MOTIONS PASSED 2000 – 2009

OpCom1 APRIL 2000: Motions
MOTIONS PASSED BY THE BOG VIA E-MAIL
First Quarter 2000 (with 2/3 support when necessary)

Reference Attachment 11 for backup

00:1 “To merge Membership Development Council and Global Activities Development Council (formerly, International Activities Council), both under VP-Membership Development, and retain the name Membership Development Council for both entities.”

00:2 “It is hereby moved that the current Bylaws 4.5 and 4.6 be replaced with Amended Bylaw 4.5 as indicated below, to incorporate changes made necessary by the BoG’s approval to merge the Membership Development Council and Global Activities Development Council into the Membership Development Council.

4.5 Membership Development Council - This Council will function to reflect the individual Member needs and Chapter interests of the members, develop and manage adequate membership and professional programs, oversee Society-wide marketing activities, and reflect the international needs and interests of the Society. The Vice President - Membership Development will chair this Council, which will designate one member to serve as Chair in his/her absence and another to serve as Secretary. Besides the Directors reporting to him/her, the Vice President may select additional volunteers as needed, including those as needed to represent all parts of the world.”

00:3 “That an ad hoc Finance Committee be created.”

00:4 “That the following award proposal be adopted for a new IEEE Communication Society Award:

a) that IEEE Communications Society establish and maintain an annual award to recognize exemplary service by individuals in the Society's meeting and conference activities over a sustained time period.

b) that the Director - Meetings and Conferences and Chair - Awards Committee establish policies and procedures for its implementation.”

00:5 “Move for BoG approval of a one-time $60K expenditure to be involved in a production of Disney/Discover Magazine-sponsored round table on the Future of Internet.”

00:6 “That Alex Gelman be appointed to the elected position of Vice President – Society Relations filling the vacancy occurring with the resignation of Federico Tosco.”

MOTIONS PASSED during OpCom1 (April 2000)

00:7 “That the Board approve an additional $5K for chapter funding.”

00:8 “That the BoG approve funding a second Internet Service Provider and T1 line costing $20K.”

00:9 “That, whenever possible the Information Systems Department should avoid becoming a code-development shop and should, whenever possible, outsource the project in support of membership products and services.”

00:10 “That the Board approve up to $30K to fund a market study for the proposed new ComSoc portal and to fund any current year expenditures necessary to cover Digital Objective Identifier (DOI) for all of our intellectual property (IP).”

Board of Governors1, June 2000: Motions
MOTIONS PASSED (and just prior)

00:11 “that the Memorandum of Understanding among the Optical Society of America (OSA), IEEE LEOS and IEEE ComSoc be approved.” (Approved via e-mail prior to BoG.)

00:12 “that ComSoc notify the IEEE Foundations and History Center that it will contribute $130K from our short-term reserves to IEEE matching grant program in support of the History Center.”
that the BoG allocate $75K to hold a Regional Chapter Chair Congress (RCCC) for North American Chapters at Globecom 2000.”

that ComSoc continue to monitor the role of CCIP and report back via formal reports to the BoG (and its technical committees) on its activities and status.”

“whereas the IEEE Communications Society values its exemplary volunteers, be it moved that beginning in year 2000 an honorarium of $1K be included for recipients of the Donald W. McLellan Meritorious Service Award.”

“whereas the IEEE Communications Society values its exemplary volunteers, be it moved that beginning in year 2000 the honorarium given to recipients of the Publications Exemplary Service Award be increased from $500 to $1K.”

“whereas the IEEE Communications Society values its exemplary volunteers, be it moved that beginning in year 2000 an honorarium of $1K be included for recipients of the Public Service in the Field of Telecommunications Award.”

“whereas the IEEE Communications Society values its exemplary volunteers, be it moved that beginning in year 2000 the honorarium given recipients of the Edwin Howard Armstrong Award be increased from $1K to $2K.”

“whereas the IEEE Communications Society values its exemplary volunteers, be it moved that beginning in year 2000 the honorarium given to recipients of the Meetings & Conferences Exemplary Service Award be increased from $500 to $1K per recipient.” (motion) Approved.

that ComSoc establish and maintain a Distinguished Industry Leaders Award to recognize industry executives whose leadership resulted in outstanding advances and new directions in the information and communications business areas.”

that ComSoc meet the net revenue recommendations of IEEE with respect to non-member publications pricing.”

that the BoG approve increasing the ComSoc University Subscription Package discount from 20% to 30%.”

that there be no change in any publication pricing except the non-member publications pricing and University Subscription Package.”

“that the appointment/removal responsibilities for ComSoc members of the OFC Steering Committee (4) be assigned to the Director - Meetings & Conferences in consultation with appropriate technical committee Chairs.”

“that an ad hoc President's Advisory Board be established for the duration of the current President’s term; members will be selected by the President from among top communications’ industry leaders.”

“that the BoG approve the concept of a Information Portal; that ComSoc investigate opportunities to outsource service and design support; that the need for staff/volunteer support be articulated; that a team be formed to study this initiative further; and that the portal team present a detailed report at OpCom in September.”

“the BoG approve in principle that ComSoc should monitor IEEE’s Digital Object Identifier activities and proactively support the initiative.”

“that the BoG establish a policy for web-based BoG record keeping with remote access to ComSoc Intranet.”

“that the BoG approve upgrading the existing M&C part-time position to a full-time associate administrator position.”
00:1  “To merge Membership Development Council and Global Activities Development Council (formerly, International Activities Council), both under VP-Membership Development, and retain the name Membership Development Council for both entities.” (e-mail)

00:2  “It is hereby moved that the current Bylaws 4.5 and 4.6 be replaced with amended Bylaw 4.5 as indicated below, to incorporate changes made necessary by the BoG's approval to merge the Membership Development Council and Global Activities Development Council into the Membership Development Council. (e-mail)

4.5 Membership Development Council - This Council will function to reflect the individual Member needs and Chapter interests of the members, develop and manage adequate membership and professional programs, oversee Society-wide marketing activities, and reflect the international needs and interests of the Society. The Vice President - Membership Development will chair this Council, which will designate one member to serve as Chair in his/her absence and another to serve as Secretary. Besides the Directors reporting to him/her, the Vice President may select additional volunteers as needed, including those as needed to represent all parts of the world.”

00:3  “That an ad hoc Finance Committee be created.” (e-mail)

00:4  “That the following award proposal be adopted for a new ComSoc Award:

- IEEE Communications Society establish and maintain an annual award to recognize exemplary service by individuals in the Society's meeting and conference activities over a sustained time period.
- the Director - Meetings and Conferences and Chair - Awards Committee establish policies and procedures for its implementation.” (e-mail)

00:5  “Move for BoG approval of a one-time $60K expenditure to be involved in a production of Disney/Discover Magazine-sponsored round table on the Future of Internet.” (e-mail)

00:6  “That Alex Gelman be appointed to the elected position of Vice President – Society Relations filling the vacancy occurring with the resignation of Federico Tosco.” (e-mail)

00:7  “That the Board approve an additional $5K for chapter funding.” (OpCom)

00:8  “That the BoG approve a second Internet Service Provider and T1 line costing $20K.” (OpCom)

00:9  “That, whenever possible, the Information Systems Department should avoid becoming a code-development shop and should, whenever possible, outsource the project in support of membership products and services.” (OpCom)

00:10 “That the Board approve up to $30K to fund a market study for the proposed new ComSoc portal and to fund any current year expenditures necessary to cover Digital Objective Identifier (DOI) for all of our intellectual property (IP).” (OpCom)

OpCom2 September 2000 - Motions

00:30 “that OpCom accept this Portal report as presented.”

00:31 “that OpCom adopt and support the outsourcing guidelines as presented.”

00:32 “that OpCom approve the GCCC 2001 as proposed, but evaluate whether the number of days can be reduced to 2 or 3.”

00:33 “that OpCom approve renaming IEEE Personal Communications to IEEE Wireless Communications magazine as soon as possible.”

00:34 “Having considered alternate options such as:

- a "virtual wireless transactions" (e.g., an on-line-only site indexing all ComSoc magazine/journal articles on wireless),
subtitling the Transactions on Communications to include "wireless" in the subtitle,

discussions with the IEEE Computer and IT societies on a new joint journal on mobility

it is the sense of OpCom that, because of customer demand and pressure from within IEEE, development of a new transactions in the area of wireless communications is warranted. Therefore, OpCom moves that, by 1 November 2000, a specific plan be put in place to transition JSAC-WCS to a Transactions on Wireless Communications, with the plan to include a transition schedule and an assessment of the impact of the proposed journal on existing ComSoc publications. Further, it will be noted that this Transactions will continue to ensure that the IEEE Communications Society maintains its leading role in the rapidly growing and changing field of communications.”

00:35 “that OpCom approve ComSoc’s entering into an agreement with Discover Magazine to co-sponsor roundtables on ‘the future of wireless communications’ in 2001 and ‘the future of communications technology’ in 2002, held in conjunction with the Discover Magazine Science Innovation Awards. This agreement will contain provisions for our sponsorship fee to range from $0-$50K depending on the availability of additional sponsors.”

00:36 “OpCom approve that ComSoc’s budgeting process be changed so that the following year’s budget is approved by the BoG at ICC.”

00:37 “that OpCom approve the Membership Development budget of $1,419,800 as presented, which includes John Pape’s Marketing budget of $560,000.”

00:38 “that OpCom approve the Technical Activities budget of $70,100 as presented.”

00:39 “beginning in 2001, that the Society not support ComSoc representatives’ travel to IEEE Council meetings, but continue yearly support contributions preset by IEEE.”

00:40 “that the BoG approve purchasing capital equipment for the ComSoc IS center, totaling $48,500.” (approved by BoG via e-mail)

00:41 “that OpCom approve $25K in 2001 for a disaster recovery plan.”

00:42 “that OpCom approve the CIO budget for $42,300 as presented”.

00:43 “that OpCom approve the BoG web policy as written and implementation begin immediately.”

00:44 “that OpCom approve the Society Relations budget of $58,500 as presented.”

00:45 “that OpCom approve the Office of President budget of $199,020 as presented.”

00:46 “that OpCom approve the Membership Services budget with modifications presented this meeting totaling $391,000.”

00:47 “that Opcom approve the Administration budget at $3,054,400 as presented.”

Board of Governors2 November, 2000
MOTIONS PASSED

00:33 “that OpCom approve renaming IEEE Personal Communications to IEEE Wireless Communications magazine as soon as possible.” (OpCom)

00:34 “Having considered alternate options such as:

- a "virtual wireless transactions" (e.g., an on-line-only site indexing all ComSoc magazine/journal articles on wireless),
- subtitling the Transactions on Communications to include "wireless" in the subtitle,
- discussions with the IEEE Computer and IT societies on a new joint journal on mobility

it is the sense of OpCom that, because of customer demand and pressure from within IEEE, development of a new transactions in the area of wireless communications is warranted. Therefore, OpCom moves that, by 1 November 2000, a specific plan be put in place to transition JSAC-WCS to a Transactions on Wireless Communications, with the plan to include a transition schedule and an assessment of the impact of the
proposed journal on existing ComSoc publications. Further, it will be noted that this Transactions will continue to ensure that the IEEE Communications Society maintains its leading role in the rapidly growing and changing field of communications.” (OpCom and e-mail)

00:35 “that OpCom approve ComSoc’s entering into an agreement with Discover Magazine to co-sponsor roundtables on ‘the future of wireless communications’ in 2001 and ‘the future of communications technology’ in 2002, held in conjunction with the Discover Magazine Science Innovation Awards. This agreement will contain provisions for our sponsorship fee to range from $0-$50K depending on the availability of additional sponsors.” (OpCom)

00:48 “That the BoG authorize the signing of a contract with MainSpring, Inc., to develop a portal strategy for the Society, subject to approval by the appropriate IEEE Corporate Officer.” (e-mail)

00:49 “that the Board approve the Nominations & Elections Committee policies and procedures as presented by Steve Weinstein.”

00:50 “that ComSoc withdraw completely from USA Committee on Communications & Information Policy activities.”

00:51 that the Society Operating Budget for 2001 be approved as presented, with an additional $75K (place holder) for a possible Keywords project.

This budget includes motions approved at OpCom as follows:

00:37 “that OpCom approve the Membership Development budget of $1,419,800 as presented, which includes John Pape’s Marketing budget of $560,000.”

00:38 “that OpCom approve the Technical Activities budget of $70,100 as presented.”

00:42 “that OpCom approve the CIO budget for $42,300 as presented”.

00:44 “that OpCom approve the Society Relations budget of $58,500 as presented.”

00:45 “that OpCom approve the Office of President budget of $199,020 as presented.”

00:46 “that OpCom approve the Membership Services budget with modifications presented this meeting totaling $321,000.”

00:47 “that OpCom approve the Administration budget at $3,054,400 as presented.”

00:52 “that the BoG approve ComSoc’s membership/subscription pricing structure for the Year 2002 as presented, but include a reduction in the JSAC price to coincide with the reduced number of issues (12 to 9) in 2002.”

00:53 “that the BoG approve a Distinguished Lecturer Selection standing committee, (chaired by TAC Secretary and reporting to VP-TA) to establish selection criteria, appoint new DLs, and affirm the reappointment of existing DLs. This committee shall have as its members the VP-TA, TAC Secretary, VP-MD, and Chair of Membership Programs Development Board.

00:54 “that the BoG elevate the existing ad hoc Emerging Technologies Committee to a standing committee reporting to the Chair of Strategic Planning.”

00:55 “that the BoG approve the new ComSoc Experts Lecture Program (CELP) as presented, with the following change for the lecturers’ qualifications from ‘Senior member or higher’ to ‘Senior member or equivalent experience’.”

00:56 “that the Bylaws be amended to include the immediate past Vice President – Society Relations on the Society Relations Council.”

00:57 “that the BoG approve establishing a committee to evaluate whether a new director position – Director Corporate Relations – reporting to the Vice President of Society Relations is warranted.”

00:58 “that the Communications Society withdraw its yearly funding ($25K) of the IEEE Brussels Office at the earliest opportunity.”
that the BoG authorize an additional staff position in the Information Systems Department.

OpCom1 April 2001
Park City, Utah, US
MOTIONS PASSED 1ST QUARTER VIA E-MAIL

01:1 “that the Board of Governors create a new Director of On-line Services position, reporting to VP Membership Services, together with the appertaining On-line Services Board, with the following addition to the Bylaws: 6.x On-Line Services Board - This Board is responsible for the oversight of all on-line services of the Society and is chaired by the Director On-Line Services. Responsibilities include, but are not limited to, administration of the Society's Information Portal, management of keywords, identification of appropriate links to other URLs, and coordination with on-line service entities outside of ComSoc.”

01:2 “that the BoG approve an Exchange of IEEE Network Magazine and ISOC OnTheInternet Magazine.

MOTIONS PASSED

01:3 “that OpCom approve up to $20K in 2001 to support the keywords initiative (with Parity Computing) and up to 30K in 2002 to continue the activity.”

01:4 “that DVD’s be made available for sale in year 2002 at a discounted price of $50 at ComSoc events.

01:5 “that the cost of a DVD to ComSoc members be set at $99.”

