IEEE BoD Restructure
10:01 “that OpCom approve drafting and sending a letter to our Division Director, Nim Cheung, no later than May 15 expressing the views of the OpCom participants.”

EMEA Regional Award
10:02 “that OpCom approve creating a IEEE ComSoc EMEA Regional Young Professional Researcher Award to recognize ComSoc members in EMEA Region for their research activities in the Field of Interest of ComSoc. Award is a plaque and honorarium of up to $400; maximum of 3 awards will be granted yearly.”

VP Standards Activities
10:03 “that OpCom1 recommend to BoG1 the creation of a new VP Standards Activities position to be effective 2012. Reporting to VP would be a Standards Council made up of as many as 3 Directors individually dealing with Standard Development, Standards Education and Compliance Testing Programs. In keeping with existing ComSoc Bylaws it would be at the discretion of the President and the VP as to whether any or all of these director positions would actually be filled.”

Finance – additional funding for programs
10:04 “that OpCom approve allocating additional funds for the following programs: $30K to DLT, $45K to STG, $15K to Chapter Funding.”

ComSoc DVD
10:05 “that OpCom approve creating a short video that captures personal and positive experiences of volunteers for ComSoc promotion and allocate up to $3K for the project.

Journal of Optical Communications & Networking
10:06 “that ComSoc provide the partner organizations with the necessary financial breakdown on 2009 ComSoc production pertaining to JOCN within two weeks.”

Corporate PatronPackage
10:07 “that the portion of the Corporate Patron Package (CPP) revenue allocated to a conference (when the conference patronage is part of a CPP sold by ComSoc before the conference) will be limited to 80% of the price of the equivalent conference patron package in order to cover ComSoc’s cost of sales.”

Publication Prices
10:08 “that the BoG approve the 2011 Publications Prices as proposed in the attachment.”

Dues Prices
10:09 “that the BoG approved the 2011 prices as proposed in the attachment.”

WCET
“that a detailed business plan be prepared by the WCET certification team by OpCom2 showing the total expected/total investment so far and the expected expenses and expected return over the next five years, including a short competitive analysis.”

VP Standards Activities Position

“that ComSoc BoG create a new VP-Standards Activities position to be effective 2012.”

Technical Committee Recertification

“that the following 17 ComSoc Technical Committees be recertified:
- Ad Hoc and Sensor Networks
- Communications and Information Security
- Communications Quality and Reliability
- Communications Switching and Routing
- Communications Systems Integration and Modeling
- Communication Theory
- Computer Communications
- Data Storage
- Information Infrastructure
- Multimedia Communications
- Network Operations & Management
- Optical Networking
- Power Line Communications
- Satellite & Space Communications
- Signal Processing & Communications Electronics
- Transmission, Access & Optical Systems
- Wireless Communications”

Distinguished Lecturer Selection Committee IEEE Approved – 2/2011

“that Bylaw 7.3.3 be revised as follows, officially including the Chair of the Emerging Technologies Committee as a member:

Distinguished Lecturers Selection – This committee is responsible for establishing selection criteria and for the appointment of lecturers. It is chaired by the Vice Chair of the Technical Activities Council. Members consist of the Vice President - Technical Activities, Vice President – Member Relations, the Director - Membership Programs Development, and the Chair of the Emerging Technologies Committee.”

Emerging Technologies Committee IEEE Approved – 2/2011

“that Bylaw 7.3.4 be revised as follows, officially adding two Editors-in-Chief to the Emerging Technologies Standing Committee:

Emerging Technologies – This committee is responsible for identifying, describing, and nurturing new technology directions, recommending new programs, nurturing potential technical committees for formal proposal via the Vice President - Technical Activities. The Chair is appointed by the President from among members of the Strategic Planning Committee with the recommendation of the Vice President – Technical Activities. Additional members are appointed by the Chair with the consent of the Vice President – Technical Activities and must include at least one more member from Strategic Planning. The committee will have six members appointed for three years with one-third appointed each year. In addition, the Editor-in-Chief of IEEE Communications Magazine and the Editor-in-Chief of IEEE Journal of Selected Areas in Communications are members of the committee.”
EMEA Regional Award –

**10:02 (modified)** “that OpCom approve modifying the IEEE ComSoc EMEA Regional Young Researcher of the Year Award recognizing ComSoc members in EMEA for their research activities in the Field of Interest of ComSoc as follows: the award is a plaque and honorarium of up to $500; maximum. This award will be complemented by two awards for ‘Outstanding Young Researchers’ to comprise plaques and honorariums of up to $250 each. All 3 awards will be granted yearly.”

