Attendees at the meeting were:
Note: attendees participating via teleconference do not vote.

**Officers (voting)**
- Zuckerman, Doug
- Benedetto, Sergio
- Jajszczyk, Andrzej
- Karol, Mark
- Lee, Byeong Gi

**Members-at-Large (voting)**
- Evans, Joe
- Fonseca, Nelson
- Frost, Victor
- Galli, Stefano
- Hanzo, Lajos
- La Porta, Tom

**Directors (non-voting)**
- Bregni, Stefano
- Cimini, Len
- Fonseca, Nelson
- Gelman, Alex
- Goyal, Shri
- Gorshe, Steve
- Greenstein, Larry
- Hartmann, Merrily
- Jakobson, Gabe
- Niu, Zhisheng
- Saracco, Roberto
- Shapiro, Bob

**Officers (non-voting)**
- Rappaport, Ted (via teleconf.)
- De Marca, Roberto
- Freeman, Harvey
- Howell, Jack
- Moyer, Stan

**IEEE Div. III Director (voting)**
- Siller, Curtis

**Absent**
- Bauer, Fred
- Boutaba, Raouf
- Durrani, Tariq
- Fish, Rob
- Rosenberg, Catherine

**Invited Guests**
- Alvarez, David
- Cheung, Nim
- Pape, John
- Worthman, Bruce

1. **Opening Remarks – Doug Zuckerman (Attachment 1 – Agenda, President Reports)**

   Doug called BoG1 to order at 1:00 p.m., welcoming officers, staff, and invited guests to Dresden, Germany. The Sister Society Summit held Monday morning culminated with finalizing 3 agreements at the opening of the meeting (see Member Relations 2D).

   Meeting agenda was approved with modifications. consent agenda was approved following removal of OpCom motions 09:8, 9, 10, 11, 12, 13, and 14. The minutes of BoG2 (2008 New Orleans) and OpCom1 (2009 Myrtle Beach) were approved.

   Byeong presented his goals as President-Elect focusing on globalization, industry, and young leaders. The director/standing committee chair appointments for 2010-11 will be finalized at BoG2; but, to ensure a smooth transition in standards and strategic planning activities, Byeong announced Curtis Siller will be Director of Standards and Steve Weinstein will chair Strategic Planning. There was no objection to either appointment.

2. **Officer Reports**

   **A. Division III/IEEE/TAB – Curtis Siller (Attachment 2)**

   Conference No Shows

   IEEE now has this statement in their Conference Organizers Manual: “IEEE reserves the right to exclude a paper from distribution after the conference (e.g., removal from IEEE Xplore) if the paper is not presented at the conference.”
IEEE BoD is finalizing a merger between IEEE and Eta Kappa Nu to be completed December 2009.

B. Technical Activities Council (TAC) – Andrzej Jajszczyk  Attachment 3

Emerging Technologies Committee
ETC members will now serve three years (rather than two) with one-third appointed each year; this change is reflected in the Bylaws. Catherine Rosenberg (from Strategic Planning Committee) has been appointed a member of ETC, as per the Bylaws.

Distinguished Lecturers Selection Committee:
Efforts are being made to improve the distribution of topics among lecturers and to ensure relevance/”hotness” of topics. The deadline for nominating lecturers for the 2010-11 term is 31 August.

Technical Committees
Communication Theory and Communications & Information Security have updated their policies and procedures. Andrzej plans to elevate eHealth sub technical committee to full technical committee status by year end.

Stefano Galli (Power Line Communications TC Chair) is working with Power Engineering Society on a Smart Grid Initiative and is soliciting expertise from our technical committees as this project involves wireless communications, networking, sensor networks, distributed control, etc.

Communications Quality & Reliability (Karl Rauscher) is participating in a global collaborative research project with IEEE Oceanic Engineering Society.

Awards Committee:
Curtis moved “that the BoG approve establishing a new Industrial Innovation Award to recognize individual contributions such as major industrial accomplishments, standards, deployment of important processes or products, etc., that are of substantial benefit to the public in the field of communications and information technologies and visible beyond the organization where the contribution was made. (motion 09:15) Approved; 14 in favor. The award shall be open to individuals at any level who were industry employees at the time of the accomplishments being recognized. No more than three awards may be made in any calendar year. The award shall consist of a plaque, certificate, and an honorarium of $1000.”

