Attendees at the meeting were:

**Officers** (voting)
- Desmond, Celia
- Siller, Curtis
- Clarkerson, Trevor
- Gelman, Alex
- Saracco, Roberto
- Tranter, Bill

**Members-at-Large** (voting)
- Aghvami, Hamid
- Bernstein, Larry
- Bhargava, Vijay
- Blank, Howard
- Bradlow, Hugh
- Freeman, Harvey
- I, Chih-Lin

**Directors & CIO** (non-voting)
- Blank, Howard
- Chen, K.C.
- Cohen, Robbie
- Fonseca Nelson
- Harris, Dale
- Hedderwick, Jorge
- I, Chih-Lin (via teleconference)
- LoCicero, Joe
- Paktas, Algirdas
- Perra, Pierre

**Division III Director** (voting)
- Weinstein, Steve

**Officers** (non voting)
- Peterson, Jerry
- Freeman, Harvey
- Howell, Jack

**Division III Director** (voting)
- LoCicero, Joe

**invited Guests**
- Cheung, Nim
- Kero, Terry
- Zuckerman, Doug

**Absent**
- De Marca, Roberto

1. **Opening Remarks** - Celia Desmond (Attachment 1—Agenda, President’s Report)

   Celia called the Board of Governors (BoG) to order at 1:30 p.m., welcoming members/guests and introducing incoming Members-at-Large (Howard Blank, Jorge Liebeherr, Joe LoCicero, and Hal Sobol).

   Meeting agenda was revised and approved; consent agenda was approved. The BoG minutes (November 2002) and the OpCom minutes (March 2003) were approved.

2. **Officer Reports and Issues**

   A. **OpCom Highlights** – Celia Desmond

   Buenos Aires, Argentina, was selected for the OpCom meeting in March in order to collocate with the Latin American Regional Chapter Chairs Congress.

   ComSoc’s 2003 financial projection continues to deteriorate. The Society again faces a deficit budget and is now on IEEE’s “Watch List”. March OpCom focused on initiatives to turn the deficit around; proposals will be presented to the Board for approval.

   B. **Ad Hoc Electronic Dissemination Committee (EDC)** – Howard Blank/Dale Harris (Attachment 2)

   After exploring the potential for on-line publication of ComSoc conference tutorials, EDC presented 3 different (yet parallel) proposals for discussion and resolution:
Proposed Enhanced Conference Tutorials (Harvey/Howard)
The basis for this initiative will be recent conference tutorials with 2 ½-5 hours instruction (intermediate level), delivery via voice-over PowerPoint (with optional accompanying notes), and availability for July or August. Harvey originally suggested budgeting $39,250 to create 10 enhanced conference tutorials for sale this summer.

Business Plan to Develop Short Course Modules (Curtis/Bill)
This initiative targets longer tutorials. Bill proposed CD-Rom-based short courses - the first dealing with software radio. These would be new self-study short courses (not from conference tutorials); time duration 8 hours, intermediate level, voice-over PowerPoint (with notes). The cost to develop one course is $19,300 with anticipated sales to members (200 @$250 per course). The risk is minimal.

Developing Online Tutorials for ComSoc (Dale)
This initiative entails outsourcing to a third party (i.e., Stevens Institute, etc.). The courses would be instructor led with information posted on the web with web discussions. Eight vendors responded to the RFP; these will be narrowed down to 4. The vendor incurs the risk and handles production, with ComSoc providing the “content”.

Motions:
After accepting a friendly amendment to advance authors $1500 instead of $3K to start, Harvey moved “that the BoG approve a budget of $24,250 (rather than $39,250) to create 10 enhanced conference tutorials available for sale during the 2003 July-August time frame.” (motion 03:10) Approved; 2 opposed (Larry, Jorg).

Vijay moved “that the BoG approve a budget of $19,300 for the creation of a CD-ROM course dealing with software radio.” (motion 03:11) Approved; 2 opposed (Larry, Jorg).

C. Meetings & Conferences – Chih-Lin I (Attachment 3)
INFOCOM Charter
INFOCOM has changed from a shared 50/50 support (Computer Society/ComSoc) to an all ComSoc developed and managed event. Chih-Lin moved “that the BoG approve the revised IEEE INFOCOM Charter (attached).” (motion 03:12) All approved.