Industry Day in India

**10:15** “that OpCom allocate $5k for Industry Day in India in 2011.”

VP-standards Activities

**10:16** “that OpCom2 recommend to BoG2 the bylaws changes relating to the VP Standards Activities position as reflected in the presentation.”

Smart Grid Vision Project

**10:17** “that OpCom endorse the Smart Grid Communications Vision Project.”

IEEE Foundation – Endowment

**10:18** “that the Board of Governors approve amending the IEEE gift agreement to have a lifetime of 20 years and a uniform draw down to zero over this 20 year period.”

Voting by Teleconference IEEE Approved – see BoG2

**10:19** “that bylaws in 3.6 be modified as follows:

3.6.4 The BoG may meet and act upon the vote of its members in person, by any means of telecommunications, or by combination thereof. The normal voting requirements shall apply when action is taken whereby all persons participating in the meeting can hear each other and view or access presentations at the same time.

3.6.5 For meetings with in-person and remote participants, remote participants who either cannot hear other participants or who are not heard by other meeting participants will be considered absent from the meeting, though they may participate informally as invited guests.

In addition, the current Bylaw 3.6.5 should be renumbered 3.6.6:

3.6.6 Business may be conducted …..etc.”

BOARD OF GOVERNORS 2 DECEMBER 2010

MIAMI, FL, USA

MOTIONS PASSED

VP-Standards Activities (approved at OpCom2)

**10:16** “that OpCom2 recommend to BoG2 the bylaws changes relating to the VP Standards Activities position as reflected in the presentation.”


**10:19** “that bylaws in 3.6 be modified as follows:

3.6.4 The BoG may meet and act upon the vote of its members in person, by any means of telecommunications, or by combination thereof. The normal voting requirements shall apply
when action is taken whereby all persons participating in the meeting can hear each other and view or access presentations at the same time.

3.6.5 For meetings with in-person and remote participants, remote participants who either cannot hear other participants or who are not heard by other meeting participants will be considered absent from the meeting, though they may participate informally as invited guests.”


10:20 “that the BoG approve the revision to expand the scope of the Leonard Abraham Prize Paper Award to recognize outstanding papers in the field of communications systems published within the previous 3 calendar years in any journal financially sponsored or co-sponsored by the Communications Society.

Stephen O. Rice Prize Paper Award in the field of Communications Theory: IEEE Approved - 11/2010 and 6/2011

10:21 “that the BoG approve the revision to expand the scope of the Stephen Rice Prize to recognize outstanding papers in the field of communications theory published within the previous 3 calendar years in any journal financially sponsored or co-sponsored by the Communications Society.”


10:22 “that the BoG approve the revision to expand the scope of the William Bennett Prize Paper to recognize outstanding papers in the field of communications networking published within the previous 3 calendar years in any journal financially sponsored or co-sponsored by the Communications Society.”

Award for Outstanding Paper on New Communication Topics: IEEE Approved - 6/2011

10:23 “that the BoG approve changing the name of the New Communications Topics award to the ‘IEEE Communications Society Award for Advances in Communications’ and expanding the scope to recognize outstanding new-topic papers that have led to significant advancement of the field of communications published within the previous 15 calendar years in any publication financially sponsored or co-sponsored by the Communications Society.

Technical Committees Recertification

10:24 “that the BoG recertify the following 5 technical committees: Communications Software, High-Speed Networking, Internet, Radio Communications, Tactical Communications & Operations.”

Information Infrastructure/Enterprise Networking merger

10:25 “that the BoG approve merging the Information Infrastructure and Enterprise Networking technical committees to form a new TC called the Information Infrastructure & Networking Technical Committee (I2N--charter attached.”

Bylaws Revision VP Standards: IEEE Approved -2/2011 (Art 4.7)

10:26 “that BoG2 approve the Bylaws revision incorporating the VP-Standards Activities position and its Council responsibilities as previously reviewed and accepted by the ComSoc Governance Committee, recommenced by OpCom2, and distributed to this body.”

Finance:

10:27 “that the BoG approve the 2011 operating budget with a projected deficit of $78K.