C. Conferences Council – Mark Karol  Attachment 4

ANTS 08 and 09 will include online-only participation; in June IM 09 broadcast a live tutorial; additional recordings are being planned for future conferences.

ComSoc is notifying authors of the IEEE policy on “no shows” (see 2.A).

D. Publications Council – Sergio Benedetto  Attachment 5

IEEE Periodical Review: ComSoc periodicals are scheduled for TAB Periodicals Review & Advisory Committee this year. Two working groups—chaired by Larry and Steve—will prepare the review report for presentation in November.
**Plagiarism:** Statements on IEEE policies on plagiarism, multiple submissions, electronic posting, and page charges have been prepared. Every submitting author is now required to read/acknowledge these statements via Manuscript Central as appropriate. (action 09:02, closed)

**CIC Agreement:** The original Memorandum of Understanding between China Institute of Communications (CIC) and ComSoc does not include financial details. Thus, Sergio moved “that ComSoc, as a follow up to the MoU signed with CIC October 2008, cosponsor (technically and financially) the new China Communications Magazine and contribute financially for the years 2010 and 2011 a flat amount of up to $20k each year to the production costs of the magazine, authorizing ComSoc President to sign an integration to the MoU containing the details of the financial agreement.” (motion 09:16) Approved; 13 in favor.

**OAI** – Nelson advised the BoG that Latin America Region would continue to work on implementing an Open Access Initiative (OAI)-compliant server on the IEEE Communications Surveys & Tutorials web page on their own and will not require funding. ($10k was originally requested at OpCom1.)

### E. Member Relations –Byeong Gi Lee/Roberto Saracco/Shri Goyal (Attachment 6)

**Sister & Related Societies** – Roberto Saracco

A Sister Society Summit was held in conjunction with ICC in Dresden and the EMEA RCCC. Seven Sister Societies were represented; eight others submitted status reports.

The following new and renewal agreements with ComSoc were finalized at this BoG:
- Communications & Information Society, Croatia (CCIS) – renewal
- The Electrotechnical Association of Slovenia (EZS) – renewal
- The South African Institute of Electrical Engineers (SAIEE) – new
- France previously renewed their agreement by mail: Société de l Electricité, de l Electronique et des Technologies de l Information et de la Communication (SEE)

**Ad Hoc Committee on Humanitarian Communications Technology**

Doug created an ad-hoc Committee on Humanitarian Communications Technology (Bob Walp as Chair). The committee will propose policies to the President for ComSoc to play an active role in helping people in developing regions gain access to communications technologies that those in developed countries enjoy.

**Ad Hoc Public Visibility Committee**

Doug created an ad hoc Public Visibility Committee (reporting to VPMR) with co-chairs Shri Goyal and Steve Weinstein. Their goal is to enhance our public visibility, define a process for identifying and vetting technical experts in Regions, Sections, and Chapters, initiate development of a public visibility technical experts database across all IEEE Regions, providing a ComSoc perspective to IEEE’s public visibility initiative.

**Regional Awards**

To recognize ComSoc members in the NA Region for their activities and contributions to the success of their local chapters/regions, Shri moved “that the BoG approve the creation of an IEEE Communications Society North America Regional Exceptional Service Award consisting of a plaque and honorarium of $400 with a maximum of 3 awards granted each year.” (motion 09:17) All approved.
F. CIO – Harvey Freeman (Attachment 7)

ComSoc’s new web site launched early June with major improvements in site navigation, organization, etc. BoG feedback is requested. New services are to be added shortly.

ComSoc’s “community site” features virtual communities -- group members using the Forums and Topics as alternatives to email discussions--enabling all Group members to see the entire discussion thread in one place. Officers are encouraged to use the site.

The Digital Library User Interface Project continues with testing a mockup user interface that will look similar to ComSoc’s new Web and community sites. A difficulty with the new site is that the hard coded links in the Digital Library must be changed.

G. Finance Report –Stan Moyer (Attachment 8)

Stan presented the BoG the 2008 results for both IEEE and ComSoc. IEEE had a total surplus of $13.3M for 2008; reserves declined by $87.7M. ComSoc had a surplus from operations of nearly $750K, but negative market fluctuations plus a one-time IEEE corporate pension expense charge, caused ComSoc's reserves to drop by over $4M to nearly $6.3M.