01:6 “that the cost of a DVD to IEEE (non-ComSoc) members and our Sister Society members be set at $199 and the cost to other non-member individuals set at $299.”

01:7 “that the cost of a DVD be set at $999 for (for-profit) institutions and $499 for academic organizations.”

01:8 “that OpCom accept the non-member periodical pricing as presented.”

01:9 “that OpCom accept the publications’ page budgets as presented.”

01:10 “that OpCom increase Member/Affiliate dues from $23 to $25 and Student/Other members from $10 to $12 in year 2002.”

01:11 “that OpCom approve the Technical Activities budget for 2002 as presented and modified (with the reduction of each technical committee’s allocation from $1000 to $500).”

01:12 Doug moved “that OpCom approve the Society Relations budget for 2002 as presented.”

01:13 “that OpCom approved the Membership Services budgets for Director – Magazines and Director - Meetings and Conferences as presented.”

01:14 “that OpCom approve the Membership Development budget as presented – without the Marketing Operations (John Pape) and 50th Anniversary budgets.”

01:15 “that OpCom approve the Meetings & Conferences travel policy as presented and amended.”

01:16 “that ComSoc’s contribution to the Industry initiative be determined and processed through normal IEEE TAB (Technical Activities Board) channels, rather than directly through the Society.”

Board of Governors1 June 2001
Helsinki, Finland

MOTIONS PASSED VIA BOG CONSENT AGENDA (JUNE, 2001)

01:3 “that OpCom approve up to $20K in 2001 to support the keywords initiative (with Parity Computing) and up to 30K in 2002 to continue the activity.”

01:9 “that OpCom accept the publications’ page budgets as presented.”
01:10 “that OpCom increase Member/Affiliate dues from $23 to $25 and Student/Other members from $10 to $12 in year 2002.”

01:15 “that OpCom approve the Meetings & Conferences travel policy as presented and amended.”

01:16 “that ComSoc’s contribution to the Industry initiative be determined and processed through normal IEEE TAB (Technical Activities Board) channels, rather than directly through the Society.”

MOTIONS PASSED

01:17 “that the $930K additional surplus requested by IEEE/TAB be taken from ComSoc’s projected surplus for 2002.”

01:18 “that the BoG approve ComSoc’s membership/subscription pricing structure for year 2002 as presented.”

01:19 “that the BoG approve the ComSoc 2000 Operating Plan/budget subject to changes made by the Board in this meeting.” (reference motion 01:32)

01:20 “that the BoG consider funding a substantial project, in conjunction with ISOC to help a developing country via an Internet technological education program.”

01:21 “that the BoG approve the marketing operations budget as presented in this meeting.”

01:22 “that the BoG remove the $50K Disney project from the 2002 ComSoc budget.”

01:23 “that the BoG approve Dale’s bottom-line capital budget as presented.”

01:24 “that the BoG allocate up to $1M in expense money for the ComSoc 50th Anniversary celebration; spending of this money will be determined by the Anniversary Committee.”

01:25 “that the BoG accept the DVD business plan that includes pricing as shown here and includes DVD’s in the registration fees as modified in presentation (attached).”

01:26 “that the BoG approve the Staff & Facilities recommendation to hire an additional marketing person.”

01:27 “that the BoG approve the administrative office budget as presented.”

01:28 “the BoG recommend that the IEEE Facilities Committee investigate “renting versus buying” for ComSoc’s office facility.”

01:29 “that the BoG approve ComSoc being co-sponsors with Computer Society on the new magazine, *IEEE Pervasive Computing*; a net loss of $79K in 2002 is anticipated.”

01:30 “that the BoG approve the operations budget for the Education Department as submitted here.”

01:31 “that the BoG approve the Society Relations budget for 2002 as presented in this meeting, which includes an additional $6K requested for officers’ travel.”

01:32 that the BoG approve the ComSoc 2002 Operation Plan/budget for 2002 as presented and modified in this meeting, showing a projected net surplus of $889K.” (see motion 01:19)

01:33 “that the BoG approve a new “field of interest” for the Communications Society as presented in this meeting by Steve Weinstein.”

OpCom2 October 2001
New York, NY

PASSED BY BOG VIA E-MAIL BALLOT SUBSEQUENT TO BOG MEETING

01:34 That the Society maintain a web-based directory of staff and volunteer coordinates containing information such as name, position in the Society and professional affiliation (if any), mailing address, telephone and fax numbers, and email address;
That the web-based directory be on a hidden (available only to the listed volunteers and staff) secure site with password protection;
That any listed individual have the prerogative to have her/his name and coordinates omitted, including selectively choosing not to have certain pieces of information reported (e.g., address, phone number, and/or email address);
That the database be conveniently accessible, but be of such a form as to inhibit a simple download for a mailing list; and
That the information be clearly labeled as confidential and that it be used only for official purposes of the Society.

MOTIONS PASSED

01:35 “OpCom recommend that the BoG approve changes to the 2002 ComSoc budget (approved in June), as modified at this meeting.”

01:36 “that IEEE Councils seeking ComSoc support be referred to the Vice Presidents of Technical Activities and Society Relations who will jointly decide whether to recommend and fund ComSoc participation. When approved, the Vice President – Society Relations will manage the relationship.”

01:37 “that OpCom approve recommended changes to the Bylaws as presented and that the revised Bylaws go to the November BoG for final approval.”

01:38 “that OpCom approve creation of an Optical Networking Technical Committee, as modified in this meeting.”

01:39 “that OpCom support the M&C Director establishing a policy that ‘realistic budgets’ for financially cosponsored conferences must have a margin of at least 20%. This requirement applies to “operational” rather than “start-up” conferences, with exceptions made at the discretion of the M&C Director.”

01:40 “that ComSoc ask IEEE to prepare ‘model contracts’ for key M&C business activities and that these be produced at a rate of one per month, the first (hotels) being distributed by December 1st. Areas include hotels, conference centers, management companies, registration services, printers, mailing houses, and AV suppliers.”

01:41 “that, in 2001, OpCom approve an 250-page increase in IEEE Transactions on Communications at $33.5K.”

01:42 “that OpCom support the recommendations concerning Emerging Technology Committee, as stated here.”

01:43 “that OpCom approve a requirement that, in order to be a member of a technical committee, one must be a member of the Communications Society (Full/Affiliate) or a Communications Society Sister Society.”

Board of Governors, November 2001
San Antonio, Texas, USA

MOTIONS PASSED BY BOG

01:37 (amended): “that the Board of Governors approve changes to the Bylaws as modified in this meeting.” (Reference OpCom motion 01:37).

01:40 (amended) “that ComSoc ask IEEE to prepare ‘model contracts’ for key M&C business activities and that these be produced at a rate of at least one per month, the first (hotels) being distributed by December 15. Areas include hotels, conference centers, management companies, registration services, printers, mailing houses, and AV suppliers.” (Reference OpCom motion 01:40)

01:42 (amended): “that the Board accept the motion on the Emerging Technologies Committee approved by OpCom and modified to include ‘members are appointed by the Chair with the consent of the Vice President – Technical Activities’.” (Reference OpCom motion 01:42.)
01:43 **withdrawn** “that OpCom motion 01:43 be withdrawn—which states that OpCom approve a requirement that, in order to be a member of a technical committee, one must be a member of the Communications Society (Full/Affiliate) or a Communications Society Sister Society.” *(Reference OpCom motion 01:43)*

01:44 “that the Board approve changes made by OpCom necessary to bring the 2002 IEEE ComSoc budget (as approved at the June BoG meeting) into compliance with the IEEE BoD directive approved in Beijing in July.”

01:45 “that the BoG support the conference “consolidation concept” as expressed in this meeting, but leading towards a “best-of-breed” type classification.”

01:46 “that the BoG recommend to the membership that Section 5.1.1 of the Constitution be changed so that the nominations and elections procedure for officers includes petition signed by 200 (instead of 50) members. This will apply to elections held no earlier than January 2003.”

01:47 “that Technical Committee officers be required to be IEEE ComSoc Members, Affiliates or Sister Society members and that Students be excluded from the ‘definition’ of membership as used here.”

01:48 “that one’s eligibility to vote for a Technical Committee officer be limited to Full, Affiliate, Student, and Sister Society Members.”

01:49 “that the Board approve publishing a printed version of *IEEE Communications Surveys & Tutorials* covering the past three years and costing no more than $75K, provided funds can be reallocated from other sources.”

01:50 “that the Board approve the creation of an ad hoc committee for Internet Impact & Visibility, that a budget be submitted to OpCom, and the term set for two years.”

01:51 “that the Director – Online Services evaluate/suggest improvements to the BoG web site to encourage Board members to utilize it.”

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**OpCom1 March 2002**

Anaheim, California, USA

**MOTIONS PASSED VIA E-MAIL**

02:01 "that ComSoc approve joining TIA (Telecommunications Industry Association) as a partner (with no financial burden) in sponsoring the TIA Research and Development Award.” *(motion 02:1)*

**MOTIONS PASSED**

02:02 “OpCom table a motion (by de Marca) that the Treasurer prepare three estimates - pessimistic, realistic and optimistic. The BoG will manage (on a sound financial basis) all three estimates; only the estimate with optimistic assumptions will be sent to IEEE.”

02:03 “That, anticipating the 2002 budget will have a $1M shortfall, OpCom cut $242K from our 2002 expense budget and use our $758K surplus to ‘zero out’ the budget.”

02:04 “That OpCom form a committee -- Harvey (chair) Jack, Bruce, and Celia -- to recommend the $242K list of reductions and circulate their recommendations to OpCom for approval.”

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**Board of Governors1 June 2002**

New York, NY, USA

**MOTIONS PASSED VIA E-MAIL**

Prior to OpCom

02:01 "that ComSoc approve joining TIA (Telecommunications Industry Association) as a partner (with no financial burden) in sponsoring the TIA Research and Development Award.” *(motion 02:1)*
Prior to BoG

02:05 “that an “Optical Communications and Networking” (OCN) series be initiated within J-SAC in 2003. There will be 10 J-SAC issues in 2003, including 2 OCN series issues, with a budget of 1900 pages for the year.

02:06 “that the BoG approve the proposed publications subscription prices for 2003.”

MOTIONS PASSED

Consent Agenda – Approval of Motions Passed by OpCom

02:02 “OpCom table a motion (by de Marca) that the Treasurer prepare three estimates - pessimistic, realistic and optimistic. The BoG will manage (on a sound financial basis) all three estimates; only the estimate with optimistic assumptions will be sent to IEEE.”

02:03 “that, anticipating the 2002 budget will have a $1M shortfall, OpCom cut $242K from our 2002 expense budget and use our $758K surplus to ‘zero out’ the budget.”

02:04 “that OpCom form a committee (Harvey, Jack, Bruce, and Celia) to recommend the $242K list of reductions and circulate recommendations to OpCom for approval.”

Motions Passed

02:07 “that, subject to IEEE changes, the BoG approve the 2003 budget with a deficit, including $3.243M in infrastructure charges of $(1,817K).”

02:08 “that the Board of Governors approve the capital budget for 2002 totaling $248,582.70 subject to review of the cost-effectiveness of proceeding as stated (in attachment).”

02:09 “that the BoG approve $9400 in funding for the Internet Impact & Visibility ad hoc committee.”

02:10 “the BoG endorse the decision by the EIC and Director of Magazines that a quarterly IEEE Communications Magazine “Optical Communications” supplement be initiated in 2003 with a preference for tutorial, practical applications, and alternative emerging technologies.”

02:11 “because the BoG believes improving the profitability and stature of WCNC and PIMRC is an important goal (and although recognizing certain risks), the BoG, endorses the M&C Department plan (attached) to reduce the number of competitive wireless conferences by offers to collocate or reject competitive events.”

02:12 “to table Chih-Lin’s motion that the BoG approve the following: each TC should state in its bylaws that the TC only has authority to endorse a meeting; the M&C Department has final authority whether or not to approve a meeting. To reduce misunderstandings, TCs are requested to remind an “endorsed” meeting that it must then apply to the M&C Department for “approval.” (Motion tabled.)

02:13 “that the Board give the Director - Journals and VP - Membership Services authority to increase the journal page budgets up to 5% over the three “wholly-owned” journals (J-SAC, Transaction on Communications, and Communications Letters) with pages to be used as needed, provided it does not exceed the bylaw limitation on presidential approval of unbudgeted funds.”

02:14 “that the Board approve the revised motion below.”

- All Technical Committees (TC) of the IEEE Communications Society are strongly encouraged to maintain an “official” (comsoc.org) exploder. The purpose of the exploder is to maintain contact with TC members relative to committee activities and to keep the committee membership informed of activities of interest to committee members. One should keep in mind that internet exploders maintained by the IEEE Communications Society exist to promote the activities of the Communications Society and to provide a service to the technical committees.

- All committee members are, by default, subscribers to the exploder. Committee members have the option to “unsubscribe”. Persons who are not members of the TC may be added to the exploder list upon the approval of the committee chair.

- Any member of the exploder list can post, but if they violate the guidelines they may be denied further posting privileges at the discretion of the TC chair or VP-TA.
The committee chairperson has the responsibility to supervise exploder content in order to insure that the “content restrictions” (see below) are satisfied. If they are not, those violating these guidelines may be denied further posting privileges at the discretion of the TC Chair or VP-Technical Activities.

Note: Technical committees may, if desired, have both an “official” and an “unofficial” e-mail exploder. The unofficial email exploder is not maintained by the IEEE Communications Society and, therefore, must be associated with, and maintained by, a non-IEEE server.

The following items are not permitted on an official ComSoc server:

- any item that reflects negatively on the reputation, character, professional ability or technical competence of anyone;
- any item of a sexually explicit nature;
- any item that disparages or demeans another’s ethnicity, religion, culture, or sexual orientation;
- any item that misrepresents one’s position in the Communications Society or in any other professional organization;
- any item that promotes or serves as a marketing vehicle for materials in which the a TC committee member has a personal, financial, or business interest. This includes books, conferences and short courses in which the Communications Society does not have an interest. (Items for the general good such as announcements of faculty openings, fellowships, student grants, etc., may be posted.)
- any item that advances the candidacy of an individual for an elected office in the IEEE (including ComSoc); this conforms to existing IEEE policy.
- any item that uses one’s position as a volunteer in ComSoc for personal gain;
- any item that announces or encourages participation in a venue that is clearly in conflict with any initiative of the IEEE Communications Society (This includes calls-for-papers for competing publications or announcements for competing conferences. Since the Communications Society co-sponsors a number of publications and events, it may be well to seek the advice of the appropriate ComSoc officer for further insight when preparing items of this type.).

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IEEE COMMUNICATIONS SOCIETY

OpCom2 October 2002

Vancouver, BC, Canada

MOTIONS PASSED

Via e-mail

02:15 “that the Board of Governors reiterate that both TC endorsement and M&C Department approval is required for IEEE ComSoc sponsorship, and that written notification from the M&C Department of ComSoc sponsorship must be obtained before a meeting can refer to pending sponsorship or use the IEEE ComSoc name or logo in any form. More specifically, ‘IEEE ComSoc sponsorship (pending)’, ‘Endorsed/Sponsored by IEEE ComSoc TCxx’, or words of similar effect should not be used by meetings without the complete ComSoc approval process.”