Volunteer Housing Requirement
Chih-Lin requested input from the BoG concerning an M&C decision that, for any conference financially co-sponsored by ComSoc, planning committee members, staff, and all participants whose travel expenses are reimbursed by ComSoc must stay in the headquarters hotel or venue within the contracted “room block”. Chih-Lin will bring suggestions back to M&C/GICC (notably, not negotiating with venues where there are room-block penalties; and negotiating smaller “blocks”).

Student Registration Policy
Chih-Lin asked for input on the following: Every manuscript accepted by an “education event” (i.e., conference/symposium) financially co-sponsored by ComSoc must have attached at least one registration at the full member/non-member rate. (If all authors are students, one student must register at the full rate.) Chih-Lin will bring suggestions back to M&C/GICC.

Venue Site Selection
Chih-Lin moved “as deemed appropriate, that the ComSoc Director of Meetings & Conferences (or designee) be empowered to re-locate a financially sponsored, upcoming meeting--not yet fully publicized--to a venue where a sizeable liability exists, regardless of the event originally responsible for that liability.” (motion defeated)
**M&C Expo – Terry Kero**
Terry presented a revised EXPO proposal to the BoG: ComSoc EXPO would be an exhibit-type conference (owned by ComSoc) to increase industry participation and generate surplus beginning 2006. He presented a low-risk approach; namely, starting Phase 1 as a technical program add-on to Globecom in 03, 04, and 05 (called Design & Developers Forum). Phase 2 would add the exhibit (EXPO) to this forum using Globecom hotel space and starting with only 40 exhibits the first year. Phase 3 expands EXPO to the convention center with 100+ exhibits.

Harvey moved “that the Board approve proceeding with this revised ComSoc EXPO as presented here.” (motion 03:13) Approved.

**D. Dues Parity Committees – Pierre Perra (Attachment 4)**

The Dues Parity Committee
In response to motion 03:05 and action 03:04, Pierre moved “that, to increase revenue, stimulate global membership and enhance perceived fairness, the BoG request that, effective with the 2005 membership year, IEEE consider using the UN-sanctioned PPP Index (Purchasing Power Parity) as a basis for IEEE individual member dues in order to take into account the ability to pay engendered by demographic differences.” (motion 03:14) Approved. Jack will inform IEEE of the Board’s recommendation.

**E. Finance – Budget Presentation and Approval – Harvey Freeman (Attachment 5)**

Harvey will provide financial reports and detailed spreadsheets before each Board meeting. For this meeting, however, a “strategic” finance committee meeting was called two days before the BoG to plan ways of reducing the 2004 budget deficit (about $2M before the meeting). Several significant financial issues (pricing, etc.) were discussed that Harvey felt had budgetary implications. Financial information, therefore, was presented only during the actual BoG meeting to prevent distributing “outdated” material.

**2003 Forecast**
Though TAB accepted the 2003 ComSoc budget with a ($800K) deficit, ComSoc was placed on the IEEE watch list and asked to present a “get-well plan” to the February ‘03 TAB FinCom. The 2003 forecast projects an increased deficit ($2M) due to lower-than-expected revenues (primarily from OFC and advertising, but also from dues, subscriptions, and other conferences).

In the report to IEEE TAB Harvey proposed, rather than cost-cutting, that ComSoc’s “get-well plan” would involve implementing revenue-producing projects such as electronic delivery of new/existing/enhanced services - offering technical content in a “suite of products”.

**2004 Budget**
Going into the BoG meeting, ComSoc’s 2004 budget also showed a significant deficit. To reduce this, Harvey proposed raising dues from $25 to $35 ($18 for students), raising subscription prices for “electronic only”, and charging a premium for the “electronic/print combo”. EPP prices were raised accordingly, but not as much in order to draw subscribers toward “electronic-only” subscriptions.

Harvey proposed increasing non-member prices to a level exceeding IEEE’s recommended prices for ComSoc’s non-member products.
With these steps in place--price increases, momentum in the year’s on-line education program/products, conference performance turnaround, and a reduction in ComSoc office lease expenses--the 2004 budget deficit is being reported at approximately ($600K); this figure was subsequently submitted to TAB.

Harvey moved “that the BoG approve the proposed dues pricing for 2004 (see attachment).” (motion 03:15) Approved; 12 in favor; 3 opposed (including Hamid, Hugh).

Harvey moved “that the BoG approve the proposed publications pricing for 2004.” (motion 03:16) All approved.