Stan reported a forecasted deficit of $1.7M for 2009 largely due to less-than-expected revenues from all sources.

Stan is working on the 2010 budget process which calls for BoG approval on the 2010 pricing structure for dues, member subscriptions, non member subscriptions, etc. Additionally, approval is needed on whether ComSoc should achieve a balanced (break-even) 2010 budget. Stan now has a “break even” budget in place for 2010 that includes several areas of expense reductions and some opportunities for increased revenue. The official plan to achieve a balanced budget will be finalized by September.

Decisions that occurred at this meeting with budget implications are:

- The BoG approved a $6US increase (to $48US) for the 2010 dues which includes print, digital delivery, and electronic access. The price for the 2010 dues which only includes digital delivery and electronic access remains at $25US.
- Surveys and Tutorials will now be offered for sale (at a suggested price of $395) in 2010 to non members only. Members will still continue to receive it for free.
- The BoG approved $20K support in 2010 and in 2011 for the CIC China Communications Magazine.
- The BoG approved funding the Industrial Innovation Award for up to $1,000 per award (maximum 3 per year); IEEE Foundation agreement will be updated.

Stan will continue to monitor the forecasted revenues and expenses for 2010 and adjust the budget accordingly. The actual ComSoc operating budget must be finalized and approved at BoG2.

Stan moved “that the BoG approve the prices proposed in the presentation in this meeting.” (motion 09:18) Approved; 7 in favor.

To avoid the IEEE Watch List, Stan moved “that the BoG endorse submitting a break-even or better budget to TAB by the TAB budget submission deadline (estimated to 20 September 2009).” (motion 09:19) Approved; 10 in favor.
Stan moved “that the ComSoc Bylaws be revised to describe the responsibilities of the new Finance Standing Committee approved in December 2008 by BoG2 in New Orleans.” (motion 09:20) All approved.

On behalf of Ted Rappaport, Stefano Galli moved “that, in light of massive investment losses of the non-profit IEEE endowments that impact each IEEE Society and the long term health of IEEE, that ComSoc BoG lodge a formal complaint with IEEE on how the endowment is managed and request more fiduciary responsibility in the management of the endowment.” (motion) Not approved; 2 in favor.

H. Nominations & Elections and Bylaws Changes – Nim Cheung (Attachment 9)

N&E Committee will announce a candidate slate for the 2010 ballot by GLOBECOM--President-Elect, 4 Members-at-Large (ComSoc ballot) and Director-Elect IEEE Division III (IEEE ballot).

The 2009 election to select candidates for the 4 Vice President positions and 4 Members-at-Large will close July 24.

I. Bylaws Changes – Roberto de Marca/Byeong Gi Lee (Attachment 10)

IEEE/ComSoc Coordination Committee Chair

Byeong moved “that motion 09:06 passed by OpCom1 be approved by the BoG as follows:

that the chair of the IEEE/ComSoc Coordination Committee be changed from VP-Member Relations to a person appointed by the President based on recommendation of the VP-Member Relations, and that the Bylaws be revised to reflect this change, to be effective starting 1 January 2010 by making the following “deletions” and *additions* to the bylaws:

7.3.7 IEEE/ComSoc Coordination – this committee is responsible for the Society’s internal coordination and cooperation with IEEE entities and for enhancing Society relations with IEEE governance and staff. *Chair is the Vice President-Member Relations.* *The chair is appointed by the President based upon recommendation of the VP-Member Relations*. Voting members consist of the President, *VP-Member Relations,* Past President/President Elect, IEEE Division III Director, IEEE Division III Past Director/Director-Elect and Director- Sister & Related Societies.”

(motion 09:06) All approved. Doug appointed Curtis Siller as Chair to serve out Byeong’s term.

President-Elect on NEC

Byeong moved “that the motion 09:07 passed at OpCom1 be approved by the BoG1 as amended:

“that the membership of the Nominations & Elections Committee be expanded to include the President-Elect and that the Bylaws be revised to reflect this change (effective 2009) by inserting the highlighted sentence in the existing text in Article 7.3.8 as follows:

Nominations & Elections – (unchanged front part omitted) It consists of nine voting members, each appointed by the President, upon recommendation of the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. Immediately after being
elected and officially announced, the President-Elect becomes an \textit{ex officio} non-voting committee member. The committee is chaired by Past Presidents. Each President spends the first year after his/her term of office as an \textit{ex officio} voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years. (unchanged back part omitted).”