02:16 “that the BoG table a motion that, starting in 2003, at least one OpCom meeting yearly be held outside North America to bring the officers of ComSoc closer to our international audience.”

During Meeting

02:17 “that Joe LoCicero submit the award proposal for IEEE Transactions on Wireless Communications to OpCom before going to TAB.’

02:18 “that a detailed explanation as to why no papers were published for IEEE Communications Surveys & Tutorials be brought to the Board in November, along with a plan to go forward in the future.

02:19 “that OpCom approve the $200K in cuts (see “Proposed Cut List” in attachment) to bring ComSoc in line with IEEE’s request and then submit an e-mail motion to the BoG to approve the revised 2003 budget.”

02:20 “that ComSoc Expo be cancelled and energies directed to obtaining more exhibitors to standard GLOBECOM and ICC exhibitions.”
“that the Ad Hoc Standards Committee be reappointed for another two years.”

“that the Internet Steering Ad Hoc Committee be disbanded.”

“that a letter be sent from the Vice President - Membership Development to ComSoc chapters advising them as follows: chapters are permitted to use the IEEE logo with their chapter’s name associated with it; but the ComSoc logo may be used only with permission from the Director of Meetings & conferences; the current chapter logo will be discontinued.”

“that ComSoc maintain the current process for conference registrations; namely, the Executive Director, President, or General Chair of the conference are responsible for deciding who gets complimentary registrations.”

“that ComSoc hire a Meetings & Conferences Department Head by the end of the year.”
“effective 2004, that the position of Strategic Planning Chair be assigned to the Past-President in even years and the President-Elect in odd years; in the odd year, the Past President will be made an automatic member of the committee.”

**Bylaws Change – Strategic Planning**

02:28 “that ComSoc Bylaws Article 7, Section 9 be amended as follows:

Section 7.9 Strategic Planning – This Committee consists of a Chair and members. Members are appointed by the President for the term of his/her office, one of whom chairs the Emerging Technologies Committee. In even years, the Chair shall be the Past-President of the Society. In odd years, the Chair shall be the President-Elect of the Society and the Past-President shall be a member of the Committee. The Committee will prepare a long-term strategic plan, typically once every five years, to guide the direction and future of the Society and will also prepare short-term plans to direct specific areas, as appropriate.”

**Awards**

02:29 “that requests for financial support for multi-society publications be viewed as either ‘one-time’ or ‘ongoing’. If the former, requests will be reviewed by the president and approved/denied within the limits of the president’s contingency fund. Requests exceeding that limit shall be brought to the attention of both the OpCom and BoG with approval/denial by the BoG. If an expense is ongoing (as in awards), support will be reviewed by OpCom/BoG with approval or denial made by the BoG.

**Chapters**

02:30 “that beginning January 2003, the Chapter Achievement Award will comprise a sum of $500 and a certificate going to 16 qualifying chapters each year.”

**Publications**

02:31 that ComSoc publish in paper form *The 50th Anniversary Journal Collection.*

02:32 the Board accept in principle that *Journal of Communications & Networks (JCN)* be converted to a joint publication with equitable financial interest for ComSoc and KICS.

**Meetings & Conferences**

02:33 “that the BoG supports the “fairness policy” described in Chih-Lin’s presentation (slide #4) and require that TC chairs must reply in writing whether their committee accepts/declines sending a representative.”

**Foundation**

02:34 “that a committee be formed to study (possibly) establishing a ComSoc Foundation.”

**Travel Policy**

02:35 “given the 2003 Society budget is already established and recognizing any portion of the budget could be subject to further cuts (if deemed necessary), that the BoG approve the following: ComSoc volunteers (when funded to travel by the Society) may travel in 2003 in any class of travel, as long as this is covered within their current budget, and the travel is consistent with IEEE’s travel policy. (motion 02:35)

OpCom1 March 2003
Buenos Aires, Argentina

MOTIONS PASSED

**Recertification**

03:01 “that OpCom approve Bill Tranter’s recommendation that the following technical committees be recertified for a period of three years (through 12/31/05):

- Communications Quality and Reliability
- Communications Software
- Communications Switching and Routing
- Communications Systems Integration and Modeling
- Communication Theory
- Computer Communications
- Enterprise Networking
Recertification
03:02 “that OpCom approve Bill Tranter’s recommendation that the Interconnections in High-Speed Digital Systems Technical Committee be decertified effective July 1, 2003; HSDS chooses to align themselves with LEOS (which better reflects their focus and operations).”

Emerging Technologies – Policy/Procedure
03:03 “that OpCom approve Bill Tranter’s proposal that the VP-TA and Chair of Emerging Technologies adopt the policies and procedures (Appendix A) to guide the formation of new technical committees using Emerging Technologies Committee as an incubator.”

Journals – JCN Co-Publication
03:04 “that OpCom approve co-publication of the Journal of Communications and Networks (JCN) by ComSoc and KICS (as detailed in the attachment) and bring the recommendation to the BoG at ICC for final approval.

Dues – Low Income
03:05 “that the ComSoc dues amount be adjusted to reflect the income level of the member, and a committee be appointed to develop the most practical way to implement this motion and report back to the BoG in May.

Electronic Dissemination
03:06 “that ComSoc develop a business case including concept, governance, and financials to address all forms of electronic dissemination of ComSoc products. The products (at a minimum) will include: conference proceedings, conference tutorials, published journals, magazines and transactions, various lecture series, educational initiatives, and Internet Portal development. The committee will bring an initial plan to the BoG in May.”

Tutorials – ComSoc Enhanced Conference Tutorial Series
03:07 “that ComSoc identify, develop, price, and distribute electronically appropriate tutorials from this year’s WCNC, IM and INFOCOM. The tutorials will be advertised and available for sale by July 2003. They will be promoted as the ‘ComSoc Enhanced Conference Tutorial Series’.”

RFP – Online Tutorials
03:08 “that OpCom approve proceeding with the RFP to produce and co-market ComSoc online tutorials.”

On Line Web Casts – Distinguished Lecturers
03:09 “that ComSoc proceed with a trial of on-line web casts using Distinguished Lecturers to chapters; the sessions will be digitally recorded and made available online; budget $2K.”

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Board of Governors1 May 2003
Anchorage, Alaska

CONSENT AGENDA
Recertification
03:01  “that OpCom approve Bill Tranter’s recommendation that the following technical committees be recertified for a period of three years (through 12/31/05):
- Communications Quality and Reliability
- Communications Software
- Communications Switching and Routing
- Communications Systems Integration and Modeling
- Communication Theory
- Computer Communications
- Enterprise Networking
- Gigabit Networking
- Information Infrastructure
- Internet
- Multimedia Communications
- Network Operations and Management
- Optical Networking
- Personal Communications
- Radio Communications
- Satellite and Space Communications
- Signal Processing and Communications Electronics
- Signal Processing for Storage
- Tactical Communications
- Transmission, Access and Optical Systems”

Recertification
03:02  “that OpCom approve Bill Tranter’s recommendation that the Interconnections in High-Speed Digital Systems Technical Committee be decertified effective July 1, 2003; HSDS chooses to align themselves with LEOS (which better reflects their focus and operations).”

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On Line Web Casts – Distinguished Lecturers
03:09 “that ComSoc proceed with a trial of on-line web casts using Distinguished Lecturers to chapters; the sessions will be digitally recorded and made available online; budget $2K.”

Removed from Consent Agenda for Approval by BoG
**Journals – JCN Co-Publication**

03:04 “that OpCom approve co-publication of the *Journal of Communications and Networks* (JCN) by ComSoc and KICS (as detailed in the attachment) and bring the recommendation to the BoG at ICC for final approval. A proposal (reference motion 03:04) passed at our March meeting: “that OpCom approve co-publication of the *Journal of Communications and Networks* (JCN) by ComSoc and KICS and bring to the BoG for final approval” was subject to IEEE approval. (IEEE FinCom and TAB did not approve.)

**MOTIONS PASSED**

**Enhanced Conference Tutorials**

03:10 “that the BoG approve a budget of $24,250 to create 10 enhanced conference tutorials available for sale during the 2003 July-August time frame.”

**CD-Rom course**

03:11 “that that the BoG approve a budget of $19,300 for the creation of a CD-ROM course dealing with software radio.”

**Infocom Charter**

03:12 “that the BoG approve the revised IEEE INFOCOM Charter.”

**M&C Expo – Terry Kero**

03:13 “that the Board approve proceeding with this revised ComSoc EXPO as presented here.”

**Dues Parity**

03:14 “that, to increase revenue, stimulate global membership and enhance perceived fairness, the BoG request that, effective with the 2005 membership year, IEEE consider using the UN-sanctioned PPP Index (Purchasing Power Parity) as a basis for IEEE individual member dues in order to take into account the ability to pay engendered by demographic differences.”

**Budget Motions**

03:15 “that the BoG approve the proposed dues pricing for 2004.”

03:16 “that the BoG approve the proposed publications pricing for 2004.”

03:17 “that the BoG approve the proposed 2004 budget.”

**Author Page Charges**

03:18 “that the BoG table the motion to institute a $100 page charge for all journals and transactions.”

**RCCC/GCCC held with BoG**

03:19 “that BoG table a motion that the Board strongly recommend future Chapter Chair Congresses (RCCC and GCCC) be held in conjunction with BoG meetings.”

**Capital Budget**

03:20 “that the BoG accept the capital budget of $248,585.”

**Headquarters Move**

03:21 “that the BoG approve ComSoc giving formal notice on 1 June 2003 of our intent to terminate current lease in 180 days; evaluate three options (buy, move locally, move to IEEE 3 Park); develop business plans for NYC space; present options/business plans to IEEE.”

**Distinguished and Expert Lecturers**

03:22 “that the BoG approve Plan B for distinguished lecturers (without a Fellow-Grade requirement) and eliminate the Expert Lecturer program.

**J-SAC – Incubator for Journals**

03:23 “that with the rough development outline described in the attachment, J-SAC be viewed as the Society’s incubator for new, solely-sponsored, archival journals.”

**Transactions on Multimedia**

03:24 “that the BoG reaffirm ComSoc’s commitment as a financial partner (co-sponsor) of IEEE *Transactions on Multimedia.*”
Journals
03:25 “that the BoG approve the 2004 page budget, as presented in this meeting.”

NFOEC Sale
03:26 “that IEEE Communications Society respond to the RFP to buy NFOEC and obtain the necessary approvals to go forward.”

OpCom2 September 2003
Venice, Italy

MOTIONS PASSED

Headquarters Relocation
03:27 passed August 4 via e-mail: Moved “Based on the site inspection and other negotiations by Howard and Celia, that the attached sublease agreement should be approved as drafted; and that the SFC be delegated approval authority for the leasehold improvements and other expenses associated with the relocation, subject to a maximum of US$ 150,000.00 in total relocation costs. If there is a need for a relocation budget overrun the SFC will ask the BoG for the additional authorization.”

Tutorial Short Courses
03:28 “that OpCom authorize Curtis and Bill to develop four tutorial short courses (8 hours of instruction). The courses will be developed using new materials, rather than material previously developed for conference tutorials.”

RFP for Third-Party Courses
03:29 Not approved: “that OpCom drop the RFP process and not seek a vendor.”

Gigabit Networking TC Name Change
03:30 “that the Technical Committee on Gigabit Networking be renamed the Technical Committee on High-Speed Networking.”

Patent Module

DL Online Tutorials
03:32 “that OpCom move ahead with the Distinguished Lecture online tutorial initiative and that the committee on Electronic Tutorials & Lectures develop a format to facilitate this.”

Board of Governors2 December, 2003
San Francisco CA

MOTIONS PASSED VIA CONSENT AGENDA

Headquarters Relocation
03:27 passed August 4 via e-mail: Moved “Based on the site inspection and other negotiations by Howard and Celia, that the attached sublease agreement should be approved as drafted; and that the SFC be delegated approval authority for the leasehold improvements and other expenses associated with the relocation, subject to a maximum of US$ 150,000.00 in total relocation costs. If there is a need for a relocation budget overrun the SFC will ask the BoG for the additional authorization.”

RFP for Third-Party Courses
03:29 Not approved: “that OpCom drop the RFP process and not seek a vendor.”

Gigabit Networking TC Name Change
03:30 “that the Technical Committee on Gigabit Networking be renamed the Technical Committee on High-Speed Networking.”

Patent Module
DL Online Tutorials
03:32 “that OpCom move ahead with the Distinguished Lecture online tutorial initiative and that the committee on Electronic Tutorials & Lectures develop a format to facilitate this.”

OpCom Motion Removed from consent agenda: Tutorial Short Courses
03:28 “that OpCom authorize Curtis and Bill to develop four tutorial short courses (8 hours of instruction). The courses will be developed using new materials, rather than material previously developed for conference tutorials.”

MOTIONS PASSED

Staff Move
03:33 “that the BoG authorize funding for the relocation to and outfitting of ComSoc's new headquarters at 3 Park Avenue, matching the IEEE Board of Directors' authorization of up to $240K in IEEE funds.

Chapter Funding
03:34 “that the chapter funding program be modified in 2004 as presented; namely, that chapters requesting funding be required to state their funds or bank balances to be considered for funding.”

E-Journal on Network Management
03:35 The revised motion follows: “that the BoG approve in principle publishing an e-journal addressing network management topics. The market for this e-pub shall be tested with a 2-issue publication in 2004--with the first issue to appear within the NOMS 2004 time frame and to include the subscription fee ($25) within the registration fee. Within the next week Raouf Boutaba will circulate a complete proposal for the 2004 test journal and Celia will call for approval by an e-mail vote. In parallel a proposal to continue the new journal beyond 2004 will be submitted to the publication Board.”

Third-Party Online Courses
03:36 “that the Board agree in principal to partner with the University of Washington and to authorize the negotiation of a contract (including partnership concepts and current long-term objectives); also that the Board approve the potential expenditure of $50K to initiate and carry out the Online Education Program.”

Enhanced Conference Tutorials (Tutorials Now)
03:37 “that the BoG continue the electronic conference tutorial program (Tutorials Now) with oversight by the ETL Committee and periodic progress reports to the BoG.”

Short Course Modules
03:38 “that the Board approve preparation of four electronic short courses on timely subjects.”

Developing OnLine Tutorials
03:39 “that the Board approve initiating discussions on online tutorials with other potential partners.

Distinguished Lectures
03:40 “that the Board approve adding ‘selected’ presentations from the DL series to the ComSoc online product offerings.”

ICC 08 China
03:41 “in light of ComSoc’s stratetic goals, our previous investment at ComSoc Presidents’ level, and respect for the extensive efforts done by the Chinese engineers and government, that the decision on site selection for ICCC 2008 be reconsidered and that GICC submit recommendations to the BoG, who will make a final decision (on selecting the ICC 2008 location) at the Paris meeting.”

Certification Program
03:42 “that the BoG direct the Certification Committee to develop an outline and business plan for a professional certification program by March OpCom 2004.

Appointments
03:43 “that the appointed officers presented in this meeting be approved.”