Harvey moved “that the BoG approve the proposed 2004 budget (see attachment).” (motion 03:17) Approved; 1 opposed (Larry - who argued that this did not reflect the real financial/revenue situation and did not address more expense reductions to balance the budget; he is against ComSoc’s not being allowed to use reserves: “During these hard times we need to dig deeper into the reserves to close the shortfall and not add speculative revenue--without plans--to the budget. Revenues from increased dues and web tutorials are problematical.”)

Hugh moved “that the BoG institute a $100 per page charge for all journals and transactions” since charging $100 for a total of 5,000 pages would wipe out our deficit. Curtis cautioned the Board to defer taking action until further consideration. Joe moved “that the BoG table the motion to institute a $100 page charge for all journals and transactions.” (motion 03:18) Approved; 12 in favor; 1 opposed (Hugh).

Alex moved “the BoG table a motion that the Board strongly recommend future Chapter Chair Congresses (RCCC and GCCC) be held in conjunction with BoG meetings.” (motion 03:19) Approved.

F. IEEE and TAB Updates - Celia Desmond/Steve Weinstein (Attachment 6)

Celia summarized several motions to be presented to the IEEE BoD:
- With the IEEE infrastructure higher than in 2002 and the large Societies bearing a disproportionate share of the weight, the four largest IEEE societies proposes that the IEEE BoD decrease the infrastructure cost by $10M over the next five years.
- “Roll back” price increases by 10%.
- Allow Societies to spend up to 5% of their reserves without a rigorous approval process.
- IEEE contract with BDO Seidman to review status of recommendations in first report.

TAB Finance rejected ComSoc’s request for early distribution of revenue from ASPP for IEEE Transactions on Wireless Communications. (Societies currently wait three years before getting revenue from a new transaction.)

TAB Finance also turned down ComSoc’s proposal for financial co-sponsorship of the KICS Journal of Communications & Networks (JCN). (reference motion 03:04)

G. CIO Report & Capital Budget – Robbie Cohen (Attachment 7)

Robbie summarized current and active projects within Information Services, including implementation of the “spam filter”. In cases where sensitive messages are improperly filtered, they can be retrieved/forwarded. Robbie recommends leaving the filter in place.
Robbie moved “that the BoG accept the capital budget of $248,585.”  (motion 03:20)  Approved.

H. Executive – Staff & Facilities – Jack Howell (Attachment 8)

After meeting with Staff & Facilities, three actions are being recommended for BoG consideration: terminate current lease; move when lease expires (2007), buy current space at 305. Dan Senese has offered ComSoc space at IEEE’s 3 Park Avenue location.

Jack moved “that the BoG approve ComSoc giving formal notice on 1 June 2003 of our intent to terminate current lease in 180 days; evaluate three options (buy, move locally, move to IEEE 3 Park); develop a business case for purchase of current NYC space; present options/business case to IEEE (see attachment).”  (motion 03:21)  Approved; 3 abstained (Jerry, Steve, Larry)

I. Technical Activities & Standing Committee Actions – Bill Tranter (Attachment 9)

With the consensus of the March OpCom to remove the Fellow Grade requirement for distinguished lecturers, Bill moved “that the BoG approve Plan B (see attachment) for distinguished lecturers (without a Fellow-Grade requirement) and eliminate the Expert Lecturer program.”  (motion 03:22)  All approved.  All lecturers must be IEEE Senior Members and expected to “agree to prepare” a conference tutorial (if asked).  (Removal of the Fellow requirement for DL negates the need for a supplemental “Expert” Program.)  (action 03:01, closed)

Bill and Curtis recommend J-SAC to be designated the “incubator” for new archival journals as demonstrated when J-SAC successfully “incubated” Transactions on Wireless Communications and is pursuing with Optical Communications and Networking Series.  Two conditions are required before approving a new journal: sufficient flow of quality papers; assurance that a new journal will not jeopardize existing journals.

Bill moved “that with the rough development outline described in the attachment, J-SAC be viewed as the Society’s incubator for new, solely-sponsored, archival journals.”  (motion 03:23)  All approved.

J. Society Relations – Alex Gelman/Algirdas Pakstas/Curtis Siller (Attachment 10)

Alex has updated Society Relations Policies & Procedures (see action 02:23) requesting officers to review/update existing P&Ps.

Roberto de Marca is the ComSoc liaison to WWRF (Wireless World Research Forum); he and Alex are working on the text for a Memorandum of Understanding (MOU) that will associate ComSoc with a forum for pre-standardization activities in the wireless area.

Sister-Society renewal agreements will be signed shortly: Popov in June, AEI in September, others during the Sister Society Global Summit in November.