\textbf{(motion 09:07)} All approved.

Parliamentarian on BoG

Byeong moved “that the Parliamentarian be a member of the Board of Governors and OpCom and that this be reflected in the Bylaws 3.6.1 and 3.7.1.” \textbf{(motion 09:21)} All approved.

IEEE “Must Haves”

After temporarily turning the meeting over to Byeong, Doug moved “that the BoG approve the two IEEE ‘must have’ additions to the Bylaws as indicated under Article 3.6.2 as follows:

\begin{itemize}
  \item 3.6.2 The BoG must hold at least two formal meetings annually. Special BoG meetings may be held at the request of the President or any four members of the BoG. A majority of the voting members of the BoG constitutes a quorum. When a quorum is present, a majority vote is necessary to transact business. Proxy voting is not allowed.
  \item 3.6.2.1 The presiding officer of the Board of Governors or any committee thereof shall have no vote on the BoG or any committee thereof except if the vote is by secret ballot or unless the Chair's vote can change the outcome of the vote.
  \item 3.6.2.2 The vote of a majority of the votes of the members present and entitled to vote, at the time of vote, provided a quorum is present, shall be the act of the Board of Governors and the IEEE Communications Society.”
\end{itemize}

\textbf{(motion 09:22)} All approved.

Bylaws Committee change to Governance Committee

Curtis moved “that the BoG approve expanding the responsibilities of the Bylaws Standing Committee as delineated in Article 7.3.2 of the Bylaws and changing the name from Bylaws (Standing) Committee to Governance (Standing) Committee to reflect the added responsibilities. Bylaws 7.3.2 will read as follows:

\begin{itemize}
  \item 7.3.2 Bylaws Governance – This committee is responsible for reviewing proposed Bylaw changes in advance of BoG meetings and also effecting the Bylaw changes that result from actions of the BoG, making sure the new text is consistent with existing Bylaws, the ComSoc Constitution and other IEEE governing documents. It is also responsible for periodically proposing changes that will keep the Society’s governing documents, including Policies & Procedures, current, allowing an efficient management of the Society. Membership: Chair appointed by the President, the Parliamentarian and up to three additional members appointed by the President upon recommendation of the Committee Chair, and should include one previous ComSoc President and one sitting Member at Large. The Chair and committee members will serve two-year terms concurrent with the President, with one reappointment allowed.”
\end{itemize}

\textbf{(motion 09:23)} All approved.

Teleconferencing in BoG/OpCom Meetings: Roberto de Marca will bring a recommendation to OpCom2 on whether voting members who are participating in
BoG/OpCom meetings via teleconference should have their votes counted during such meetings.  *(action 09:09, new)*

**J. Standards – Alex Gelman (Attachment 11)**

Alex moved “that the BoG approve establishing the ComSoc Standards Board P1901 Oversight Committee with the proposed charter.” *(motion 09:24)* All approved. Committee consists of Stan Moyer, Steve Mills, and Alex Gelman. The charter responsibilities include auditing P&Ps, reviewing Working Group (WG) membership and meeting practices, and monitoring compliance with WG P&Ps. The committee is authorized to enforce P&P changes and training on procedures for WGs.

Power Line Communications TC has formed an expert group to advise our Standards Board on PLC technology as needed.

The following technical committees have appointed liaisons to the Standards Board: RCC, CSIM, TAOS, PLC, and CN.

**K. Technology Management Council - – Celia Desmond (Attachment 12)**

The Council (consisting of 14 IEEE Societies) provides information and services to IEEE members (and global community) engaged in the profession of engineering, technology and innovation management.

ComSoc can collaborate by cross linking web sites, advertising in each other’s publications, creating management tracks at conferences, encouraging others to subscribe to TMC publications, getting involved with TMC chapters. BoG officers should contact Celia with offers of assistance.

**L. Communications Certification (WCET)– Celia Desmond (Attachment 13)**

WCET Certification had a slow start due to several factors: the product/marketing aspect was developed from scratch; industry was unwilling to get engaged before product was available; practice exams and WEBOK were late.