On-Line Content Position
that the ComSoc Bylaws changed as follows:

- Section 3.5.3 – Replace “Director - On-Line Services” with “Director – On-Line Content”
- Section 6.1 – Replace “On-Line Services” with “On-Line Content”
- Section 6.1.1 – Replace current text with: “This Board is responsible for initiating, assessing and overseeing on-line content in support of or as enhancements to technical committee activities, new-on-line services and existing publication, conference and education products. Membership includes representatives from the M&C Board, Magazines and Journals Boards, Education Board, Technical Activities Council, Membership Development Council, CIO, and up to three additional members. The Board is chaired by the Director - On-Line Content.”

And that the On-Line Content position be as follows:

- Initiating and assessing opportunities to offer on-line content in support of or as enhancements to
  - Technical committee activities
  - New on-line services
  - Existing publication, conference and educational products
- Providing strategies, policies and procedures for on-line content oversight, including
  - Integration across TC activities, new on-line services and existing products
  - Peer review, as appropriate, and other quality control functions
- Chairing and leading an On-Line Content Board having representatives from at least
  - Meetings & Conferences Board
  - Publications (Magazines and Journals) Boards
  - Education Board
  - Technical Activities Council
  - Membership Development Council
  - CIO
- Serving as a member of the Board of Governors and Membership Services Council
MOTIONS PASSED

Executive Decision re E-Pubs (January): “In accord with our policies and procedures (www.comsoc.org/socstr/documents/pp/pp_3_1.html), I am approving up to $10K for a marketing trial to determine subscriber interest and viability for an all-electronic publication, for dissemination of intellectual property covering network and services management.”

IEEE ComSoc Coordination Committee
04:01 “that the BoG approve a new standing committee on IEEE/ComSoc Coordination.”

Communications Surveys & Tutorials
04:02 “that a financial allocation for Communications Surveys & Tutorials be part of the ComSoc budget in ongoing years.”

D&D Forum & ComExpo
04:03 “that OpCom approve staying with the original plan to go with a Design & Development Forum (2004) and ComExpo in San Francisco (2006) as originally stated by GICC.”

Author Registration Fees
04:04 “that the current policy of requiring at least one full/limited registration per presented conference paper be replaced with the following:
  ‘For an IEEE ComSoc financially sponsored M&C event with a profit/loss investment of 50% or greater:
  • Each accepted paper must have a least one registration at the full or limited registration rate even if all co-authors of that paper are students.
  • One (full or limited) registration is sufficient for multiple accepted papers by one author (even if the papers have co-authors) as long as the (full or limited) registered author presents all the papers. If a co-author is to present the paper, the co-author must register at the full or limited rate.
  • No author/co-author needs to register more than once.’”

University of Washington
04:05 “that ComSoc terminate the process of negotiations with the University of Washington RFP.”

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04:03 “that OpCom approve staying with the original plan to go with a Design & Development Forum (2004) and ComExpo in San Francisco (2006) as originally stated by GIICC.”

University of Washington (put back on consent agenda later in this meeting)
04:05 “that ComSoc terminate the process of negotiations with University of Washington RFP.”

MOTIONS PASSED THIS MEETING

Executive Decision Communications Letters page count (prior to BoG):
“to approve a $22K-expenditure adding 100 pages to IEEE Communications Letters for 2004.”

IEEE ComSoc Coordination Committee
04:01 “that the BoG approve a new standing committee on IEEE/ComSoc Coordination.”

Capital Budget
04:06 “that the BoG approve the CIO’s budget.”

Society Relations Budget
04:07 “that BoG approve the Society Relations Council portion of the 2005 ComSoc budget.”

Dale Harris and University of Washington
04:08 “that the Board express its thanks to Dale Harris for his efforts negotiating a contract with the University of Washington.”

Student Author Registration Fees
04:09 “that motion 04:04 on student registration be tabled.”

Tabled Motion: Student Author Registration Fees 04:04 “that the current policy of requiring at least one full/limited registration per presented conference paper be replaced with the following: ‘For an IEEE ComSoc financially sponsored M&C event with a profit/loss investment of 50% or greater:

- Each accepted paper must have a least one registration at the full or limited registration rate even if all co-authors of that paper are students.
- One (full or limited) registration is sufficient for multiple accepted papers by one author (even if the papers have co-authors) as long as the (full or limited) registered author presents all the papers. If a co-author is to present the paper, the co-author must register at the full or limited rate.
- No author/co-author needs to register more than once.’”

Dues Increase
04:10 “that ComSoc increase membership dues $5 (to $40)”

2005 Subscription Pricing
04:11 “that the BoG approve the 2005 pricing structure for members/non-member subscribers, packaged products, and Tutorials Now; subscription pricing for sister societies will be equivalent to that of ComSoc Members for all pertinent publications (combo only).”

ComSoc 2005 budget
04:12 “the Board of Governors table the motion to approve the overall 2005 budget (allowing ComSoc to operate) at a deficit of $814K.”

Staff Travel – Executive Session
04:13 “Until the next BoG meeting (December 2004), all staff travel must be charged to the staff travel line. There will be no exceptions to this rule, even if the trip is motivated by a particular objective such as organization of a conference.

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OpCom2 October 2004
Santa Clara, CA, USA

MOTIONS PASSED

04:14. “that Division III Director bring a motion to the IEEE BoD requiring all audits of IEEE events be done by IEEE.”

04:15 “all post event audits for events in which ComSoc has a 50% or greater financial interest be performed by IEEE.”

04:16 “that ICC and GLOBECOM have separate steering committees and that GICC ceases to exist.”

04:17 “to withdraw the following motion: that the M&C staff generally takes responsibility for hotel selection and contract negotiations. In those instances where there exists demonstrable, volunteer competence and experience, or a compelling need for volunteers to handle these functions, the Director of M&C will work with the VP-MS and M&C staff to make an expeditious decision. In keeping with IEEE policy, volunteers shall not sign contracts with suppliers to ComSoc.”

04:18 “that the BoG restructure itself effective January 2008 with 4 Vice Presidents (tentative titles) and their direct reports as follows; and that the Bylaws reflect this change:

- VP - Technical Activities
  - Director - Education
- VP - Membership Relations
  - Director - Membership Programs Development
  - Director - Sister & Related Societies
  - Regional Directors (AP, EAME, LA, NA)
- VP Publications
  - Director - Magazines
  - Director - Journals
- VP Conferences
  - Director - Conference Operations
  - Director - Conference Development

04:19 “that ComSoc include CCNC and SECON in the list of conferences eligible for student travel grants.”

04:20 “that OpCom recommend approval by the BoG of the ComSoc budget for 2005 as presented in this meeting.”

04:21 “in response to the size, complexity and urgency, among other factors, associated with ComSoc financial management, that OpCom2 recommend the Communications Society Constitution be changed to appropriately reflect the already expanded role of Treasurer by changing the title ‘Treasurer’ to ‘Chief Financial Officer’ and that a motion be brought to the Board of Governors in December for approval.”

04:22 “that OpCom 2 approve the proposed revised bylaws as a baseline for further discussion and then consideration for approval by the full Board of Governors in December.”

04:23 Moved by Roberto and seconded by Alex. (Note: this motion was referred to IEEE’s Legal Counsel; Curtis has now been informed that the motion was out of order.)

04:24 Moved by Roberto moved and seconded by Pierre. Parliamentarian was not present for this part of the Session. (Note: the motion was referred to IEEE Human Resources; Mary Ward-Callan,
Managing Director of IEEE Technical Activities, subsequently advised Curtis that the motion should have been ruled “out of order”.

Board of Governors 2 December 2004
Dallas, TX, USA

MOTIONS PASSED

04:14 “that Division III Director bring a motion to the IEEE BoD requiring all audits of IEEE events be done by IEEE.” (Consent Agenda -from OpCom2)

04:15 “all post event audits for events in which ComSoc has a 50% or greater financial interest be performed by IEEE.” (Consent Agenda -from OpCom2)

04:19 “that ComSoc include CCNC and SECON in the list of conferences eligible for student travel grants.” (Consent Agenda -from OpCom2)

04:25 “that the Board of Governors table OpCom motion 04:18.”

Tabled motion “that the Board approve a BoG restructure effective 1 January 2008 with 4 Vice Presidents (tentative titles) and their direct reports as follows and that the Bylaws reflect this change:

- VP - Technical Activities
- Director - Education
- VP - Membership Relations
- Director - Membership Programs Development
- Director - Sister & Related Societies
- Regional Directors (AP, EAME, LA, NA)
- VP Publications
- Director - Magazines
- Director - Journals
- VP Conferences
- Director - Conference Operations
- Director - Conference Development”

04:26 “that a Member will be ineligible for a vice president level position after being elected for a total of four vice-presidential terms, consecutive or otherwise.”

04:27 “that the BoG approved the proposed revised Bylaws for submission to IEEE for final approval.”

04:28 “that the BoG rename the IEEE ComSoc Meetings & Conferences & Conferences Exemplary Service Award to the IEEE Communication Society Harold Sobol Award for Exemplary Service to Meetings & Conferences.”

04:29 “that ComSoc establish a Standards Board headed by a Director reporting to the Vice President-Technical Activities, effective 1 January 2005.”

04:30 “that the BoG approve cost reductions as presented in this meeting.”

04:31 “that BoG2 approve the 2005 ComSoc budget presented here with a $169K deficit.”

04:32 “that, with the Journals Board’s approval, the eTNSM trial continue as planned for 2005.”

04:33 “that any motion submitted for action by the Board of Governors and to the Operating Committee of the Board shall contain the estimated financial impact if the action under consideration is approved; (financial impact - none).”

Auditing Conference Events - Conclusion
Consent Agenda motion 04:14 requiring that all IEEE events be audited by IEEE: IEEE requires that audits be carried out with IEEE concurrence (not necessarily conducted by IEEE). Conclusion: any auditing professionals selected by a conference Chair must be cleared in advance by the IEEE Operations Audit Committee.

GICC - Conclusion

OpCom motion 04:12 “that ICC and GLOBECOM have separate steering committees and that GICC ceases to exist.” The consensus of the BoG was to leave the GICC intact with no changes. (This motion was removed from consent agenda and requires no further action.)

OpCom1 March 2005
New Orleans, LA, USA

MOTIONS PASSED

05:01 “that OpCom table the motion to approve e-mail meeting procedures as presented in this meeting.”

05:02 “that to assure cost-effective and high quality conference support, conference committees are required to use qualified resources in the following priority order: 1) unpaid volunteers, 2) paid staff and 3) contracted support. Conference budgets for conferences having 51% or greater financial interest by ComSoc shall clearly identify these items, with such budgets being approved by the Director of M&C as a condition for overall conference approval by IEEE. Contract support may only be used under special circumstances, such as cost savings compared to staff, unavailability of staff, or unique qualifications. In such cases, concurrence is needed by the Executive Director.

05:03 “that "in the interest of accurate accounting for the full direct costs of a meeting, direct infrastructure costs (costs of staff support-time and travel expenses) shall be reflected in the final accounting for our events and included in the determination of margin requirements.”

05:04 “that ComSoc keep 2006 member subscriptions and dues at the previous year’s level except for the non-member rates proposed at this meeting.”

05:05 “for 2006, OpCom approve that the 20% surplus requirement imposed on conferences should use as a base the expense budget, excluding eventual chargeback of M&C staff overhead cost.”

05:06 “OpCom directs the M&C Director to inform all General Chairs of ComSoc’s 51%-or-greater financially-sponsored conferences, held after January 1, 2006, of the ComSoc F&A Manager s role as treasurer/co-treasurer of the conference.”

BoG Special 1 April 2005
Board of Governors - Executive Session
Newark NJ USA

MOTIONS PASSED

05:07 “that the Board of Governors reprimand Terry Kero for inappropriate decisions and actions as GLOBECOM General Chairs and that the following actions be implemented:

- ComSoc’s Finance & Administration Manager will be appointed GLOBECOM 06 Treasurer immediately.
• Contracting with vendor and service providers must be pre-approved by the ComSoc Executive Director
• Conference auditing will be done by IEEE Operations Audit Department
• Existing IEEE and IEEE ComSoc governing documents and policies will be strictly followed.

05:08 “that the ComSoc President appoint an ad hoc committee to analyze and propose changes going forward to the organizational structure that manages ICC and GLOBEOM conferences. The committee will provide a written report with appropriate motions for review and action by the Board of Governors in Seoul.”

Board of Governors1 May 2005
Seoul, Korea

MOTIONS PASSED CONSENT AGENDA

Tabled E-mail Procedures
05:01 “that OpCom table the motion to approve e-mail meeting procedures as presented in this meeting.”

MOTIONS PASSED THIS MEETING

Comsoc Conference Support Policy – Priority Order (See Section 2F)
05:02 "that to assure cost-effective and high quality conference support, conference committees are required to use qualified resources in the following priority order: 1) unpaid volunteers, 2) paid IEEE and/or ComSoc staff and 3) contracted support. Conference budgets for conferences having greater than 50% financial interest by ComSoc shall clearly identify these items, with such budgets being approved by the Director of M&C as a condition for overall conference approval by IEEE. Contract support may only be used under special circumstances, such as cost savings compared to staff, unavailability of staff, or unique qualifications. In such cases, concurrence is needed by the VP Membership Services in consultation with the Executive Director.”

Conference Direct Cost Recovery (See Section 2H)
05:03 “that the BoG resolve that direct cost recovery of Meetings & Conferences staff time and other expenses incurred in support of a given conference, if requested by the conference general chair, shall be budgeted as conference expense in our events and included in the determination of the surplus margin requirements.”

Conference F&A Co-Treasurer (See Section 2E)
05:06 “that the BoG resolve that all ComSoc greater-than-50%-financially sponsored conferences held on or after January 1, 2006, shall have the ComSoc Finance & Administration Manager as a co-treasurer of the conference in accordance with the following responsibilities:

The staff co-treasurer is responsible for:
• Budget review
• Checkbook custody and management of the principle conference account (IEEE concentration banking)
  Conferences held outside the USA shall be entitled to hold one additional local bank account under the custody of the volunteer co-treasurer. Conferences held within the United States may have a local account. Local accounts, whenever needed, will be opened with the approval of the ComSoc M&C Director in consultation with the ComSoc Treasurer.
• Transaction recording
• Closing conference books including official financial reporting

The volunteer co-treasurer is responsible for:
• Budget compilation and management, including pricing, revenue and spending decisions
• Managing expenses, including all approvals before disbursement
• Submission of budgets and forecasts to organizing/steering committee
• Whenever necessary, open and manage local currency bank account (upon approval by ComSoc M&C Director)
• Manage on site transactions (consistent with budget, contract, and payment terms).

If the conference organization so desires the ComSoc F&A manager can act as a sole treasurer or absorb one or more of the volunteer co-treasurer responsibilities.

E-mail Meeting Procedures (See Section 2A)
05:07 “that the BoG approve the e-mail meeting procedures as presented in this meeting.”