ComSoc should “activate” our ad hoc Standards Committee and have a “presence” on the IEEE Standard Activities Board.

Alex has moved forward with a Consumer Communications & Networking Conference.  Dates coincide with a Consumer Electronics & Networking Conference in Las Vegas, January 2004.  Alex formed a steering committee with Stan Moyer as Chair.  (action 03:03, closed)
**Sister Societies** (Algirdas)
With the current strategy of seeking sister societies in countries with “little or no ComSoc presence”, Algirdas has pursued society relationships in 17 countries in Eastern and Central Europe (3 signed agreements with ComSoc in 2002). He has contact with 11 societies in Western Europe, Africa and the Middle East, and 2 in Asia/Pacific.

Two societies (Hungary and Czech Republic) will attend the November Global Sister Society Summit to sign agreements with ComSoc and to network with the other societies.

Joe LoCicero is considering technical co-sponsorship of the Brazilian Sister Society (SBrT) journal with a test case “special issue” of the SBrT journal in English only. The journal publishes in English, Spanish, and Portuguese. (There is no existing IEEE or ComSoc document detailing technical co-sponsorship. Joe will draft a policy and procedure document for ComSoc.)

**Related Societies** (Curtis)
Intelligent Transportation Systems Council (ITS) has expressed interest in merging with ComSoc; Curtis will keep the Board informed.

Curtis moved “that the BoG reaffirm ComSoc’s commitment as a financial partner (co-sponsor) of IEEE Transactions on Multimedia.” *(motion 03:24)* All approved. This transactions has been a joint partnership effort with ComSoc, Computer, Signal Processing, and Circuits & Systems societies since 1998

**K. Membership Development – Trevor Clarkson/Pierre Perra (Attachment 11)**
The recent Latin America RCCC held in Buenos Aires with OpCom was well attended; the joint meeting with OpCom/RCCC afforded additional opportunity to network and discuss ideas with ComSoc officers.

The EAME RCCC is scheduled for September 22 and 23 in Rimini, Italy, in conjunction with ECOC. The North America RCCC will be held during Globecom in San Francisco.

**Foundation Committee** (Pierre)
The committee looked into a “stand-alone” ComSoc Foundation and funding set up under the IEEE Foundation. Their conclusion is the idea has merit but, due to the current economy, this is not the proper time to establish either option. *(action 02:28, closed)*

**L. Membership Services – Roberto Saracco/Nelson Fonseca/Joe LoCicero (Attachment 12)**

**On-Line Services** (Nelson)
Nelson reported the status of Automatic notification of tables of content and of published articles.

Technical committee chairs have been notified about a new Communications Forum Virtual Community.

**Journals** (Joe)
Joe moved “that the BoG approve the 2004 page budget, as presented in this meeting (see attachment).” *(motion 03:25)* Approved. Joe will review each of the 2003 journal page counts to see if they can be reduced to help decrease the ComSoc budget deficit. *(action 03:09, new)*
M. Emerging Technologies – Nim Cheung (Attachment 13)

Nim reported that the National Fiber Optic Engineering Conference (NFOCE) is being offered for sale. NFOEC has emerged as the premier conference for fiber optic systems practitioners. A formal Request for Proposal (RFP) will be out May 26 with a response due by June 26.

Jack moved “that IEEE Communications Society respond to the RFP and obtain the necessary approvals to go forward.” (motion 03:26) Approved.

3. Future Meetings

OpCom – Thursday (p.m.) – Friday (a.m.) 18 - 19 September 2003 – Venice Italy
BoG – Wednesday (p.m.) – Thursday (a.m.), 3 - 4 December 2003 – San Francisco, CA, USA
Management Retreat – January 2004 (date and location TBD)

5. Closing Remarks - Celia Desmond

Celia closed the Board of Governors by thanking members for their participation and wholehearted efforts while making difficult decisions affecting the Communications Society’s future. The meeting adjourned at 12:10 p.m. followed by lunch.