Constitution Field of Interest: IEEE Approved — 2/2011

10:28 “that the BoG approve the ComSoc revised Field of Interest Statement in the Constitution as follows: 1.3 Scope - The IEEE Communications Society embraces the ‘science, technology, applications and standards for information organization, collection and transfer using electronic,
optical and wireless channels and networks, including but not limited to: Systems and network architecture, control and management; Protocols, software and middleware; Quality of service, reliability and security; Modulation, detection, coding, and signaling; Switching and routing; Mobile and portable communications; Terminals and other end devices; Networks for content distribution and distributed computing; and Communications-based distributed resources control.

10:29 “that the BoG approve the “IEEE Must Have” statements as shown in the attached document.”

Organization Design Review - Staff
10:30 “that the BoG approve the Organizational Design Review report and, in particular, the Staff & Facilities proposed staff-related recommendations.”

OPCOM 1 MARCH 2011
CANCUN, MEXICO
MOTIONS PASSED

Ad Hoc Committees
11:01 “that the current ad hoc committees be aligned to BoG officers as follows:
- ComSoc 2020 Vision – President
- Nominations & Election Process – President
- Resource Review – President
- SmartPhonomics – CIO
- Business Development – VP-MR
- Industry Promotion – VP-MR
- Industry Services – VP-MR
- Women in Communications Engineering – VP-MR
- Cloud Communications & Networking – VP-TA
- Communications Certification – VP-TA
- Humanitarian Communications Technology – VP-TA
- Smart Grid Communications – VP-TA

Support Statement for ICC Kyoto
11:02 “that OpCom approve the following statement: ‘The IEEE Communications Society BoG Operations Committee would like to express its support to the Japanese people and our professional colleagues in Japan as the recovery from the Tohoku earthquake and tsunami proceeds. We look forward to ComSoc’s International Communications Conference scheduled for early June in Kyoto, Japan. With the support of our colleagues in Japan, we expect the conference to be a success for all participants. Of course, between now and the conference, ComSoc will continue to monitor the situation and will take appropriate action should any further developments warrant this.”

BOARD OF GOVERNORS JUNE 2011
KYOTO, JAPAN

MOTIONS PASSED – CONSENT AGENDA

Ad hoc committees
11:01 “that the current ad hoc committees be aligned to BoG officers as follows:
- ComSoc 2020 Vision – President
- Nominations & Election Process – President
- Resource Review – President
- SmartPhonomics – CIO
- Business Development – VP-MR
Support Statement for ICC Kyoto

11:02 “that OpCom approve the following statement: ‘The IEEE Communications Society BoG Operations Committee would like to express its support to the Japanese people and our professional colleagues in Japan as the recovery from the Tohoku earthquake and tsunami proceeds. We look forward to ComSoc’s International Communications Conference scheduled for early June in Kyoto, Japan. With the support of our colleagues in Japan, we expect the conference to be a success for all participants. Of course, between now and the conference, ComSoc will continue to monitor the situation and will take appropriate action should any further developments warrant this.’”

MOTIONS PASSED

Finance

11:03 “that the Board of Governors approve not increasing dues, and approve the prices suggested for Member and Non-Member Subscriptions for the 2012 cycle.”

President-Elect Ballot

11:04 “the BoG approve that Section 3.f of the current P&Ps for the N&E Committee be replaced by 3.f through 3.i, as follows:

3.f In odd-numbered years, when the President-Elect ballot is created, the P-E candidates on the Short List are advised of the alternative option of going the petition route (see Section 4); and they are asked to inform the committee by mid-November if they choose that option.

3.g In late November (or occasionally early December) of that year, the slate of candidates is announced at IEEE GLOBECOM. If, in odd-numbered years, the Short List of P-E candidates is deemed to be longer than the desired ballot length, the final reduction from the Short List to the ballot is done by the Board of Governors at GLOBECOM, using a procedure like the one described in Appendix A.

3.h For P-E candidates who choose the petition option, the results of the signature gathering are announced on January 31 of the year following. If, on that date, the number of valid P-E candidates is either 0 or 1, the committee reconvenes, by phone and/or email, and takes steps to bring the total to 2 or more by March 15. The first prospects considered are the candidates from the original Short List, but they should not include those who chose the petition route and failed to garner the requisite number of valid signatures.

3.i As soon as the P-E ballot is completed, the Board of Governors is informed.

Doug amended as follows: “that, if there are still one or zero candidates, the committee will identify exactly two candidates.”

Conference Portfolio Analysis

11:05 “that the BoG endorse the Conference Portfolio Analysis Report and preliminary conclusion and, further, that the BoG support the ongoing analysis and implementation with Conference Council oversight.”