BoG Restructure (See Section 2C)
05:08 “that the Board approve a BoG restructure effective 1 January 2008 as follows and revise the Bylaws to reflect this change:

VP - Technical Activities
  Director - Education
  Director – Standards
VM - Member Relations
  Director – Membership Programs Development
  Director – Sister & Related Societies
  4 Directors for the 4 geographic regions (AP, EAME, LA, NA)
  Director – Marketing & Industry Relations
VP Publications
  Director – Magazines
  Director – Journals
  Director – On-Line Content
VP Conferences
  Director – Conference Operations
  Director – Conference Development

Reporting structure for Technical Committees, CIO, Treasure and Standing Committees remains the same as in the present structure

ComSoc Election – Electronic Balloting (See Section 2F)
05:09 “that the Board approve that electronic ballots only be sent to eligible ComSoc members who indicate they do not want to receive a paper ballot. All those who do not opt for electronic ballot will be sent a paper ballot.”

Constitution – IEEE Board of Directors (See Section 2F)
05:10 “ComSoc Constitution Article 5.1.1 Elected Officers be changed as follows: ‘Society representatives(s) to IEEE Board of Directors’ changed to ‘Society membership representative(s) to IEEE Board of Directors’. The following shall be deleted from Constitution: ‘The nominations and elections procedure for officers includes petition signed by 200 Members.’”

ComSoc Elections – Petitioning for Candidacy (See Section 2F)
05:11 “the Board approve that a petition for President-Elect, Vice President, and Board of Governors Member-at-Large shall be signed by at least 300 ComSoc members in good standing and who are eligible to vote. This number will be reviewed by the Nominations & Elections Committee every two years, effective 2006.”
This will be reflected in the Bylaws under Article 7.8 Nominations & Elections Committee as follows:

7.8.1 Petition Candidates: Individual voting members may propose, by petition, names to be added to the ballot for the offices of President-Elect, Vice-President and Board of Governors Member-at-Large, whichever is applicable. Petitions may be circulated and signed no earlier than 15 December of the year preceding the election. Such nominating petitions shall, at the time they are signed by the petitioners, set forth the office, the term of the office (expressed in date form), and the name of the proposed candidate. Petitioners shall be identified by their full name and IEEE membership number. The completed petition, with original signatures, shall be submitted in a letter to the Chair, Nominations & Elections (N&E), to be received at IEEE ComSoc Headquarters no later than 23:59 UTC on January 31st of the year of the election. E-mails sent by the petitioners to the Chair of the ComSoc N&E Committee before the deadline are also acceptable proof of support to the candidate. Evidence that the petition candidate is willing to serve if elected shall accompany the petition. A petition for President-Elect, Vice President, and Board of Governors Member-at-Large shall be signed by at least 300 ComSoc members in good standing and who are eligible to vote. This number will be reviewed by the Nominations and Elections Committee every two years, effective 2006. Upon meeting the above requirements, as verified by the Chair of the Nomination and Elections Committee, the petition candidate will be added to the election ballot along with those previously identified by the N&E Committee.”

Bylaws Standing Committee: (See Section 2F)
05:12 “that the BoG approve a Standing Bylaws Committee. The Bylaws Committee is responsible for effecting the Bylaw changes that resulted from actions of the Board of Governors, making sure the new text is consistent with existing wording. It is also responsible for periodically proposing changes that will keep the Bylaws current, allowing an efficient management of the Society. Membership: A Chair appointed by the President and three additional members: 1) the Board of Governors Parliamentarian, 2) one previous ComSoc President and 3) one sitting Board of Governors Member at Large. The last two members are appointed by the President upon recommendation of the Committee Chair. The Chair and committee members will serve two-year terms concurrent with the President, with one reappointment being allowed.

Staff Positions (See Section 2G)
05:13 “that the BoG approve converting the following long-term temp/part-time positions to full-time positions: M&C Assistant, Senior Conference Planner, Finance & Administration Assistant, and Finance & Administration Associate.”

Publications Pricing (See Section 2H)
05:14 “that in accordance with the BoG’s desire to promote e-publications, the following publications prices will be in effect for 2006 - voting each section separately and adding a column for ‘General Interest (IEEE Member/Non-ComSoc Member)’. Prices are as follows:

**Part a - Member Subscriptions for Print and Electronic**

<table>
<thead>
<tr>
<th>Publication</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transactions on Communications</td>
<td>$65</td>
</tr>
<tr>
<td>JSAC</td>
<td>$65</td>
</tr>
<tr>
<td>Wireless Magazine</td>
<td>$50</td>
</tr>
<tr>
<td>Letters</td>
<td>$58</td>
</tr>
<tr>
<td>Network Magazine</td>
<td>$50</td>
</tr>
<tr>
<td>Transactions on Wireless Comm</td>
<td>$60</td>
</tr>
</tbody>
</table>

**Part b - Non-Member Subscriptions**

<table>
<thead>
<tr>
<th>Publication</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transactions on Communications</td>
<td>$750</td>
</tr>
<tr>
<td>JSAC</td>
<td>$750</td>
</tr>
</tbody>
</table>
Network Magazine 310  
Communications Magazine 350  
Wireless Magazine $295  
Communications Letters $340

Part c - Sister Society Subscriptions
Transactions on Communications $65  
JSAC $65  
Network Magazine $50  
Communications Magazine $45  
Wireless Magazine $50  
Communications Letters $58

Part d - General Interest (IEEE Member/Non-ComSoc Member) Subscriptions
Transactions on Communications $75  
JSAC $75  
Wireless Magazine $60  
Letters $70  
Network Magazine $60  
Communications Magazine $70

Digital Library Subscriptions
Member EPP Plus $189  
Non-Member UPP $4,000

GICC Restructure (See Section 3)
05:15 “that the ComSoc BoG resolves the following:
• effective 1 September 2005 that Globecom/ICC Technical Content Committee (GITC) be created responsible for the strategy and management of the technical content of Globecom and ICC;
• effective January 1, 2006, that Globecom/ICC Conference Committee (GICC) be replaced by the Globecom/ICC Management and Strategy Committee (GIMS) responsible for managing the operations and strategic planning of ICC and Globecom, two annual technical conferences on telecommunications research, technology and applications.
Mission and responsibilities are contained in the attachment.”

Global Chapter Chair Congress (See Section 4K)
05:16 “that the BoG approve $185K for the Global Chapter Chair Congress in 2006.”

Balanced Budget (See Section 4K)
05:17 “that the BoG charge the Society Treasurer to bring a budget showing either a zero deficit or a surplus for 2006 to the next BoG meeting.”

Tabled Travel Policy Revision (See Section 4L)
05:18 “the BoG table a motion by Doug that the ComSoc travel policy be revised so that volunteers reimbursed for ComSoc-related travel, except to duly called administrative meetings (e.g., BoG, OpCom, Retreat), shall provide a written report or formal presentation to the appropriate committee or board for which the travel was undertaken within forty five (45) days of the travel. Report shall include main results of meeting and expected impact.”

BoG Special 2 2005
Board of Governors
Special Meeting - SM200509-2 – August 2005

Via Email, from NYC IEEE

The following motion was made by Jack on behalf of Howard, and seconded by Doug:

Moved, that the Board approve the acquisition of up to 32 LCD projectors needed to support any ComSoc owned conference; the ~ $67K to be capitalized over three years at $22.5/year. The total needed is 42 machines (34 plus 8 spares), 10 of which have already been purchased. Further that the Board approve the acquisition of wireless connectivity routers and servers to provide a low cost option at our conference venues where such service must be purchased from the venue. The cost for basic coverage is in the $5 - 10K range, depending on the configuration, equipment costs etc. Additional coverage will be based on the outcome of a trial at SECON and will be covered in a separate motion.

OpCom2 September 2005
Herndon, Virginia, USA

MOTIONS PASSED

Travel Policy
05:19 “the ComSoc travel policy (tabled motion 05:18 from BoG1) be revised so that volunteers and staff traveling on ComSoc-related business, except to duly called administrative meetings (BoG, OpCom, Retreat), provide a written report (Word, PowerPoint, e-mail text) to the appropriate committee or board for which the travel was undertaken within thirty business days of travel completion. The report shall include the main results of the meeting and expected impact. Also a copy of the trip report is required to be filed with the ComSoc office for expense voucher approval”.

Deficit
05:20 “that OpCom endorse the $124K deficit.”

GITC and GIMS Charters
05:21 “that OpCom approve charters of GITC and GIMS as distributed in the OpCom material.”

E-TSNM
05:22 “that OpCom approve bringing a provisionary proposal of Phase 1 for publication of ComSoc’s Electronic Transactions on Networking Management (e-TSNM) to the November TAB meeting”

Board of Governors2 November 2005
St. Louis, MO.

MOTIONS PASSED AT AUGUST E-MEETING (SM200509-2)

LCD Projectors
05:23 “that the Board approve the acquisition of up to 32 LCD projectors needed to support any ComSoc owned conference; the ~ $67k to be capitalized over three years at $22.5/year. The total needed is 42 machines (34 plus 8 spares), 10 of which have already been purchased.” (motion 05:23)

Wireless Connectivity Routers
“that the Board approve the acquisition of wireless connectivity routers and servers to provide a low cost option at our conference venues where such service must be purchased from the venue. The cost for basic coverage is in the $5 – 10k range, depending on the configuration, equipment costs etc. Additional coverage will be based on the outcome of a trial at SECON and will be covered in a separate motion.”

**MOTIONS PASSED VIA CONSENT AGENDA**

**Travel Policy**
05:19 “the ComSoc travel policy (tabled motion 05:18 from BoG1) be revised so that volunteers and staff traveling on ComSoc-related business, except to duly called administrative meetings (BoG, OpCom, Retreat), provide a written report (Word, PowerPoint, e-mail text) to the appropriate committee or board for which the travel was undertaken within thirty business days of travel completion. The report shall include the main results of the meeting and expected impact. Also a copy of the trip report is required to be filed with the ComSoc office for expense voucher approval”.

**GITC and GIMS Charters**
05:21 “that OpCom approve charters of GITC and GIMS as distributed in the OpCom material.”

**MOTIONS REMOVED FROM CONSENT AGENDA**

**Deficit**
05:20 “that OpCom endorse the $124k deficit.” (not approved by BoG2)

**E-TSNM**
05:22 “that OpCom approve bringing a provisionary proposal of Phase 1 for publication of ComSoc’s Electronic Transactions on Networking Management (e-TSNM) to the November TAB meeting” (not approved by BoG2—TAB already approved Phase 1)

**MOTIONS PASSED VIA THIS MEETING**

**Staff**
05:25 “that, in principle, the Board approve adding $57k to the 2006 budget for one additional fulltime position (Administrative Assistant) and one internal promotion within the Publications Department.”

**E-mail Alias Service**
05:26 “that the BoG approve $10k to implement an ‘@comsoc.org’ e-mail address alias service and a URL-redirect service in the first quarter 2006.”

**Plagiarism**
05:27 “that the BoG approve signing a one-year contract with Docoloc for $2k for use on a wider scale in 2006 and encourage (but not require) conferences and publications to use the tool.”

**Practical Applications Supplement**
05:28 “that the BoG appropriate $20k for a new section in *IEEE Communications Magazine* with a focus on practical applications—two 30-page supplements, the first in June and the second in the December timeframes.”

**Technical Subcommittee Elevation**
05:29 “that Harvey’s motion for Board approval to elevate 4 subcommittees to full technical committees be divided.”

**Technical Subcommittee Elevation**
05:30 “that the Board elevate Ad Hoc & Sensor Communications & Networks to full technical committee status.”
Technical Subcommittee Elevation
05:31 “that the Board elevate Broadband Over Power Lines to full technical committee status.”

Technical Subcommittee Elevation
05:32 “that the Board elevate Communications & Information Security to full technical committee status.”

Three-Tier Registration Policy
05:33 “pending approval by IEEE BoD, that ComSoc adopt a 3-tier registration policy for its greater-than-50% financially-sponsored conferences—with the lowest registration fee being less than the IEEE registration fee by an amount equal-or-greater-than the ComSoc membership fee.”

Bundling Membership
05:34 “that ComSoc introduce with M&C registration complimentary ComSoc membership for IEEE members and Affiliate ComSoc membership for non-IEEE members, as an option.”

Journals – JSAC II Optical Network Series
05:35 “that BoG2 approve implementation of the “Optical Communications Networks” incubator as proposed for a two-year period with formal assessment of its viability to be a standalone journal made during the second year; a decision will follow this assessment.”

IEEE Pervasive Computing
05:36 “that ComSoc withdraw financial co-sponsorship of IEEE Pervasive Computing and become a technical cosponsor only; payback for prior year losses to be on a schedule determined by TAB FinCom.”

M&C Understudy
05:37 “that BoG2 approve the M&C Director understudy as described in the presentation.”

IEEE Xell
05:38 “the BoG2 eliminate $20k for the IEEE Xell initiative for an Expert Now tutorial”

GCC in 2007
05:39 “this BoG go on record recommending to the BoG in place next year that every possible effort be made in budget considerations to support a 2007 GCC at $185k”.

Budget Shortfall
05:40 “that ComSoc make up for the budget shortfall in 2006 so as to attain break even, making a necessary percentage reduction as determined by Bruce Worthman and the incoming Treasurer (1.4%); and that this be applied to appropriate controllable expenses.”

Bylaws – Petition Candidates
05:41 “that BoG2 approve an addition to Bylaw 7.8 as follows:
7.8.1 The number of signature required for a petition candidate to appear on a ComSoc ballot shall be equal to the number required by the IEEE Bylaw on Nominations and Elections;
7.8.2 Petition signature will be accepted in written form, via facsimile (with original signature to follow) and via the IEEE ComSoc petition web site.”

Ballot Distribution
05:42 “that the ComSoc ballot distribution process be the same as the IEEE ballot distribution process.”

Special BoG– 1/ 2006 E-mail
Approve Board Appointments

OpCom1 April 2006
Barcelona Spain

MOTIONS PASSED VIA OPCOM

Emerging Technologies Committee
06:01 “that Emerging Technologies Committee membership be changed as follows: ‘The Committee will have eight members; six will be appointed for three years with one-third appointed each year, and the remaining two will be the current Editors in Chief of JSAC and IEEE Communications Magazine.’”

Power Line Communications Technical Committee
06:02 “that the BoG approve changing the name, Broadband Over Power Lines Technical Committee, to Power Line Communications Technical Committee.”

Student Travel Grant Program
06:03 “that the Student Travel Grant Program be move under Membership Services from Membership Development.”

Content Management Tool
06:04 “that OpCom approve purchasing Eprise at $91K (with the server and software capitalized over three years) and $7.8k per year maintenance.”

Online Magazine for Engineering Practitioner
06:05 “that OpCom endorse the online magazine for the engineering practitioner as a 2006 out-of-cycle initiative to begin June 2006 (rather than January 2007).”

Board of Governors1 June 2006
Istanbul, Turkey

MOTIONS PASSED VIA CONSENT AGENDA

Power Line Communications Technical Committee
06:02 “that the BoG approve changing the name, Broadband Over Power Lines Technical Committee, to Power Line Communications Technical Committee.”

Content Management Tool
06:04 “that OpCom approve purchasing Eprise at $91k (with the server and software capitalized over three years) and $7.8k per year maintenance.”

Online Magazine for Engineering Practitioner
06:05 “that OpCom endorse the online magazine for the engineering practitioner as a 2006 out-of-cycle initiative to begin June 2006 (rather than January 2007).”

MOTIONS PASSED

Emerging Technologies Committee
06:01 “that Emerging Technologies Committee membership be changed as follows: ‘The Committee will have eight members; six will be appointed for three years with one-third appointed each year, and the remaining two will be the current Editors in Chief of JSAC and IEEE Communications Magazine.’”