Respectfully submitted,

Carole Swaim

ATTACHMENTS

Attachment 1a-b Agenda, President’ Report
Attachment 2a-b Electronic Dissemination Committee, Enhanced Conference Tutorials, CD Rom Short Course Modules
Attachment 3a-f Meetings & Conferences, Infocom Charter, M&C EXPO, M&C Initiative Committee, Major Conferences, IEEE Conference Strategy
Attachment 4a-b Dues Parity Committee
Attachment 5a-b Finance Report, Subscription Pricing
Attachment 6a-c IEEE/TAB
Attachment 7a-b CIO Report and Capital Budget
Attachment 8a-b Executive – Staff & Facilities
Attachment 9a-b Technical Activities/Distinguished Lecturers Selection, J-SAC Incubator
Attachment 10a-c Society Relations, Sister Societies
Attachment 11a-d Membership Development, Foundation Committee, Latin America, EAME
CONSENT AGENDA  
(OpCom Motions Passed 14-15 March 2003)

Recertification  
03:01 “that OpCom approve Bill Tranter’s recommendation that the following technical committees be recertified for a period of three years (through 12/31/05):

- Communications Quality and Reliability
- Communications Software
- Communications Switching and Routing
- Communications Systems Integration and Modeling
- Communication Theory
- Computer Communications
- Enterprise Networking
- Gigabit Networking
- Information Infrastructure
- Internet
- Multimedia Communications
- Network Operations and Management
- Optical Networking
- Personal Communications
- Radio Communications
- Satellite and Space Communications
- Signal Processing and Communications Electronics
- Signal Processing for Storage
- Tactical Communications
- Transmission, Access and Optical Systems”

Recertification  
03:02 “that OpCom approve Bill Tranter’s recommendation that the Interconnections in High-Speed Digital Systems Technical Committee be decertified effective July 1, 2003; HSDS chooses to align themselves with LEOS (which better reflects their focus and operations).”

Emerging Technologies – Policy/Procedure  
03:03 “that OpCom approve Bill Tranter’s proposal that the VP-TA and Chair of Emerging Technologies adopt the policies and procedures (Appendix A) to guide the formation of new technical committees using Emerging Technologies Committee as an incubator.”

Dues – Low Income  
03:05 “that the ComSoc dues amount be adjusted to reflect the income level of the member, and a committee be appointed to develop the most practical way to implement this motion and report back to the BoG in May.

Electronic Dissemination  
03:06 “that ComSoc develop a business case including concept, governance, and financials to address all forms of electronic dissemination of ComSoc products. The products (at a
minimum) will include: conference proceedings, conference tutorials, published journals, magazines and transactions, various lecture series, educational initiatives, and Internet Portal development. The committee will bring an initial plan to the BoG in May.”

**Tutorials – ComSoc Enhanced Conference Tutorial Series**

03:07 “that ComSoc identify, develop, price, and distribute electronically appropriate tutorials from this year’s WCNC, IM and INFOCOM. The tutorials will be advertised and available for sale by July 2003. They will be promoted as the ‘ComSoc Enhanced Conference Tutorial Series’.”

**RFP – Online Tutorials**

03:08 “that OpCom approve proceeding with the RFP to produce and co-market ComSoc online tutorials.”

**On Line Web Casts – Distinguished Lecturers**

03:09 “that ComSoc proceed with a trial of on-line web casts using Distinguished Lecturers to chapters; the sessions will be digitally recorded and made available online; budget $2K.”

**Journals – JCN Co-Publication**

03:04 “that OpCom approve co-publication of the *Journal of Communications and Networks* (JCN) by ComSoc and KICS (as detailed in the attachment) and bring the recommendation to the BoG at ICC for final approval. A proposal (reference motion 03:04) passed at our March meeting: “that OpCom approve co-publication of the *Journal of Communications and Networks* (JCN) by ComSoc and KICS and bring to the BoG for final approval” was subject to IEEE approval. (IEEE FinCom and TAB did not approve.)

**MOTIONS PASSED**

**Enhanced Conference Tutorials**

03:10 “that the BoG approve a budget of $24,250 to create 10 enhanced conference tutorials available for sale during the 2003 July-August time frame.”

**CD-Rom course**

03:11 “that the BoG approve a budget of $19,300 for the creation of a CD-ROM course dealing with software radio.”

**Infocom Charter**

03:12 “that the BoG approve the revised IEEE INFOCOM Charter.”

**M&C Expo – Terry Kero**

03:13 “that the Board approve proceeding with this revised ComSoc EXPO as presented here.”

**Dues Parity**

03:14 “that, to increase revenue, stimulate global membership and enhance perceived fairness, the BoG request that, effective with the 2005 membership year, IEEE consider using the UN-sanctioned PPP Index (Purchasing Power Parity) as a basis for IEEE individual member dues in order to take into account the ability to pay engendered by demographic differences.”

**Budget Motions**

03:15 “that the BoG approve the proposed dues pricing for 2004.”