Focus has now shifted to companies (rather than individuals) and a strong marketing campaign is in place, training will be available directly from ComSoc. The program is ongoing (beyond 2009 New Initiative funding) and Roberto de Marca asked to review the finances. *(action 09:06, continuing)*

**M. NEC Process Committee – Larry Greenstein (Attachment 14)**

Ballot, Votes, Debates

On behalf of the committee, Larry presented the following three motions from OpCom 1 to the BoG:

- “the BoG approve that vote counts should be published on the ComSoc website for President-Elect and Vice Presidents, but not for the Members-at-Large.” *(motion 09:08)* All approved.
- “the BoG approve that petition candidates should not be identified as such on the ballot.” *(motion 09:09)* Approved; 8 in favor.
- “the BoG approve that debates should be conducted among all presidential candidates via written statements and Q&A responses (starting on the ComSoc Web site and
possibly moving later to IEEE Communications Magazine.” (motion 09:10) All approved.

President-Elect
On behalf of the committee, Larry moved “that the BoG approve in principle the process described in this meeting for BoG involvement in the selection of a President-Elect candidate.” (motion 09:11) Approved; 11 in favor.

Thus, the final step in the process is having the BoG reduce the short list to 2-3 names for the final ballot (less any petition candidates) as follows:

• Each voting member receives, on the first day of BoG2 in odd-numbered years, a packet of the bios/supporting statements for those on Short List.
• On the second day, a timeslot is dedicated (e.g., 2 hours) to this issue, consisting of four parts: (i) Adding names; (ii) statements by candidates (or their surrogates) and Q&A (~10 minutes per candidate); (iii) discussion; and (iv) voting (by voting BoG members only).
• A name can be added if offered from the floor and if approved by a specified percentage (TBD) of the voting BoG members present.
• Statements/Q&A is followed by all candidates present leaving the room, while the BoG discusses the people on the (amended) short list. Rules of discussion are set by the presiding officer.
• Voting is then done in executive session, including candidates who are voting members. Written ballots, wherein each voter picks top 2 choices. Top 2 or 3 (TBD) vote-getters comprise NEC/BoG ballot for President-Elect.

Vice Presidents
On behalf of the committee, Larry moved “that there be no basic change to the current process for creating the VP ballots. However, the same modifications to the solicitation phase for the President-Elect ballot (noted above) are recommended for the VP ballots as well. They are:

• Proactive, personal lobbying by NEC members to obtain names from chairs of Councils, Boards, Standing Committees and TCs.
• Supporting statement for each person so named, including but not limited to: qualifications, applicable experience and special virtues.”

(motion 09:12) All approved.

Members-at-Large
In April, OpCom1 approved by a 4-3 vote motion 09:13 (that OpCom accept in principle an election process involving the use of quotas in order to achieve a balance in the Member-at-Large population). Knowing this motion would not pass the full Board, NEC Process Committee presented an alternate proposal to BoG1 that would not depend on quotas to achieve regional balance: Larry proposed “that the BoG approve in principle the creation of a Member-at-Large ballot as presented in this meeting (see attachment).”

Victor moved “that this motion to approve in principle the creation of a Member-at-Large ballot as presented in this meeting be split into two: shaping the breakdown by region and increasing the number of MAL’s selected by voters from 2 to 4. (motion 09:25) Approved; 9 in favor.

Part 2 of motion: Larry moved “that the BoG approve that voters be directed to select up to four candidates from the MAL ballot.” (motion 09:26) Approved; 13 in favor.
(An amendment—proposing that voters be directed to select 2-4 MAL candidates but no more than 2 from the same region--failed.)

**Part 1 of motion:** “that the BoG approve ‘shaping’ the candidate vector (breakdown by region) to nudge the post-election MAL mix in the direction of the target mix. Note that this differs from the current approach of matching the candidate vector to the target vector. The candidate vector will be based, instead, on how many new MALs from each region would bring the post-election MAL class closest to the target mix.”

**(motion 09:27)** Approved; 11 in favor.

These changes (parts 1 & 2) to the MAL ballot creation process will be given a three-year trial to see whether the desired gains in proportional representation are being achieved.

**Voting Regional Directors**

Stan moved “that motion 09:14 passed by OpCom 1 be approved as follows: the BoG recommend, in addition to other efforts to improve global representation of Members-at-Large, that Regional Directors be made voting members of the Board of Governors and be elected by the voting members of each ComSoc Region.”