Student Travel Grant Program (changed)
06:03 “that the Student Travel Grant Program be moved under Membership Services from Membership Development.”

Student Travel Grant Program (revised)
06:06 “that the BoG approve moving the ComSoc-funded student travel grant program under Membership Services Council from Membership Development.”

NA RCCC
06:07 “that the BoG approve $25k additional funding in the 2006 budget for a North American RCCC during IEEE GLOBECOM 2006.”

Communications Certification
06:08 “that ComSoc BoG strongly support the recommendation from the Communications Certification Committee to develop and launch a Communications Expertise Certification program.”

Emerging Technologies
06:01 “that Emerging Technologies Committee membership be changed as follows: ‘the committee will have eight members; six will be appointed for three years with one-third appointed each year, and the remaining two will be the current Editors-in-Chief of JSAC and IEEE Communications Magazine.’”

Petitions
06:09 “the BoG approve that petition signatures will be accepted in written form, with original signatures submitted on a ComSoc petition form, or via the IEEE ComSoc petition web site.”

Direct Cost Recovery M&C
06:10 “that BoG motion (05:03) concerning direct cost recovery of Meetings & Conferences staff time and other expenses incurred in support of a given conference, if requested by the conference general chair, shall be budgeted as conference expense in our events and included in the determination of the surplus margin requirements be replaced as follows:

‘that the BoG resolve that M&C staff time and other expenses for minimum essential services (as determined by the ComSoc M&C Board) incurred in support of ComSoc conferences shall be recovered in part or in full by adjusting the surplus margin requirements of these conferences. These surplus requirements will be adjusted each year based on such factors as previous conferences surpluses, previous conferences expenses, and M&C reported staff time and expenses.’”

Subscription Prices
06:11 “that the BoG approve adjusting subscription prices for ComSoc publications as reflected in this meeting.”

Dues
06:12 “that the BoG approve increasing dues to $42 for 2007.”

OpCom2 October 2006
NYC, NY

MOTIONS PASSED VIA THIS MEETING

KICS-Sponsored Award
06:13 “that OpCom approve launching a KICS-sponsored award called IEEE ComSoc KICS Globalization Exemplary Service Award, subject to approval of ComSoc’s Awards Committee.”

Certification Program Budget
06:14 “that OpCom recommend the budget for the Communications Certification Program for 2007 be approved by BoG2, contingent on the IEEE Board of Directors providing funds for 2007.”

Board of Governors2 November 2006
San Francisco, CA USA

CONSENT AGENDA – MOTIONS PASSED FROM OPCOM2

KICS-Sponsored Award
06:13 “that OpCom approve launching a KICS-sponsored award called IEEE ComSoc KICS Globalization Exemplary Service Award, subject to approval of ComSoc’s Awards Committee.”
Certification Program Budget
06:14 “that OpCom recommend the budget for the Communications Certification Program for 2007 be approved by BoG2, contingent on the IEEE Board of Directors providing funds for 2007.”

MOTIONS PASSED

KICS-Sponsored Award
06:15 “that BoG2 approve the KICS-sponsored ‘IEEE ComSoc/KICS Globalization Exemplary Service Award’ as presented in this meeting.”

Technical Committees Recertification
06:16 “that the following technical committees be recertified:

- Communications/Signal Processing Cluster
  - Communications Theory
  - Power Line Communications
  - Satellite & Space Communications
  - Transmission, Access & Optical Systems
  - Signal Processing for Storage
  - Signal Processing & Comm. Electronics

- Networking Cluster
  - Ad-Hoc & Sensor Comm. & Networks
  - Communications Switching & Routing
  - Computer Communications
  - Optical Networking

- Communications Software & Services Cluster
  - Multimedia Communications
  - Network Operations & Management
  - Communications & Information Security
  - Information Infrastructure

- Vertical Issues in Communication Systems
  - Communication Quality & Reliability
  - Comm. Systems Integration & Modeling
  - Personal Communications
  - Enterprise Networking

Further, that five technical committees be placed on one-year probation with periodic milestones and with a final determination being made at IEEE GLOBECOM 07:
  - Communications/Signal Processing Cluster - Radio Communications
  - Networking Cluster - High-speed Networking TC; Internet TC
  - Communications Software & Services Cluster - Communications Software
  - Vertical Issues in Communication Systems Cluster - Tactical Communications *"

Staff
06:17 “that the BoG re-approve hiring an Associate Marketing Manager.”

Staff
06:18 “that the BoG approve hiring a Senior Conference Planner (regular part-time position).”

Electronic Voting
06:19 “that BoG2 approve ComSoc conducting an “e-voting-first trial” in its 2007 and 2008 elections, as presented at this meeting.”

Bylaws Revision
06:20 “that Bylaws Article 1.1 be modified as follows:
Remove: ‘Objectives’ in heading title.
Change: ‘Hot topic identification’ to ‘Identification and promotion of hot topics.’”

Bylaws Revision
06:21 “that the motion (concerning student members) be tabled.”

Bylaws Revision
06:22  “effective 01/01/08 that Bylaws Article 3.2 be modified to include the following (additions/changes in italics):
Article 3.2.1: IEEE Division III Director-Elect. (addition)

Article 3.2.4 (bullet #1): President - Duties will be performed by the President-Elect and then by the Vice President – Technical Activities, Vice President – Publications, Vice President – Conferences, and Vice President – Member Relations, in that order.”

Bylaws Revision
06:23  “effective 01/01/08 that Bylaws Article 3.5 be modified as follows (changes in italics):
Article 3.5.2: Vice President – Technical Activities is responsible for all technical activities and educational services within the Society. Reporting to this Vice President are:
• Director – Education
• Director – Standards
• Chairs – Technical Committees
• Chair – Awards Committee
• Chair – Distinguished Lecturers Selection Committee
• Chair – Fellow Evaluation Committee
• Chair – Emerging Technologies Committee
• Chair – Technical Committees Recertification

Article 3.5.3: Vice President – Publications is responsible for all activities of the Society related to print and electronic products, such as journals, magazines, and on-line offerings. Reporting to this Vice President are:
• Director – Journals
• Director – Magazines
• Director – On-Line Content

Article 3.5.4: Vice President – Conferences is responsible for all aspects of technical conferences, workshops, and professional meetings, including conference publications. Reporting to this Vice President are:
• Director – Conference Operations
• Director – Conference Development

Article 3.5.5: Vice President – Member Relations is responsible for all Society activities and programs related to members, chapters, membership development, marketing, and relations with other IEEE and professional societies worldwide, fostering a strong international Society presence, in coordination with the IEEE Division Director. Reporting to this Vice President are:
• Director – Membership Programs Development
• Director – Marketing & Industry Relations
• Director – Sister & Related Societies
• Director – Asia/Pacific Region
• Director – Europe, Africa, & Middle-East Region
• Director – Latin America Region
• Director – North America Region”

Bylaws Revision
06:24  “effective 01/01/08 that Bylaws Article 4 be replaced by the following (modifications in italics):
Article 4.1: Councils are chaired by Vice Presidents to address Technical Activities, Publications, Conferences, and Member Relations. Directors reporting to a Vice President serve on his/her Council. Vice Presidents may appoint a secretary and additional members as needed, and designate a member to serve as chair pro tempore in his/her absence.

Article 4.3: Technical Activities Council (TAC) – This Council addresses the educational and technical interests of the Society, encompassing the broad range of communications and communications-related technical areas. Members of this Council include Technical Committee and Standing Committee chairs, in addition to Directors, reporting to the Vice President-Technical Activities.
Article 4.4: Publications Council – This Council addresses the needs of the Society and Society Members related to print and electronic products, such as journals, magazines, and on-line offerings, not including conference publications.

Article 4.5: Conferences Council – This Council addresses the needs of the Society and Society Members related to technical conferences, workshops and professional meetings.

Article 4.6: Member Relations Council – This Council addresses all Society activities and programs related to members, chapters, membership development, marketing, industry relations, sister and related societies, and Society regions. Members of this Council include the President-Elect and the Past-President, in addition to all Directors reporting to the Vice President-Member Relations."

Bylaws Revision
06:25 “that Bylaws Articles 3.1, 3.2.2, and 3.3.3 be modified as follows (changes in italics with 3.3.3 becoming effective 01/01/08):

Article 3.1: All officers who are members of the BoG, Councils, Boards, and Standing and Ad Hoc Committees or are Technical Committee Chairs and Society Representatives must be Members of the Society. The President-Elect and Vice Presidents must be Senior Members or Fellows of IEEE.

Article 3.2.2 (bullet #3): The term of office for a Member-at-Large is three years.

Article 3.3.3 (bullet #2) effective 01/01/08: Regional Directors are chosen by the President from lists containing at least two candidates from each region submitted by the respective Regional Board before December 15 of odd-numbered years. If the respective Board does not submit its list by this deadline the President will make the appointments in consultation with the incoming Vice President – Member Relations.

Bylaws Revision
06:26 “that Bylaws Article 3.6.1 be modified as follows (changes in italics):

Elected (Voting) Officers:
- President
- President-Elect (odd years), immediate Past President (even years)
- Vice Presidents
- Members-at-Large
- Director - IEEE Division III
- Director-Elect - IEEE Division III (odd years)

Appointed (Non-voting) Officers:
- Directors
- Chief Information Officer
- Treasurer
- Executive Director

Bylaws Revision
06:27 “that Bylaws Article 3.8.1 be modified as follows (changes in italics):

Article 3.8.1: Minutes of each BoG and OpCom meeting will be distributed to the BoG within 30 days of the meeting. For executive sessions, only motions passed will be included in the BoG and OpCom minutes. Brief executive session minutes will be kept on file in the office of the ComSoc Executive Director.”

Bylaws Revision
06:28 “that the following Article by added to the Bylaws: ‘Article 3.8.9: The Board of Governors may relieve volunteers in appointed/assigned positions of their responsibilities.’”

Bylaws Revision
06:29 “that Bylaws Articles 7.1 be modified; and that Bylaws Articles 7.5 and 7.8 be modified effective 01/01/08 as follows (changes in italics):

Article 7.1 (bullets #3-5):
- Strategic Planning  President
- Nominations & Elections  President
IEEE/ComSoc Coordination President

Article 7.5: Distinguished Lecturers Selection – This committee is responsible for establishing selection criteria and for the appointment of lecturers. It is chaired by the Secretary of the Technical Activities Council. Members consist of the Vice President – Technical Activities, Vice President – Member Relations, and the Director – Membership Programs Development.

Article 7.8: IEEE ComSoc/Coordination – This committee is responsible for the Society’s internal coordination and cooperation with IEEE entities and for enhancing Society relations with IEEE governance and staff. Chair is the Vice President – Member Relations. Voting Members consist of the President, Past President/President-Elect, IEEE Division III Director, IEEE Division III Past Director/Director-Elect, and Director – Sister and Related Societies.”

Operations Review Committee
06:30 “that the BoG approve creating an Operations Review Standing Committee, subject to the guidelines presented in this meeting.”

OpCom1 March 2007
Anaheim, California

LCD Projectors – European Union
07:01 “that LCD projectors be purchased by ComSoc conferences and managed and stored by a company in the European Union.” (see 2D LCD Projector Lending Library)

E-Version of Communications Magazine
07:02 “that OpCom approve $20k to develop a full content (covers/all pages) electronic version of IEEE Communications Magazine with page-turning technology and run a three-month trial before full implementation.” (see 2D Online Magazines)

Staff Meetings Planner/Manager
07:03 “that OpCom1 approve $40k in 2007 ($80k in 2008) for an additional Meetings Planner/Manager, assuming the hiring takes place in May.” (see 2E Staff & Facilities)

Policy on Conference Discrimination
07:04 “that OpCom advise GIMS to include in their site-selection considerations access to ComSoc conferences by people from any country.” (see 2L Discrimination Policy)

Board of Governors2 November 2007
Washington DC, USA

CONSENT AGENDA - MOTIONS FROM OPCOM2

Distinguished Lecturers Program
07:17 “that OpCom allocate an additional $20k to the Distinguished Lecturer Program for 2007.”

ComSoc e-mail addresses
07:18 “that ComSoc offer, through e-News and the Web site, complimentary ComSoc e-mail addresses to members requesting them.” (See funding allocation for this motion below)

CIO – Parity Computing
that $35k be allocated in 2007 for two 8-week contracts with Parity Computing for the following enhancements of the Digital Library Web Publisher module:

- Software modification to support ComSoc staff insertion/deletion of journal and magazine issues and articles
- Software modification to support ComSoc staff insertion/deletion of conference proceeding and papers.”

MOTIONS PASSED AT BoG2

Director - Education
07:21 “that the position of Director – Education not be filled until an educational activities plan is approved by the Board, with an initial report presented by the Vice President Technical Activities at OpCom1 and approved at BoG1 in Beijing.”

Paper Award
07:22 “that BoG2 approve modifying the Fred W. Ellersick Prize to include: Basis for Judging – Quality, utility, timeliness, and clarity of presentation, comprehensible to the non-specialist.”

Paper Award
07:23 “that BoG2 approve modifying the Communications Society Best Tutorial Paper Award to include: Basis for Judging – clarity and quality of presentation, timeliness and relevance of topic.

Technical Committee Recertification
07:24 “that the following technical committees be recertified: Communications Software, Internet, Radio Communications, and High-Speed Networking.”

Technical Committee Tactical Communications & Operations
07:25 “that BoG2 approve creation of a new Technical Committee on Tactical Communications & Operations by merging the existing Tactical Communications TC with the newly proposed subcommittee on Situation Management.”

Communications History Standing Committee
07:26 “that BoG2 add to the list of standing committees in Bylaws 7.1 a new committee called Communications History aligned under the Vice President–Technical Activities with the following description: Communications History is responsible for identifying, placing in electronic archives, and raising public awareness through all appropriate steps on the most important facts/person/achievements of communications history in particular, as well as telecommunication milestones in general. The committee consists of a Chair, appointed by the President upon recommendation of the VP-Technical Activities and 3 members appointed by the Chair on approval of the VP-Technical Activities for three-year terms, one member appointed each year.”

Conference Budgeting Surplus Reduction
07:27 “that BoG2 reverse a motion approved by Meetings & Conferences two years ago: specifically, that the BoG approve reducing the conference budgeting surplus requirement from 25% to 20% of expenses beginning with conferences occurring after 1 July 2008 to be in line with the IEEE policy.”

2008 Budget
07:28 “that the BoG approve the 2008 budget with a deficit (as provided at this meeting) and ComSoc informing TAB no later than the first forecast exercise (April 2008).”

Officer Appointments
07:29 “that the BoG approve the appointments for Directors, Standing Committee and ad hoc committee chairs as presented in the attachment.”

Ad Hoc Committee Status
07:30 “that two ad hoc committees be dissolved as of 1 January 2008 and the chairs/members thanked for their service: Corporate Partnership and Society Structure & Governance; and, further, that two ad hoc committees continue through 2008: Communications Certification and Strategic Financial Analysis.”