DIL Honorarium

11:06 “that the BoG approve Byeong’s making the decision as to how the honorarium should be used.”
EMEA Region
11:07 “that OpCom approve that the IEEE ComSoc EMEA Region Director explore the possibility of a joint conference (or ‘track’) in an IEEE Region 8 conference devoted to emerging topics in communications or practitioner-related subjects to provide support for IEEE members in industry; financial implications--none.”

EMEA Award
11:08 “that OpCom approve the establishment of an annual Volunteer Award Recognition given to an IEEE ComSoc Member in the EMEA Region for excellence in volunteer services in support of membership growth; financial implications--plaque and $400 honorarium.”

Nominations & Elections Process Committee:
11:09 “that OpCom approve the ‘de Marca plan’ for creating the MAL ballot be instituted (deleting the phrase ‘not being allowed to vote for 0’) as stated here:
Starting with the election of 2012, all members get the same ballot, which contains two slates: one composed of 6 candidates from NA and one with 6 candidates from the other three regions. All voting members may select up to 2 from each slate. The top 2 vote-getters from each slate are elected Member-at-Large.”

Nominations & Elections Process Committee:
11:10 “that the Nominations & Elections Policies & Procedures be revised to reflect the following process for President-Elect, effective with the 2014 election cycle:
• The N&E Committee does not create a P-E ballot or “Short List” to present at BoG2.
• The N&E Committee does encourage, through announcements in magazines and on websites, and through direct contacts, qualified and interested ComSoc members to run as petition candidates.
• If, and only if, there are not at least two successful petitioners by January 31 of the election year (the date by which petition candidates are identified), the N&E Committee goes into action and selects enough candidates to bring the total to two. It cannot, however, select a failed petition candidate; and it must complete this work by the time the election ballot is to be published and distributed.

IEEE Division Director/Director-Elect at OpCom:
11:11 “that the bullet, “IEEE Division III Director/Director-Elect” be deleted from Bylaw 3.7.4, as indicated in “red” in the following:
3.7.4 All OpCom members are expected to participate in OpCom meetings with the following exceptions:
• IEEE Division III Director/Director-Elect] ←DELETE
• Directors
• Chief Information Officer
These members may participate as determined by the President for each meeting.”

Standards Boards
11:12 “that priority to serve on the Standards Development and Standardization Programs Development Boards shall be given to active members of the ComSoc Technical Committees and ComSoc volunteers.”
Standards Boards
11:13 “that the Directors of Standards (Standards Development and Standardization Programs Development) shall take into account the recommendations made by the VP-Technical Activities and technical committees when appointing voting members of the standards boards (Standards Development and Standardization Programs Development).”

Standards Boards
11:14 “that the Past VP-Standards Activities and Past Directors of standards boards (Standards Development and Standardization Programs Development) cannot serve as voting members on ComSoc standard boards (Standards Development Board and Standardization Program Development Board), but can serve as advisors for purpose of continuity of experience.”

Standards Boards
11:15 “that the Director of Standards Development Board and Director of Standardization Programs Development Board shall serve a term of two years and no more than two terms. Other voting members of standard boards (Standards Development and Standardization Programs Development) shall serve a term of two years and no more than two terms.”

BOARD OF GOVERNORS 2 DECEMBER 2011 HOUSTON, TX, USA
MOTIONS PASSED ON CONSENT AGENDA

EMEA Region
11:07 “that OpCom approve that the IEEE ComSoc EMEA Region Director explore the possibility of a joint conference (or ‘track’) in an IEEE Region 8 conference devoted to emerging topics in communications or practitioner-related subjects to provide support for IEEE members in industry; financial implications--none.”

EMEA Award
11:08 “that OpCom approve the establishment of an annual Volunteer Award Recognition given to an IEEE ComSoc Member in the EMEA Region for excellence in volunteer services in support of membership growth; financial implications--plaque and $400 honorarium.”

Nominations & Elections Process Committee:
11:09 “that OpCom approve the ‘de Marca plan’ for creating the MAL ballot be instituted (deleting the phrase ‘not being allowed to vote for 0’) as stated here: Starting with the election of 2012, all members get the same ballot, which contains two slates: one composed of 6 candidates from NA and one with 6 candidates from the other three regions. All voting members may select up to 2 from each slate. The top 2 vote-getters from each slate are elected Member-at-Large.”