**(motion 09:14 from OpCom--Not approved; 3 in favor.)**

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**N. Marketing & Industry Relations/Sales – Bob Shapiro, John Pape (Attachment 15)**

- Membership is down 11% this year and complete recovery is not likely. New member campaigns are not generating the response as in past years; most ComSoc and Industry metrics are declining. Additional campaigns are planned.
- 13.5% of renewing members selected digital delivery only of ComMag.
- Proposed selling non-member subscriptions for Communications Surveys and Tutorials
- Plans to increase ComSoc visibility with Industry include expansion of RoadShow to companies in the US, Malaysia, Korea, and Latin America; also using e-News to enhance corporate relationships
- Previewed a presentation on IEEE –Past/Present/Future to help commemorate the 125th anniversary of IEEE.

IEEE issued a 20-page report on broad remedies to solve the overall membership decline and which will be “socialized” among the Societies. Bob will follow up with an “exact remedy action plan by OpCom 2. (**action 09:05, continuing**)”

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**O. Executive/Staff & Facilities – Jack Howell (Attachment 16)**

**Executive Session**

3. **Closing Remarks – Doug Zuckerman**

Doug thanked officers and staff for their participation and contributions and thanked Carole and Jack for all their work supporting the meeting. Byeong commended Doug for his ability and skill in managing the meeting.

The BoG adjourned at 11:55 a.m.

4. **Future Meetings – Doug Zuckerman**

2009-OpCom2 – Krakow, Poland – September 14 (a.m./p.m.)- September 15 (a.m.)
2009-BoG2 - Honolulu, HI – December 2 (p.m.) – December 3 (a.m.)
2010 Retreat – Atlanta, GA – 14 February (p.m.) – 15 February (a.m.)
2010 – OpCom1 – TBD
2010 BoG1 – May 25 (p.m.) – May 26 (a.m.)
2010 OpCom2 – TBD
2010- BoG2 – Miami FL, December 8 (p.m.) – December 9 (a.m.)

Note: 2-day format for BoG meetings--p.m. on second technical session day, and a.m. on third technical session day

Respectfully submitted,
Carole Swaim

ATTACHMENTS

Attachment 1  Agenda, President Reports
Attachment 2  Division III/IEEE/TAB
Attachment 3  Technical Activities Council
Attachment 4  Conferences Council
Attachment 5  Publications Council
Attachment 6  Members Relations Council
Attachment 7  CIO
Attachment 8  Finance
Attachment 9  Nominations & Elections Committee
Attachment 10  Bylaws
Attachment 11  Standards
Attachment 12  Technology Management Council
Attachment 13  WCET
Attachment 14  NEC Processing Committee
Attachment 15  Marketing & Industry
Attachment 16  Staff & Facilities

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CONSENT AGENDA PASSED THIS MEETING

Henrich Lantsberg - approved in January via e-mail ballot (FYI only)

09:01 “that the IEEE Communications Society Board of Governors approve a certificate posthumously recognizing the contributions of our esteemed colleague, Henrich Lantsberg, who recently passed away in Moscow.”

OAI
09:02 “that the Open Access Initiative (OAI)-compliant server proposal be postponed until BoG1.”

IEEE Periodical Review

09:03 “that, in view of the current global economic situation in general and IEEE situation in particular, effective 1 July 2009, the presently planned/scheduled Periodical reviews and Society reviews be reduced in number by 50% or more for two years (by using high level screening criteria) and that selection for review be on the basis of potential benefit/need for review.”

Awards Committee Procedures

09:04 “that OpCom adopt the revised policies and procedures submitted by the Awards Committee Chair at this meeting.”

IEEE Medal

09:05 “that the IEEE Communications Society join the Computer Society and four other IEEE Societies in co-sponsoring the proposed IEEE John Vincent Atanasoff Information Technology Innovation Medal.”

History Archives:

09:05b “that the Communications Society contribute $5k to support the archiving activities of the Edwin H. Armstrong papers in the Columbia Rare Books Library.”