Strategic Planning Committee
07:19 “effective 2008 that Bylaw 7.3.10 be revised as follows: ‘This committee is responsible for preparing a long-term strategic plan to guide the direction and future of the Society and for preparing short-term plans to direct specific areas, as appropriate. It consists of a Chair and up to 10 members all appointed by the President for the term of his/her office. One of the members is the Chair of Emerging Technologies Committee.’”

GIMS Committee Members
07:31 “that BoG2 increase the number of members-at-large on the new GIMS Standing committee from “3” to “3 or 4” to be reflected in Bylaw 7.3.12.

Director – Conference Publications
07:32 “that BoG2 approve creation of a Director – Conference Publications, reporting to the VP – Conferences, and that Article 3.5.4 of the Bylaws be modified as follows (addition in italics): 3.5.4 Vice President – Conferences is responsible for all aspects of technical conferences, workshops, and professional meetings, including conference publications. Reporting to this Vice President:
- Director – Conference Operations
- Director – Conference Development
- Director – Conference Publications

Conference Publications Board
07:33 “that BoG2 approve a Conference Publications Board and modify Article 6 of the Bylaws to include the following: ‘This Board is responsible for the oversight of all ComSoc conference-based intellectual property. Members include representatives from GITC and 3 major conferences. Additional members can be appointed. All are voting members, in addition to the Director.’”

Webinars
07:34 “that BoG2 approve $10k to organize two non-corporate sponsored webinars in 2008.”

Chinese-Language Web Site
07:35 “that BoG2 allocate $10k to continue development, maintenance, and hosting of our Chinese-language mirror web site in 2008.”

ComSoc E-mail Aliases
07:18 “that BoG2 approve (OpCom motion 07:18) allocating $10k to fund member e-mail aliases in 2008.” [See consent agenda 07:18]

Bylaws Changes: “Must Haves” from IEEE
07:35 “that BoG2 approve all Bylaws changes below to comply with IEEE “must have” requirements for all Societies (Note: bold denotes “additions;” bold italics denotes “deletions”):

3.6.2 The BoG must hold two formal meetings annually. Special BoG meetings may be held at the request of the President or any four members of the BoG. A majority of the voting members of the BoG constitutes a quorum. When a quorum is present, a majority vote is necessary to transact business. Proxy voting is not allowed.

3.6.4 The BoG may meet and act upon the vote of its members by any means of telecommunications. The normal voting requirements shall apply when action is taken by means of telecommunications equipment allowing all persons participating in the meeting to hear each other at the same time.

3.6.5 Business may be conducted by means other than formally held meetings when the matter can be adequately held via letter, electronic ballot, <conference call,> electronic mail interchange, etc., referencing Society policies and procedures. A majority vote of the BoG is required for actions so taken. <This was formerly 3.6.4>
3.7.3 OpCom will meet twice annually, in person or by other means. Additional meetings may be held at the request of the President or any four members of OpCom. A majority of the voting members of the BoG constitutes a quorum. When a quorum is present, a majority vote is necessary to transact business. **Proxy voting is not allowed.** Actions of OpCom must be ratified by the full BoG at its next meeting. Routine business items shall be included in the consent agenda of that meeting.

3.8.4 Business action that is formulated outside of a duly called meeting may be conducted by letter, electronic mail, or conference call, referencing Society policies and procedures. A majority vote of the BoG is required. Approved decisions will be confirmed promptly or in writing or by electronic transmission and recorded in the minutes of the next meeting.

7.3.7 Nominations & Elections – This committee is responsible for selecting candidates to fill Society office, and for the development, implementation and supervision of election procedures. It consists of nine voting members, each appointed by the President, upon recommendation by the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. **The committee is chaired by Past Presidents. Each President spends the first year after his/her term of office as an ex officio voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years.** If the Past President is unable to serve, the President will appoint a Chair for a similar period, with the approval of the BoG. **The Chair shall not be eligible to be elected to the BoG during his/her term of service.** A committee member may be nominated for a position only if (i) the nomination is not made by a member of the committee, and (ii) the member resigns from the committee prior to its first meeting of the year in which the nomination shall be made. Meetings of this committee will always be held in Executive Session. The number of signatures required for a petition candidate to appear on a ComSoc ballot shall be equal to the number required by the IEEE Bylaw on Nominations and Appointments. **All nominations, whether by petition or by a majority vote of the committee, must be made at least 28 days prior to the date of election.** The operation of the committee is detailed in its policies and procedures.
IEEE TAB Representation:

08:01  “that OpCom

- Reaffirms the role of the President in representing the Society on the IEEE Technical Activities Board as defined by the following Bylaw:
  3.4.3 The President manages all aspects of the Society, whether internal, within IEEE or external. He/she represents the Society on the IEEE Technical Activities Board, and works with other Society Presidents to ensure the interests of the Society are properly represented. Vice Presidents, the CIO, and the Treasurer report to the President. The President is responsible for evaluating the performance of the Executive Director and providing required input to IEEE.

And further
- In accordance with the existing TAB policy that allows for designation of a ‘TAB Alternate,’ specifies that this role shall be filled by
  a) immediate Past President (even years)
  b) President-Elect (odd years), and
- If either the Past President or President-Elect is unavailable to serve as TAB Alternate, then the President, in consultation with the Division III Director and Executive Director, shall fill the position through appointment by the President of another person.”

Chapter and Conference Logos

08:02  “OpCom approve that ComSoc chapters may use the approved ComSoc Chapter logo template for any local chapter activities (such as newsletters, web site, meetings etc.); for approved ComSoc-sponsored/co-sponsored events, the Communication Society logo must be used.”

Conference Operations

08:03  “that OpCom approve ComSoc’s Conferences Council pursuing full financial sponsorship of the IEEE International Conference on RFID starting in 2009.”

Publications Budget

08:04  “that OpCom approve exceeding the 2008 publication budget by (at most) $21k plus $15k to publish more pages in the IEEE Transactions on Wireless Communications and IEEE/ACM Transactions on Networking, respectively.”

IEEE Foundation

08:05  “that for 2008 OpCom approve donating up to $500k (using funds leftover from the half of the 2007 operating surplus not needed to cover 2008 operating expenses) to the IEEE Foundation to endow a fund to support ComSoc awards and student travel grants in future years.”

2009 Budget Pricing

08:06  “that OpCom endorse the prices and assumptions to be used for the 2009 budget as presented here.”

Expense Voucher Approval Policy:

08:07  “These guidelines are intended to assist IEEE ComSoc Volunteers with the proper approval of expense vouchers for official IEEE ComSoc travel. They comply with IEEE guidelines and are considered sound business practice.

- Volunteers should forward their expense vouchers and receipts to the Executive Director or the Staff Manager, Finance for processing.”
Staff will summarize major expenses and forward with a recommendation for action to the appropriate Vice president; vouchers for VPs and all those not reporting to VPs (e.g., Treasurer, BoG Members at Large, Committee Chairs) will be forwarded to the President for appropriate action.

The President, Past President, and President-Elect will forward their own vouchers to the Executive Director for approval, processing, and payment.

A spreadsheet breakdown of all Volunteer travel expenses will be part of the Treasurer's back-up documentation at the BoG meetings.”

Paperless Meetings
08:08 “that OpCom approve moving to a “paperless meeting” format for all Board of Governors related meetings starting with the 2008 OpCom2 meeting by providing all meeting documents and reports only in electronic format both online (via secure board website) and on USB drives for all attendees and by providing meeting minutes via the secure board website and/or CD-ROMs.”

Board of Governors May 2008
Beijing, China

MOTIONS PASSED

Publications Budget - adjusted for 2009 from OpCom1
08:04 updated “that BoG1 adjust the allocation of OpCom-approved motion 08:04 ‘to exceed the 2008 publication budget by $21k to publish more pages in the IEEE Transactions on Wireless Communications AND to move the $15k allocation to 2009 to publish more pages in IEEE/ACM Transactions on Networking.”

IEEE Foundation from OpCom - for BoG1 approval:
08:05 “that for 2008 BoG1 approve donating up to $500k (using funds leftover from the half of the 2007 operating surplus not needed to cover 2008 operating expenses) to the IEEE Foundation to endow a fund to support ComSoc awards and student travel grants in future years.”

2009 Budget Pricing from OpCom1 - NOT approved at BoG1
08:06 “that OpCom endorse the prices and assumptions to be used for the 2009 budget as presented here.” See motions 08:14, 15, 16, 17 for updated version

Technical Committees
08:09 “that BoG1 approve creating the Technical Committee on Cognitive Networks (TCCN) as presented in this meeting.”

Education Board:
08:10 “that BoG1 approve the committee’s recommendation and move forward with filling the Director of Education position.”

Standards Board
08:11 “BoG1 approve that Technical Committees institute a position of Standards Representative, and, that the Standards Representative may form at least one Standards committee consisting of 3-9 members. The minimal function of the committee is to maintain liaison with the ComSoc Standards Board; additionally, standards committees may assume standards sponsor functions, if their P&Ps are approved by IEEE-SA AudCom.”

Limited Registration for BoG
08:12 “BoG1 approve that registration at ICC and GLOBECOM by BoG members should include unlimited access to all sessions and exhibit areas (limited registration); moreover, all members should be encouraged to attend sessions (technical talks, posters, panels, etc.), for the purposes of mingling with rank-and-file ComSoc members, learning about current work, and assessing the quality of session management and content.”

Bylaws: GLMS membership
“that BoG1 approve revising Bylaw 7.3.13 on GIMS membership as follows: … ‘The voting members of the GIMS committee are: a Chair, three or four Members at Large, three past members of an ICC or GLOBECOM Organizing Committee and the GITC Committee Chair...’”

Dues motion divided

“that BoG1 divide the dues motion into two parts and consider the prices separately.”

Dues Part 1

Part 1: “that BoG1 approve dues for 2009 to be $42 for print (only) of IEEE Communications Magazine.”

Dues Part 2

Part 2: “that BoG1 approve dues of $25 for digital delivery (only) of IEEE Communications Magazine and include digital delivery to the entire membership.”

Dues Motions Summarized: Note, the 2009 dues structure is $42 for those choosing to receive IEEE Communications Magazine in print (PLUS they receive IEEE Communications Magazine via digital delivery) and $25 for those choosing to receive IEEE Communications Magazine via digital delivery only.

Subscriptions Pricing

“that BoG1 approve pricing for Member and non-member subscriptions for 2009 as presented here.”

Staff

“contingent upon approving the budget, that BoG1 authorize an increase in the staffing head count of 3.4 beginning in 2008 as follows:

Web Assistant – IT
E-mail Assistant – IT
PC Support Assistant – IT
Product Line Manager – Marketing

China Earthquake

“that ComSoc place an appeal on the web for emergency relief in connection with the disaster in China and inform Members of the ‘global mechanism’ for donations to the Red Cross.”

OpCom 2 September 2008
Long Branch, NJ, USA

MOTIONS PASSED

Publications Budget

“that OpCom approve increasing the 2009 publications budget for IEEE Transactions on Communications to reduce the journal backlog—adding up to $20k to increase the page budget from 2300 to 3300 in 2009.”

Latin America Awards

“that OpCom approve the creation of two Latin America regional awards, each award consisting of a plaque and honorarium of about $1000: Latin America Young Professional Award and Latin America Distinguished Service Award.”

Standards Board

“that OpCom approve the recommendation of ComSoc Standards Board authorizing that the Chair of the ComSoc Standards Board be enabled to enforce a signed ballot process for confirmation voting for P1901 Working Group.”

Finance Standing Committee

“that OpCom approve making the Finance Committee a standing committee of the Communications Society Board of Governors.”

N&E Process Ad Hoc Committee
that OpCom approve the N&E Process Ad Hoc Committee be diverse consisting of 7 members: Curtis, Nim, Larry and four others appointed by Doug from a list provided by N&E Chair.” (motion 08:24)

LoCicero Publications Award

that the IEEE Communications Society Exemplary Publications Service Award be renamed the IEEE Communications Society Joseph LoCicero Award for Exemplary Service to Publications.”

Board of Governors2 December 2008
New Orleans, LA, USA

MOTIONS PASSED

EXPO

that BoG2 approve the following regarding EXPO: ICC/GLOBECOM events should continue searching for ways to include appropriate technical content and exhibits of interest to industrial attendees. Staff and committees (with members serving multiyear terms) should work on these issues in cooperation with each event’s Organizing Committee. When appropriate, the term EXPO can be used in conjunction with either ICC or GLOBECOM events beyond 2009."

Limited Registration for BoG -- additional motion

that members of BoG at ICC/GLOBECOM have access to the technical sessions, receive the CD ROM and bag; the expense incurred shall be charged to the BoG; financial impact will be about $1k.”

LA Region video server

that, as a trial through 2009, the BoG approve installing an LA Region video server with the LA Region web site linked to the ComSoc site, and with LA Region’s logo on the “cover” page, and providing Online DLT lectures and Tutorials Now as available.”

Bylaws – Education Board

that BoG2 approve changing Bylaw 6.4.4 to replace the old structure wording with the following: ‘This Board is responsible for the oversight of all Society educational activities, including administration of the Society’s programs on continuing education, incorporating tutorials, short courses, lectures, etc. Members include representatives from the Conference Development, Conference Operations, Conference Publications and Membership Programs Development Boards, and at least two Members-at-Large. All are voting members, in addition to the Director. The composition of this Board should be drawn from the academic, industrial, and government communities.’”

ComSoc/IT Joint Paper:

that ComSoc modify its procedures, description on ComSoc Awards Web Page, and Call for Nominations for the IEEE Communications Society/Information Theory Society Joint Paper Award as follows, effective immediately:

(a) Make procedures, description, and Call for Nominations consistent with the official IEEE TAB Awards Manual [ewh.ieee.org/soc/nps/TAB_Awards_Manual.pdf, page 31]. In particular change from our present one-year window to the three-year window specified in the TAB Awards Manual; i.e., consideration of any paper published within the past three calendar years in any ComSoc or IT journal.

(b) Change our present two-tier evaluation process (in which the ComSoc and IT Awards Committees separately select leading candidates for the award and submit these choices to a joint ComSoc-IT committee that selects the final winner/s) to a one-tier evaluation process in which a joint ComSoc-IT committee works together from the beginning of the evaluation period.”

IEEE Baker Prize Paper:

that ComSoc become a co-sponsoring Society for the IEEE W. R. G. Baker Prize Paper Award to recognize authors of an outstanding paper reporting original work published in any IEEE publication during a three-to-five year window prior to nomination, on fundamentals of electrical engineering, computing, and related arts and sciences as represented by IEEE. As a co-sponsoring Society, ComSoc will provide a member for the selection committee and will contribute sufficient funds (from its existing
endowment in the IEEE Foundation) to endow the award. The estimated cost to endow the award for ten years with five co-sponsoring societies is an advance contribution of $24k per Society.”

North America Region Student Technical Achievement Award:
08:32 “that the BoG approve establishing the IEEE Communications Society North America Student Technical Achievement Award consisting of a plaque and $500 honorarium recognizing ComSoc’s NA student members for their research and educational achievements. A maximum of 2 awards will be granted each year; an NA Region Awards Committee will select recipients from nominations submitted by the Region chapters.”

