into a single Technical committee entitled ‘Transmission, Access, and Optical Systems Committee’ be approved; the attached charter and scope of activities will be revised to include additional optical interest areas.”
“that the Board approve the creation of a new technical committee on Military Communications with the proviso that the name be changed to ‘Tactical Communications’ and the charter be revised in thirty days to reflect the committee’s intent to promote peaceful uses for tactical communications (e.g. natural disasters).”

“that the nomination and election of members-at-large follow the general guidelines below to improve international representation of the worldwide membership on the Board:
a) The number of candidates nominated from each “far-apart” region should be roughly proportional to the membership in that region;
b) The number of candidates each member can vote for should be significantly less than the number of seats available;
c) The candidate proportions will be adjusted every two years;
   and the membership/candidate distribution for the 1997 elections will be as follows:
   with each member voting for a total of two (2) candidates:
   Regions 1-6 (US, membership 58%)  6 candidates
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“that the Board establish an International Student Membership Award to attract young, outstanding students worldwide and to develop their interests in communications and ComSoc; the budget will be determined by the Board annually.”

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“that the Board approve $23.4K to distribute the June 1996 ‘Optical Networks’ issue of JLT to JSAC subscribers.”

“that the Board of Governors approve the following policy for collocated events:
ComSoc’s 300-level technical sessions and ComSoc committee and board meetings will be held at the conference hotel.”
“that the Board of Governors request GICB to provide an executive summary on ICC and Globecom for each BoG meeting.”

“that the Board approve $5K for supplementary expenses associated with the Visiting Chapter Program in 1996.”

**ACTION ITEMS**

95:10 closed: Ross will present final capital budgeting procedures to the Board in June. OpCom members will e-mail their input to Ross before ICC.

95:12 closed: Allan will coordinate securing TAB approval for the three subscription packages for university libraries, so the packages can be implemented in 1997.

95:13 closed: Maurizio will write Schwartz stating the BoG’s assumption that the IEEE will cover liability with regard to infringement of trademarks, since IEEE’s insurance does not include such protection.

95:14 continuing: Officers and directors should prepare policies and procedures for each of their councils/departments and submit them to Allan.

95:15 continuing: Roberto or Celia will pursue completion of sister societies “main agreements” with SEE, VDE and IEE.

95:16 continuing: Tom will complete the letters on publications with all new sister societies.

95:20 continuing: Nim will report to the Board in June on the Technical Affairs Council (TAC) task force which is preparing a policy statement with voluntary guidelines.

95:22 closed: Allan will prepare a statement for Jack to present at the IEEE audit committee on coverage for inadvertent violation of off shore tax laws.

95:7 continuing: Celia, Steve, and Allan will present a status report on the database at the Dallas BoG meeting.

96:3 closed: Roberto will prepare a plan offering free student memberships as awards for OpCom.

96:4 continuing: Lin-shan will prepare a plan to present at OpCom to award travel grants for people traveling long distances to attend a conference within their region.

96:5 closed: Nim will make arrangements in coordination with Doug and John and Ross to organize an Internet miniconference for Globecom’96.

96:6 closed: Tom will pursue joint sponsorship of Network Magazine with Computer Society and ACM. (Computer Society and Internet Society agreed to be joint sponsors.)

96:7 closed: Steve, Allan, Doug, and Tom should participate in a summit meeting between selected leaders of the Computer Society and ComSoc on June 8 to enhance partnership and explore areas of cooperation.

96:8 continuing: Charles will put together a ComSoc informational presentation package for Board members to use during visits to chapters. original: Miki will prepare a plan to present at OpCom that will make it possible for Board members to visit every Chapter within three years.

96:9 continuing: Nim should prepare a proposal for OpCom providing easy access to selected information.

96:10 closed: A search committee consisting of Steve, Tom, Ross, and Jim will select an acting Executive Director for a three-month interim period.
**96:11 continuing: Ross** will bring projections to the Board in June pinpointing conference revenue; he will convert conference accounts to cash flow and begin tracking the success rates of individual conferences.

**96:12 closed: Ross** will bring a capital budget to the BoG at ICC.

**96:13 continuing: Tom and Doug** will work with Ross to determine projected year-end figures for Publications and Meetings & Conferences based upon the first two months.

**96:14 continuing: Steve and Ross** will do an joint editorial in August on the financial “state of the Society” and vision.

**96:15 closed: John** will create a web page describing how the Distinguished Lecture Program functions.

**96:16 closed: Roberto** will report to the Board in June on organizing lecture tours.

**96:17 continuing: Nim** will ask our technical committees to contribute suggestions for the distinguished speaker list.

**96:18 continuing: John** will submit a detailed plan for electronic tutorials by OpCom, outlining how this will be accomplished, identifying speakers, and including cost estimations. **original:** Steve will work with the staff (John participating) and prepare a business proposal to bring to the Board in June for two high-quality video tutorials and two online tutorials.

**96:19 continuing: Steve** will write an editorial with Tetsuya and a student chapter member to stimulate member interest in local chapters and to point up the Board’s interest in promoting and encouraging chapters.

**96:20 closed: Tetsuya** will write a letter to Board members (with a list of all chapters) explaining the decision that BoG members visit all ComSoc chapters in the next three years and inquiring which local chapters are possible to visit. Tetsuya will notify chapters chairs of the decision by ICC.

**96:21 closed: Alex** will design a document of user requirements and a document detailing the data transfer from IEEE and its frequency; these will be circulated to the database task force in early May.

**96:22 continuing: Ross and Celia** will evaluate the IEEE SAC TechFund Proposal and bring their proposal to the Board in June.

**96:23 closed: Doug, Ross, and Nim** will work on alternative registration rates for the Global Internet miniconference and notify OpCom of their decision.

**96:24 new: Nim** will bring the revised charter for the Transmission, Access, and Optical Systems Committee to OpCom in September.

**96:25 new: Nim** will bring the revised charter for the Technical Committee on Tactical Communications to OpCom in September.

**96:26 new: Tom** will bring a proposal to the Board in November for an Electronic Commerce Journal.

**96:27 new: Tom** will bring a proposal offering members an annual CD-ROM of all publications to the Board in November.