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MOTIONS PASSED THIS MEETING

IEEE/ComSoc Coordination Committee Chair

09:06 “that motion 09:06 passed by OpCom 1 be approved by as follows: ‘that the chair of the IEEE/ComSoc Coordination Committee be changed from VP-Member Relations to a person appointed by the President based on recommendation of the VP-Member Relations, and that the Bylaws be revised to reflect this change, to be effective starting 1 January 2010 by making the following “deletions” and *additions* to the bylaws:

7.3.7 IEEE/ComSoc Coordination – this committee is responsible for the Society’s internal coordination and cooperation with IEEE entities and for enhancing Society relations with IEEE governance and staff. Chair is the Vice President-Member Relations. *The chair is appointed by the President based upon recommendation of the VP-Member Relations*. Voting members consist of the President, *VP-Member Relations,* Past President/President Elect, IEEE Division III Director, IEEE Division III Past Director/Director-Elect and Director- Sister & Related Societies.”

President-Elect on NEC

09:07 “that the motion 09:07 passed at OpCom 1 be approved by the BoG1 as amended: ‘that the membership of the Nominations & Elections Committee be expanded to include the President-Elect and that the Bylaws be revised to reflect this change (effective 2009) by inserting the highlighted sentence in the existing text in Article 7.3.8 as follows:

7.3.8 Nominations & Elections – (unchanged front part omitted) It consists of nine voting members, each appointed by the President, upon recommendation of the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. Immediately after being elected and officially announced, the President-Elect becomes an ex officio non-voting committee member. The committee is chaired by Past Presidents. Each
President spends the first year after his/her term of office as an *ex officio* voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years. (unchanged back part omitted.)

**Ballot – Vote Counts**

09:08 “the BoG approve that vote counts should be published on the ComSoc website for President-Elect and Vice Presidents, but not for the Members-at-Large.”

**Ballot - Petition Candidates**

09:09 “the BoG approve that petition candidates should not be identified as such on the ballot.”

**President-Elect Debates**

09:10 “the BoG approve that debates should be conducted among all presidential candidates via written statements and Q&A responses (starting on the ComSoc Web site and possibly moving later to *IEEE Communications Magazine*).”

**President-Elect**

09:11 “that the BoG approve in principle the process described in this meeting for BoG involvement in the selection of a President-Elect candidate.”

**Vice Presidents**

09:12 “that there be no basic change to the current process for creating the VP ballots. However, the same modifications to the solicitation phase for the President-Elect ballot (noted above) are recommended for the VP ballots as well. They are:

- *Proactive, personal lobbying* by NEC members to obtain names from chairs of Councils, Boards, Standing Committees and TCs.
- *Supporting statement* for each person so named, including but not limited to qualifications, applicable experience and special virtues

**Industrial Innovation Award:**

09:15 “that the BoG approve establishing a new Industrial Innovation Award to recognize individual contributions such as major industrial accomplishments, standards, deployment of important processes or products, etc., that are of substantial benefit to the public in the field of communications and information technologies and visible beyond the organization where the contribution was made.

**CIC Agreement:**

09:16 “that ComSoc, as a follow up to the MoU signed with CIC October 2008, cosponsor (technically and financially) the new *China Communications Magazine* and contribute financially for the years 2010 and 2011 a flat amount of up to $20k each year to the production costs of the magazine, authorizing ComSoc President to sign an integration to the MoU containing the details of the financial agreement.

**Regional Awards**

09:17 “that the BoG approve the creation of an IEEE Communications Society North America Regional Exceptional Service Award consisting of a plaque and honorarium of $400 with a maximum of 3 awards granted each year.”

**Finance - Pricing**

09:18 “that the BoG approve the prices proposed in the presentation in this meeting.”

**Finance – Break Even Budget**

09:19 “that the BoG endorse submitting a break-even or better budget to TAB by the TAB budget submission deadline (estimated to 20 September 2009).”
Finance Standing Committee
09:20 “that the ComSoc Bylaws be revised to describe the responsibilities of the new Finance Standing Committee approved in December 2008 by BoG2 in New Orleans.”

Parliamentarian on BoG
09:21 “that the Parliamentarian be a member of the Board of Governors and OpCom and that this be reflected in the Bylaws 3.6.1 and 3.7.1.”

IEEE “Must Haves”
09:22 “that the BoG approve the two IEEE ‘must have’ additions to the Bylaws as indicated under Article 3.6.2 as follows:

3.6.2 The BoG must hold at least two formal meetings annually. Special BoG meetings may be held at the request of the President or any four members of the BoG. A majority of the voting members of the BoG constitutes a quorum. When a quorum is present, a majority vote is necessary to transact business. Proxy voting is not allowed.