Finance – 2009 Budget
08:33 “that BoG2 approve the 2009 budget submitted to the secure site 15 November 2008 with changes shown on the (attached) previous slide, which has a total net of ($296k)”

Governance Motions:
08:34 “the BoG approve that, unless otherwise stated in IEEE governing documents (see IEEE Bylaw 1-300) the vote of a majority of votes cast of members present and entitled to vote at the time of the vote (provided a quorum is present) shall be the act of the IEEE Communications Society Board of Governors; financial impact--none.”

Travel Policy
08:35 “that the motion on changing the travel policy be tabled.”

Certification
08:36 “that ComSoc approve $30k to fund a market survey in the first half of 2009 to identify the distinct areas for possible new certification programs.”

OpCom 1 April 2009
Myrtle Beach, SC, USA

MOTIONS PASSED

Henrich Lantsberg - approved in January via e-mail ballot
09:01 “that the IEEE Communications Society Board of Governors approve a certificate posthumously recognizing the contributions of our esteemed colleague, Henrich Lantsberg, who recently passed away in Moscow.”

OAI
09:02 “that the Open Access Initiative (OAI)-compliant server proposal be postponed until BoG1.”

IEEE Periodical Review
09:03 “that, in view of the current global economic situation in general and IEEE situation in particular, effective 1 July 2009, the presently planned/scheduled Periodical reviews and Society reviews be reduced in number by 50% or more for two years (by using high level screening criteria) and that selection for review be on the basis of potential benefit/need for review.”

Awards Committee Procedures
09:04 “that OpCom adopt the revised policies and procedures submitted by the Awards Committee Chair at this meeting

IEEE Medal
09:05 “that the IEEE Communications Society join the Computer Society and four other IEEE Societies in co-sponsoring the proposed IEEE John Vincent Atanasoff Information Technology Innovation Medal.”

History Archives:
09:06 “that the Communications Society contribute $5k to support the archiving activities of the Edwin H. Armstrong papers in the Columbia Rare Books Library.”

IEEE/ComSoc Coordination Committee Chair
09:06 “that the chair of the IEEE/ComSoc Coordination Committee be changed from VP-Member Relations to a person appointed by the President based on recommendation of the VP-Member Relations, and that the Bylaws be revised to reflect this change, to be effective starting 1 January 2010 by making the following *deletions* and *additions* to the bylaws:

7.3.7 IEEE/ComSoc Coordination – this committee is responsible for the Society’s internal coordination and cooperation with IEEE entities and for enhancing Society relations with IEEE governance and staff. *Chair is the Vice President Member Relations.* *The chair is appointed by the President based upon recommendation of the VP-Member Relations*. Voting members consist of the President, *VP-Member Relations,* Past President/President Elect, IEEE Division III Director, IEEE Division III Past Director/Director-Elect and Director- Sister & Related Societies

President-Elect on NEC
09:07 “that the membership of the Nominations & Elections Committee be expanded to include the President-Elect and that the Bylaws be revised to reflect this change (effective 2009) by inserting the highlighted sentence in the existing text in Article 7.3.8 as follows:

7.3.8 Nominations & Elections – (front part omitted) It consists of nine voting members, each appointed by the President, upon recommendation of the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. Immediately after being elected and officially announced, the President-Elect becomes an *ex officio* voting committee member. The committee is chaired by Past Presidents. Each President spends the first year after his/her term of office as an ex officio voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years. (back part omitted)

Ballot, Votes, Debates
09: 8, 9, 10 “that OpCom approve the following:
• Vote counts should be published on the ComSoc website for President-Elect and Vice Presidents, but not for the Members-at-Large. All approved.
• Petition candidates should not be identified as such on the ballot. All approved.
• Debates should be conducted among all presidential candidates via written statements and Q&A responses (starting on the ComSoc Web site and possibly moving later to IEEE Communications Magazine).”

President-Elect Ballot Procedures
09:11 “that the OpCom approve in principle the process described below for Board of Governors involvement in creating the President-Elect ballot.”
• The solicitation phase is essentially the same, plus (i) more proactive, personal lobbying to obtain names; and (ii) *supporting statement* to be provided for every name on this Long List.
• The reduction phase, to get Short List (5-6 names), is the same.
• The invitation phase, to get commitments and bios, is the same.

Final Step: Reducing the Short List to 2-3 names for the final ballot (less petition candidates, if any). *This is done by the BoG*
• Each voting member receives, on the first day of BoG2 in odd-numbered years, a packet of the bios/supporting statements for those on Short List.
• On the second day, a timeslot is dedicated (e.g., 2 hours) to this issue, consisting of four parts: (i) Adding names; (ii) statements by candidates (or their surrogates) and Q&A (~10 minutes per candidate); (iii) discussion; and (iv) voting (by voting BoG members only).
• A name can be added if offered from the floor and if approved by a specified percentage (TBD) of the voting BoG members present.
• Statements/Q&A is followed by all candidates present leaving the room, while the BoG discusses the people on the (amended) Short List. Rules of discussion are set by the presiding officer.
Voting is then done in executive session, including candidates who are voting members. Written ballots, wherein each voter picks top 2 choices. Top 2 or 3 (TBD) vote-getters comprise NEC/BoG ballot for President-Elect

Vice Presidents Ballot Procedures
09:12 “that OpCom approve the following regarding the selection of Vice-Presidential ballots:
that there be no basic change to the current process for creating the VP ballots. However, the same modifications to the solicitation phase for the President-Elect ballot (noted above) are recommended for the VP ballots as well. They are:
• Proactive, personal lobbying by NEC members to obtain names from chairs of Councils, Boards, Standing Committees and TCs.
• Supporting statement for each person so named, including but not limited to: qualifications, applicable experience and special virtues.”

Members-at-Large Ballot Procedures
09:13 “that the OpCom accept in principle an election process involving the use of quotas in order to achieve a balance in the Member-at-Large population.”

Voting Regional Directors
09:14 “OpCom recommend, in addition to other efforts to improve global representation of Members-at-Large, that Regional Directors be made voting members of the Board of Governors and be elected by the voting members of each ComSoc Region.”

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Board of Governors1 June 2009
Dresden, Germany

MOTIONS PASSED

IEEE/ComSoc Coordination Committee Chair
09:06 “that motion 09:06 passed by OpCom 1 be approved by as follows: ‘that the chair of the IEEE/ComSoc Coordination Committee be changed from VP-Member Relations to a person appointed by the President based on recommendation of the VP-Member Relations, and that the Bylaws be revised to reflect this change, to be effective starting 1 January 2010 by making the following “deletions” and *additions* to the bylaws:

7.3.7 IEEE/ComSoc Coordination – this committee is responsible for the Society’s internal coordination and cooperation with IEEE entities and for enhancing Society relations with IEEE governance and staff. *Chair is the Vice President-Member Relations.* *The chair is appointed by the President based upon recommendation of the VP-Member Relations*. Voting members consist of the President, *VP-Member Relations,* Past President/President Elect, IEEE Division III Director, IEEE Division III Past Director/Director-Elect and Director- Sister & Related Societies.”

President-Elect on NEC
09:07 “that the motion 09:07 passed at OpCom 1 be approved by the BoG1 as amended: ‘that the membership of the Nominations & Elections Committee be expanded to include the President-Elect and that the Bylaws be revised to reflect this change (effective 2009) by inserting the highlighted sentence in the existing text in Article 7.3.8 as follows:

7.3.8 Nominations & Elections – (unchanged front part omitted) It consists of nine voting members, each appointed by the President, upon recommendation of the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. Immediately after being elected and officially announced, the President-Elect becomes an ex officio non-voting committee member. The committee is chaired by Past Presidents. Each President spends the first year after his/her term of office as an ex officio voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years.

Ballot – Vote Counts
09:08 “the BoG approve that vote counts should be published on the ComSoc website for President-Elect and Vice Presidents, but not for the Members-at-Large.”

Ballot - Petition Candidates
09:09 “the BoG approve that petition candidates should not be identified as such on the ballot.”

President-Elect Debates
09:10 “the BoG approve that debates should be conducted among all presidential candidates via written statements and Q&A responses (starting on the ComSoc Web site and possibly moving later to IEEE Communications Magazine).”

President-Elect
09:11 “that the BoG approve in principle the process described in this meeting for BoG involvement in the selection of a President-Elect candidate.”

Vice Presidents
09:12 “that there be no basic change to the current process for creating the VP ballots. However, the same modifications to the solicitation phase for the President-Elect ballot (noted above) are recommended for the VP ballots as well. They are:

- Proactive, personal lobbying by NEC members to obtain names from chairs of Councils, Boards, Standing Committees and TCs.
- Supporting statement for each person so named, including but not limited to: qualifications, applicable experience and special virtues

Industrial Innovation Award:
09:15 “that the BoG approve establishing a new Industrial Innovation Award to recognize individual contributions such as major industrial accomplishments, standards, deployment of important processes or products, etc., that are of substantial benefit to the public in the field of communications and information technologies and visible beyond the organization where the contribution was made.

CIC Agreement:
09:16 “that ComSoc, as a follow up to the MoU signed with CIC October 2008, cosponsor (technically and financially) the new China Communications Magazine and contribute financially for the years 2010 and 2011 a flat amount of up to $20k each year to the production costs of the magazine, authorizing ComSoc President to sign an integration to the MoU containing the details of the financial agreement.

Regional Awards
09:17 “that the BoG approve the creation of an IEEE Communications Society North America Regional Exceptional Service Award consisting of a plaque and honorarium of $400 with a maximum of 3 awards granted each year.”

Finance - Pricing
09:18 “that the BoG approve the prices proposed in the presentation in this meeting.”

Finance – Break Even Budget
09:19 “that the BoG endorse submitting a break-even or better budget to TAB by the TAB budget submission deadline (estimated to 20 September 2009).”

Finance Standing Committee
09:20 “that the ComSoc Bylaws be revised to describe the responsibilities of the new Finance Standing Committee approved in December 2008 by BoG2 in New Orleans.”

Parliamentarian on BoG
09:21 “that the Parliamentarian be a member of the Board of Governors and OpCom and that this be reflected in the Bylaws 3.6.1 and 3.7.1.”

IEEE “Must Haves”
09:22 “that the BoG approve the two IEEE ‘must have’ additions to the Bylaws as indicated under Article 3.6.2 as follows:

3.6.2 The BoG must hold at least two formal meetings annually. Special BoG meetings may be held at the request of the President or any four members of the BoG. A majority of the voting
members of the BoG constitutes a quorum. When a quorum is present, a majority vote is necessary to transact business. Proxy voting is not allowed.

3.6.2.1 The presiding officer of the Board of Governors or any committee thereof shall have no vote on the BoG or any committee thereof except if the vote is by secret ballot or unless the Chair’s vote can change the outcome of the vote.

3.6.2.2 The vote of a majority of the votes of the members present and entitled to vote, at the time of vote, provided a quorum is present, shall be the act of the Board of Governors and the IEEE Communications Society.

Bylaws Standing Committee
09:23 “that the BoG approve expanding the responsibilities of the Bylaws Standing Committee as delineated in Article 7.3.2 of the Bylaws and changing the name from Bylaws (Standing) Committee to Governance (Standing) Committee to reflect the added responsibilities. Bylaws 7.3.2 will read as follows:

7.3.2 Bylaws Governance – This committee is responsible for reviewing proposed Bylaw changes in advance of BoG meetings and also effecting the Bylaw changes that result from actions of the BoG, making sure the new text is consistent with existing Bylaws, the ComSoc Constitution and other IEEE governing documents. It is also responsible for periodically proposing changes that will keep the Society’s governing documents, including Policies & Procedures, current, allowing an efficient management of the Society. Membership: Chair appointed by the President, the Parliamentarian and up to three additional members appointed by the President upon recommendation of the Committee Chair, and should include one previous ComSoc President and one sitting Member at Large. The Chair and committee members will serve two-year terms concurrent with the President, with one reappointment allowed.”

Standards Oversight Committee
09:24 “that the BoG approve establishing the ComSoc Standards Board P1901 Oversight Committee with the proposed charter.”

Members-at-Large
09:25 “that the motion to approve in principle the creation of a Member-at-Large ballot as presented in this meeting be split into two parts: (1) shaping the breakdown by region and (2) increasing the number of MAL’s selected by voters from 2 to 4

Members-at-Large (cont.)
09:26 Part 2: “that the BoG approve that voters be directed to select up to four candidates from the MAL ballot.”

Members-at-Large (cont.)
09:27 Part 1: “that the BoG approve “shaping” the candidate vector (the breakdown by region) to nudge the post-election MAL mix in the direction of the target mix. Note that this differs from the current approach of matching the candidate vector to the target vector. The candidate vector will be based, instead, on how many new MALs from each region would bring the post-election MAL class closest to the target mix.”

OpCom2 September 2009
Krakow, Poland

MOTIONS PASSED

Acquisition Payments
09:28 “OpCom approve that ComSoc will no longer pay acquisition payments to any of our conferences

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Board of Governors 2 December 2009
Honolulu, Hawaii, USA

MOTIONS PASSED CONSENT AGENDA

Acquisition Payments
09:28 “OpCom approve that ComSoc will no longer pay acquisition payments to any of our conferences

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MOTIONS PASSED

Paper Award for Communications Letters
09:29 “that the BoG approve a new best paper award to IEEE Communications Letters (or its successor) called the IEEE Communications Society Heinrich Hertz Award for Best Communications Letter.”

Lifetime Recognition Award – Paul Green
09:30 “that the BoG approve a special IEEE Communications Society Lifetime Recognition Award to be presented to Paul Green consisting of a glass sculpture or other work of art with an appropriate inscription such as ‘to Paul Green, for a lifetime of great contributions, presented with love and respect from your colleagues in the IEEE Communications Society.’ The cost will not exceed $800.”

EHealth elevated to TC
09:31 “that the eHealth subcommittee be elevated to eHealth Technical Committee.”

Standards Policies & Procedures
09:32 “that the BoG approve in principle ComSoc’s Standard Board policies and procedures comprised of Sections 5.14, 5.14.1 and 5.14.2.”

Bylaws – TC update
09:33 “that Bylaws Article 5.3 add the word ‘also’ as follows: New Technical Committees may also be proposed by petition….”

Budget Approval
09:34 “that the BoG approve the 2010 ComSoc Operating budget with a deficit of $395K.”

Bylaws – update from Secretary to Vice Chair
09:35 “that the following changes be made to the ComSoc Bylaws:
Article 4.1 “Councils are chaired by Vice Presidents to address Technical Activities, Publications, Conferences, and Member Relations. Directors reporting to a Vice President serve on his/her Council. Vice Presidents may appoint a vice chair, a secretary, and additional members as needed, and designate a member to serve as chair pro tempore in his/her absence.”

Article 7.3.4: “Distinguished Lecturers Selection – This committee is responsible for establishing selection criteria and for the appointment of lecturers. It is chaired by the Secretary Vice Chair of the Technical Activities Council. Members consist of the Vice President – Technical Activities, Vice President – Member Relations, and the Director – Membership Programs Development.”

Article 7.3.12: “Technical Committees Recertification – This committee recommends the establishment of new Technical Committees and reviews current committees to determine whether they are fulfilling their responsibilities. The committee is chaired by the Vice President – Technical Activities and includes the TAC Secretary Vice Chair and six members, …”