Nominations & Elections Process Committee:
11:10 “that the Nominations & Elections Policies & Procedures be revised to reflect the following process for President-Elect, effective with the 2014 election cycle:

- The N&E Committee does not create a P-E ballot or “Short List” to present at BoG2.
- The N&E Committee does encourage, through announcements in magazines and on websites, and through direct contacts, qualified and interested ComSoc members to run as petition candidates.
- If, and only if, there are not at least two successful petitioners by January 31 of the election year (the date by which petition candidates are identified), the N&E Committee goes into action and selects enough candidates to bring the total to two. It cannot, however, select a failed petition
candidate; and it must complete this work by the time the election ballot is to be published and distributed.

IEEE Division Director/Director-Elect at OpCom: IEEE Approved – 4/2012

Motions Passed

Technical Committees Recertification:

Conference Surplus

AP Award

IEEE Domain

Finance:
11:21 “that the BoG approve changing the current bylaws 7.3.12 Operations & Facilities description to: 'this committee is responsible for .... recommendations to the BoG on operations, facilities and related capital expenses.'” (motion 11:21)

11:22 “that the current Bylaws 3.5.6 regarding the Vice President Standards Activities responsibilities be revised as follows:

3.5.6 Vice President – Standards Activities is responsible for overseeing all Society activities and programs related to: (i) fostering technical activities related to relevant current standards that are under development by different standards development organizations worldwide; (ii) identifying opportunities and fostering ComSoc’s engagement in new and/or existing standards development projects; (iii) increasing the visibility of ComSoc standards initiatives within IEEE, the wider international standards community, and the broad international community of communications technologists; (iv) using ComSoc standards activities to forge closer ties with ComSoc's other departments and activities within its Field of Interest (FOI); (v) maintaining a close and informed relationship with the IEEE-SA and; (vi) management within ComSoc, according to IEEE governing documents, ComSoc-sponsored IEEE Standards Association (IEEE-SA) projects. Reporting to this Vice President are:

• Director – Standards Development
• Director – Standardization Programs Development

The Vice President – Standards Activities shall be an ex-officio non-voting member of both the Standards Development Board and the Standardization Programs Development Board.”

11:23 “that the current Bylaws 6.4.16 regarding the Standards Development Board be revised as follows:

6.4.12 Standards Development Board - This Board is responsible for the promotion and advancement of communications standards and standards-related activities. It consists of eight voting members, in addition to the Director, who shall serve as Board Chair. All the Board members, including the Chair, shall serve two year terms concurrent with the Vice-President, Standards Activities. The Board Chair cannot serve in this capacity more than two terms. Other Board members may be reappointed for up to two additional terms. The Board members are appointed by the Director of Standards Development in consultation with the Vice President-standards Activities and the Vice President-Technical Activities. Priority to serve on the Standards Development Board shall be given to: Standards Committee Chairs, ComSoc appointed Chairs or Co-Chairs for joint Standards Committees, Working Group Chairs who are directly sponsored by the Standards Development Board, ComSoc-appointed Working Group Chairs or Co-Chairs for jointly sponsored Working Groups and volunteers in ComSoc Technical Committee. If no Director – Standards Development is appointed, the Vice President – Standards Activities shall fill that role.

11:24 “that the current Bylaws 6.4.13 regarding the Standardization Programs Development Board be revised as follows:

6.4.13 Standardization Programs Development Board - This Board is responsible for launching pre- and post-standardization technical activities, not restricted to those standards being developed by the IEEE Standards Association. These would include, but not be limited to Research Groups that lead to the discovery of standardization opportunities and, for completed standards, creation of follow-up programs, such as compliance testing, standards education, workshops and publications on technical issues that are relevant to current standards development. The Board will consist of four voting members, in addition to the
Director, who chairs the Board. All four members will be appointed by the Director of Standardization Programs Development, in consultation with the Vice President – Standards Activities and the Vice President – Technical Activities. All the Board members, including the Chair, shall serve two year terms concurrent with the Vice-President, Standards Activities. The Board Chair cannot serve in this capacity more than two terms. Other Board members can be reappointed for up to two additional terms.

BoG Appointments:

11:25 “that the Bog approve his appointments as presented in this meeting.”

OPCOM 1, APR 2012
PARIS, FRANCE
MOTIONS PASSED CONSENT AGENDA

12:01 To revise the Heinrich Hertz award as follows to expand the scope of the “Heinrich Hertz Award for Best Communications Letter” to include any letter journal financially sponsored or co-sponsored by the Communications Society.”