03:16 “that the BoG approve the proposed publications pricing for 2004.”

03:17 “that the BoG approve the proposed 2004 budget.”
Author Page Charges
03:18 “that the BoG table the motion to institute a $100 page charge for all journals and transactions.”

RCCC/GCCC held with BoG
03:19 “that BoG table a motion that the Board strongly recommend future Chapter Chair Congresses (RCCC and GCCC) be held in conjunction with BoG meetings.”

Capital Budget
03:20 “that the BoG accept the capital budget of $248,585.”

Headquarters Move
03:21 “that the BoG approve ComSoc giving formal notice on 1 June 2003 of our intent to terminate current lease in 180 days; evaluate three options (buy, move locally, move to IEEE 3 Park); develop business plans for NYC space; present options/business plans to IEEE.”

Distinguished and Expert Lecturers
03:22 “that the BoG approve Plan B for distinguished lecturers (without a Fellow-Grade requirement) and eliminate the Expert Lecturer program.”

J-SAC – Incubator for Journals
03:23 “that with the rough development outline described in the attachment, J-SAC be viewed as the Society’s incubator for new, solely-sponsored, archival journals.”

Transactions on Multimedia
03:24 “that the BoG reaffirm ComSoc’s commitment as a financial partner (co-sponsor) of IEEE Transactions on Multimedia.”

Journals
03:25 “that the BoG approve the 2004 page budget, as presented in this meeting.”

NFOEC Sale
03:26 “that IEEE Communications Society respond to the RFP to buy NFOEC and obtain the necessary approvals to go forward.”

ACTION ITEMS
03:09 **new:** Joe will review each of the 2003 journal page counts to see if they can be reduced to help decrease the ComSoc budget deficit.

02:16 **continuing:** Because the area of multi-societies lacks structure, Alex and Curtis will review the issues involved and report to Celia (who will bring the concerns to TAB).

02:20 **continuing:** Bill will work with Standards Chair, Ray Hapeman, and bring a mission statement and charter identifying a potential standard to be pursued.

02:21 **continuing:** The Allocations Task Force (chaired by Roberto Saracco) will look into the allocation of money from IEEE to Societies for Society material included in the IEL and prepare an “allocation algorithm” for Celia to bring to appropriate TAB committees.

02:23 **continuing:** Directors will review their existing Policies and Procedures and include “generic procedures” covering “loopholes”.

02:11 **continuing:** Joe will look into “recognition” for reviewers to help “speed up” the review process and encourage quick turnaround; Joe will report back to the BoG.
02:2 continuing: Trevor will work with Regional Directors and bring a proposal to the BoG to increase ComSoc Senior membership.

02:08 continuing: Robbie will present to the BoG an IEEE/ComSoc strategic plan based on Howard Blank’s strategy/business proposal as well as input from Strategic Planning.

01:15 continuing: Robbie will check IEEE’s Affiliate rule, working with Larry to revise Article 1.1

02:22 closed: The Product Content Task Force (chaired by Nelson Fonseca) will bring a business proposal to the Spring OpCom recommending what ComSoc legacy content should be made available to the IEL.

02:07 closed: Robbie will recommend to the BoG whether to continue with ExpoTrack or consider an alternate route.

03:01 closed: Curtis will inform Bill of the Board’s recommendation concerning Distinguished Lecturers Selection Committee procedures; Bill will respond to the BoG in May.

03:02 closed: Joe will bring a business plan business plan for ComSoc/KICS JCN co-publication to the Board in May.

03:03 closed: Alex will finalize his steering committee for a Consumer Communications & Network workshop and will bring a proposal to the BoG in May.

03:04 closed: Celia will appoint a committee (including Pierre Perra) to work on adjusting the dues to reflect a member’s income level.

03:05 closed: Harvey will seek agreement on which revenue-generating potential projects are viable, get pricing, and bring to the May BoG.

03:06 closed: Bill and Curtis will bring a business case to the BoG for the CD-Rom education module (including costs of production, etc.).

03:07 closed: Howard and the new EDC will present a budget to the Board for approval in May for a new ‘ComSoc Enhanced Conference Tutorial Series’.

03:08 closed: Harvey will prepare a draft budget forecast and circulate to the Board by May 1 and will bring as a budget motion to the Board at ICC.

02:28 closed: Pierre will bring a recommendation to the May BoG on a ComSoc Foundation; Celia will appoint members to the Foundation ad hoc committee.