3.6.2.1 The presiding officer of the Board of Governors or any committee thereof shall have no vote on the BoG or any committee thereof except if the vote is by secret ballot or unless the Chair's vote can change the outcome of the vote.

3.6.2.2 The vote of a majority of the votes of the members present and entitled to vote, at the time of vote, provided a quorum is present, shall be the act of the Board of Governors and the IEEE Communications Society.

Bylaws Standing Committee
09:23 “that the BoG approve expanding the responsibilities of the Bylaws Standing Committee as delineated in Article 7.3.2 of the Bylaws and changing the name from Bylaws (Standing) Committee to Governance (Standing) Committee to reflect the added responsibilities. Bylaws 7.3.2 will read as follows:

7.3.2 Bylaws Governance – This committee is responsible for reviewing proposed Bylaw changes in advance of BoG meetings and also effecting the Bylaw changes that result from actions of the BoG, making sure the new text is consistent with existing Bylaws, the ComSoc Constitution and other IEEE governing documents. It is also responsible for periodically proposing changes that will keep the Society’s governing documents, including Policies & Procedures, current, allowing an efficient management of the Society. Membership: Chair appointed by the President, the Parliamentarian and up to three additional members appointed by the President upon recommendation of the Committee Chair, and should include one previous ComSoc President and one sitting Member at Large. The Chair and committee members will serve two-year terms concurrent with the President, with one reappointment allowed.”

Standards Oversight Committee
09:24 “that the BoG approve establishing the ComSoc Standards Board P1901 Oversight Committee with the proposed charter.”

Members-at-Large
09:25 “that the motion to approve in principle the creation of a Member-at-Large ballot as presented in this meeting be split into two parts: (1) shaping the breakdown by region and (2) increasing the number of MAL’s selected by voters from 2 to 4
Members-at-Large (cont.)

09:26 Part 2: “that the BoG approve that voters be directed to select up to four candidates from the MAL ballot.”

Members-at-Large (cont.)

09:27 Part 1: “that the BoG approve “shaping” the candidate vector (the breakdown by region) to nudge the post-election MAL mix in the direction of the target mix. Note that this differs from the current approach of matching the candidate vector to the target vector. The candidate vector will be based, instead, on how many new MALs from each region would bring the post-election MAL class closest to the target mix.”

ACTION ITEMS

09:09 new: Roberto deMarca will bring a recommendation to OpCom2 on whether or not voting Board members who are participating BoG/OpCom meetings via teleconference should have their votes counted during such meetings.

09:01 continuing: Jack will follow-up with Mary Ward-Callan about the renewing members’ Society affiliations being shown on their renewal application forms.

09:03 continuing: Roberto Saracco will report to BoG on the status of NavTech.

09:04 continuing: Shri will build a matrix outlining purposes, directions, process guidelines, accomplishments, etc. and report back to the BoG.

09:05 continuing: Bob will evaluate the scope Comsoc lagging behind Societies for lapsed memberships, compare what we are doing with other Societies (noting their successes), and bring recommendations to BoG1.

09:06 continuing: Curtis will work with Jack on options and, if needed, will pursue action with the BoD in June to resolve funding issue for WCET from the New Initiatives Committee.

08:17 continuing: Jack (for Celia) will bring proposal for additional certifications, based on the results of the 2009 Survey and the Spring 2009 WCET exam to the BoG2 in June 2009.

08:15 continuing: Finance Committee will assess whether offering $5 dues to members beginning in 2010 is viable.

07:06 continuing: Andrzej and Catherine Rosenberg will bring a proposal to the Board ensuring gender and geographic balance/diversity within standing committees.

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09:02 closed: Larry will contact Des Taylor (Operations Review Committee) about drafting a ComSoc Ethics Statement and report back to the BoG. Policy statements on IEEE policies on plagiarism, multiple submissions, electronic posting, and page charges have been prepared with every submitting author now required to read/acknowledge these statements via Manuscript Central as appropriate.

09:07 closed: Larry will go back to the NEC Process Committee, try to craft an alternative approach that involved no MAL quotas, and bring it to BoG1.

09:08 closed: Larry’s committee will review the proposal of Regional Directors being voting members of the BoG; Larry (or Stan) will bring the motion to BoG1 with any changes and wording for the Bylaws.
08:16  closed:  Roberto de Marca will bring proposal to expand responsibilities of the Bylaws Committee to OpCom1, 2009.