BOARD OF GOVERNORS 2
13 JUNE 2012
OTTAWA, CANADA
MOTIONS PASSED CONSENT AGENDA

Heinrich Hertz Award
IEEE Approved – 2/2013
12:01 “that the BoG approve revising the Heinrich Hertz award as follows: to expand the scope of the Heinrich Hertz Award for Best Communications Letter to include any letter journal financially sponsored or co-sponsored by the Communications Society.”

MOTIONS PASSED THIS MEETING

LatinCom
12:02 “that the BoG refer the proposed motion by Abbas that LatinCom be selected as the LA ComSoc Regional Conference to the Conferences Council.”

Plagiarism
12:03 “that the BoG approve the following: to increase the awareness and tighten the ComSoc response if an author is found guilty of pre-publication misconduct, for example, double-submission or plagiarism, the corrective action will be 1) rejection of the manuscripts under the control of ComSoc, and a minimum of a 6 month ban from submissions to ComSoc publications, to become effective after the date of the notification to the author(s). The following statement will be included in every ComSoc “instructions to authors” page prior to 1 July 2012: “In addition to the IEEE policies, pre-publication author misconduct, such as double-submission or plagiarism, will result in rejection of the manuscript(s), and a minimum 6 month ban on submissions to fully owned ComSoc publications by the author(s).”

Student Competition
12:04 “that BoG1 approve $5K to create an annual student program as a trial to promote student/graduate student competition. The purpose is to promote activities to graduate and undergraduate students and stimulate their participation in ComSoc. Competitions can be centered on innovative technological design or technical knowledge in communications and networking. Student members or teams led by ComSoc student members will be eligible to participate in this program. The VP-MR will designate a committee responsible for the selecting winners and establishing rules for the competitions. This will be a two year trial at $5K each year
after which the BoG will determine if this should be a permanent ComSoc program with a financial impact of $5K yearly.”

**Nominations & Elections - IEEE Approved – 9/2013**

12:05 “that Bylaws 7.3.11 be modified as highlighted below:

Nominations & Elections – This committee is responsible for identifying candidates to fill elected Society officer positions, and for the development, implementation and supervision of election procedures. It consists of nine voting members, each appointed by the President, upon recommendation by the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. Immediately after being elected and officially announced, the President-Elect becomes an *ex officio* non-voting committee member.

The committee is chaired by Past Presidents. Each President spends the first year after his/her term of office as an *ex officio* voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years. If the Past President is unable to serve, the President will appoint a Chair for a similar period, with the approval of the BoG. The Chair shall not be eligible to be elected to the BoG during his/her term of service. A committee member may be nominated for a position only if (i) the nomination is not made by a member of the committee, and (ii) the member resigns from the committee prior to its first meeting of the year in which the nomination shall be made. Meetings of this committee will always be held in Executive Session. The number of signatures required for a petition candidate to appear on a ComSoc ballot shall be equal to the number required by the IEEE Bylaw on Nominations & Appointments. All candidates for appearance on the ballot, must be identified at least 28 days prior to the date of election. The operation of the committee is detailed in its policies and procedures.

**ComSoc Vision 2020**

12:06 “that the BoG approves the release of the ComSoc 2020 Vision on the ComSoc website.”

**Staff Position – Online Advertising**

12:07 “that the BoG approve a staff position to take charge of revenue generation by online/mobile advertising.”

**Dues Increase**

12:08 “that the BoG approve increasing dues for all members from $25 to $26 and increase the cost of the print by an addition by $1 (from $58 to $60).

**Subscription Increase**

12:09 “that the BoG approve that ComSoc Member subscriptions be increased 2-6% across all “solely owned” publication categories and as much as 12% for IEEE Members (“General Interest”) only; and that non-member subscriptions be increased 2-8% across all “solely owned” publication categories, according to the file presented in this meeting.”

**Advertising Strategy**

12:10 “that an advertisement strategy, which includes a market analysis and detailed comparison with other IEEE units and societies, along with an implementation plan be prepared for online/mobile within 30 days.”

**OPCOM 2 - VIRTUAL MEETING**

**17 SEPTEMBER 2012**

**MOTIONS (NONE)**
WICE Standing Committee  IEEE Approved – 9/2013
12:11 As women are underrepresented in communications engineering, Katie moved “that the BoG approve elevating the Women in Communications Engineering ad hoc committee to a standing committee reporting to the Vice President of Member Relations.” (motion 12:11)

Geographic Diversity

12:12 “the BoG approve that starting with the election of 2014, all members get the same ballot, which contains three slates: one composed of a) 6 candidates from NA/LA (the Americas), b) one composed of 3 candidates from EMEA, and c) one composed of 3 candidates from AP regions. All voting members may select up to 2 from the NA/LA slate, up to 1 from the EMEA slate, and up to 1 from the AP slate. The top 2 vote-getters from the NA/LA slate, the top vote-getter from the EMEA slate, and the top vote-getter from the AP slate are the four elected Members-at-Large.”

President-Elect Petition Repeal:7

12:13 “that the BoG approve repealing the motion requiring all candidates for President-Elect to be petition candidates and to delete the following text from Section 6 of the N&E policies and procedures:
• However the Committee does not create a P-E ballot or “Short List” to present at BoG2. The Committee does encourage, through announcements in magazines and on websites, and through direct contacts, qualified and interested ComSoc members to run as petition candidates.

• If, and only if, there are not at least two successful petitioners by January 31 of the election year (the date by which petition candidates are identified), the N&E Committee goes into action and selects enough candidates to bring the total to two. It cannot, however, select a failed petition candidate; and it must complete this work by the time the election ballot is to be published and distributed.

Division III Director on NEC  IEEE Approved -9/2013
12:14 “that the BoG approve revising Bylaws Article 7.3.11 by adding: ‘Additionally, the current Division III Director shall be a voting member.’”

Life Sciences Technical Committee/Council
13:01 “that ComSoc contribute $15k per year for 3 years starting in 2014 to ensure that Life Sciences Technical Committee/Council gets a solid start.”
13:02 “that Board of Governors meetings shall take place at ICC and GLOBECOM during the afternoon of the second technical papers day and continuing on the morning of the following day, starting with ICC 2013 in Budapest.”

Management Retreat meetings
13:03 “that ComSoc Management Retreat shall be held as an in-person meeting in either January or in early February by no more than one week before the IEEE Meeting Series takes place.”

Officer Travel Reimbursement
13:04 ComSoc shall reimburse BoG members for travel expenses associated with participation at ICC and GLOBECOM events and meetings.

Ombudsman IEEE Approved – see BoG1
12:15 During BoG2 2012, the Board tabled a motion to create the position of ombudsman within ComSoc. It was approved subsequent to the BoG via e-mail vote as follows (motion 12:15): “that BoG2 create an ombudsman position within ComSoc by adding the following text to ComSoc Bylaws Section 3.8 Operations:

1.8.10 **Ombudsman:** The Ombudsman shall be the first point of contact for reporting a dispute or complaint related to ComSoc activities and volunteers, and/or staff. The Ombudsman will investigate, provide direction to the appropriate IEEE resources if necessary, and/or otherwise help settle these disputes at an appropriate level within the Communications Society. Nominations & Elections Committee will nominate two candidates for the position of Ombudsman who are not currently on the Board and have not been on the Board for at least two years. The BoG will then select one of the two candidates to serve for a two-year term beginning the second year of the President’s term. The term of the first ComSoc Ombudsman shall begin 1/1/13.”

OpCom1 approved Des Taylor to be ComSoc’s first Ombudsman.

ICEC Standing Committee IEEE Approved – see BoG1
13:06 “that OpCom1 approve creating a Standing Committee on Industry Content & Exhibitions (ICEC) and that Section 7.3 of the bylaws be modified by adding the following and reflecting this in 7.1 of the bylaws as reporting to the president:

7.3.15 Industry Content & Exhibition – This committee is responsible for promoting the strategic vision and management of programs attractive to members from or with an interest in industry in the Society’s activities, including assuring high quality and value.”

WICE Standing Committee IEEE Approved – see BoG1
13:07 “that the following statement of responsibilities be included in the Bylaws describing the functions of this new standing committee:

7.3.15 Women in Communications Engineering – This committee is responsible for encouraging the participation and membership of women communications engineers in the Society. The Chair is appointed by the President and reports to the Vice President - Member Relations. Members are appointed by the Chair to a three-year term upon approval of the Vice President Member Relations with one third of the members appointed each year. The committee will meet at least once year at ICC or GLOBECOM. It will provide an annual written report, which will be distributed to the Society President, Vice Presidents, and Technical Committee Chairs prior to each ICC. Bylaws 7.1 will be revised to include aligning WICE with the Vice President Member Relations reporting to the Vice President of Member Relations.”
Conference Committee Members:

13:08 “that the Vice President of Conferences and Conferences Directors cannot add themselves to any new or existing Conference Standing/Steering Committees during their term of office as Vice President Conferences or Conferences Directors

BOARD OF GOVERNORS 1, JUNE 2013
BUDAPEST, HUNGARY

MOTIONS PASSED OR FAILED FROM OPCOM CONSENT AGENDA

Life Sciences Technical Committee/Council
13:01 “that ComSoc contribute $15k per year for 3 years starting in 2014 to ensure that Life Sciences Technical Committee/Council gets a solid start.”

BoG Meetings - removed from Consent Agenda
13:02 “that Board of Governors meetings shall take place at ICC and GLOBECOM during the afternoon of the second technical papers day and continuing on the morning of the following day, starting with ICC 2013 in Budapest.” motion failed.

Management Retreat meetings - removed from Consent Agenda
13:03 “that ComSoc Management Retreat shall be held as an in-person meeting in either January or in early February by no more than one week before the IEEE Meeting Series takes place.” motion failed.

Officer Travel Reimbursement
13:04 ComSoc shall reimburse BoG members for travel expenses associated with participation at ICC and GLOBECOM events and meetings.

Ombudsman – awaiting decision from IEEE.

12:15 the Board tabled a motion at BoG2 to create the position of ombudsman within ComSoc. It was approved subsequent to the BoG via e-mail vote (motion 12:15): “that BoG2 create an ombudsman position within ComSoc by adding the following text to ComSoc Bylaws Section 3.8 Operations:

1.8.10 Ombudsman: The Ombudsman shall be the first point of contact for reporting a dispute or complaint related to ComSoc activities and volunteers, and/or staff. The Ombudsman will investigate, provide direction to the appropriate IEEE resources if necessary, and/or otherwise help settle these disputes at an appropriate level within the Communications Society. Nominations & Elections Committee will nominate two candidates for the position of Ombudsman who are not currently on the Board and have not been on the Board for at least two years. The BoG will then select one of the two candidates to serve for a two-year term beginning the second year of the President’s term. The term of the first ComSoc Ombudsman shall begin 1/1/13.)”

Ombudsman
13:05 OpCom1 approved Des Taylor to be ComSoc’s first Ombudsman.

ICEC Standing Committee: goes to IEEE for final approval - IEEE Approval 9/2013
13:06 “that OpCom1 approve creating a Standing Committee on Industry Content & Exhibitions (ICEC) and that Section 7.3 of the bylaws be modified by adding the following and reflecting this in 7.1 of the bylaws as reporting to the president:
7.3.15 Industry Content & Exhibition – This committee is responsible for promoting the strategic vision and management of programs attractive to members from or with an interest in industry in the Society’s activities, including assuring high quality and value.”

WICE Standing Committee goes to IEEE for final approval - IEEE Approval 9/2013

13:07 “that the following statement of responsibilities be included in the Bylaws describing the functions of this new standing committee:

7.3.15 Women in Communications Engineering – This committee is responsible for encouraging the participation and membership of women communications engineers in the Society. The Chair is appointed by the President and reports to the Vice President - Member Relations. Members are appointed by the Chair to a three-year term upon approval of the Vice President Member Relations with one third of the members appointed each year. The committee will meet at least once year at ICC or GLOBECOM. It will provide an annual written report, which will be distributed to the Society President, Vice Presidents, and Technical Committee Chairs prior to each ICC. Bylaws 7.1 will be revised to include aligning WICE with the Vice President Member Relations reporting to the Vice President of Member Relations.”

Conference Committee Members - removed from Consent Agenda

13:08 “that the Vice President of Conferences and Conferences Directors cannot add themselves to any new or existing Conference Standing/Steering Committees during their term of office as Vice President Conferences or Conferences Directors.” motion withdrawn.

MOTIONS APPROVED THIS MEETING

Ad Hoc Committees - IEEE Approval – 9/2013

13:09 “that the BoG approve a revision to Bylaws 7.7: ‘Ad Hoc Committees may be established by the President in consultation with the Board of Governors…….’”

Paper Awards - IEEE Approval – 11/2013

13:10 “that the proposed changes (shown below) be made to the eligibility requirements for the Abraham, Bennett, and Rice Prize Paper Awards.”

**ABRAHAM**
Title: The Communications Society Leonard G. Abraham Prize
Eligibility: Publication of an original paper published in the *IEEE Journal on Selected Areas in Communications* in the previous 3 calendar years; author need not be an IEEE member.

**BENNETT**
Title: The Communications Society Stephen O. Rice Prize
Eligibility: Publication of an original paper published in the *IEEE/ACM Transactions on Networking* or the *IEEE Transactions on Network and Service Management* in the previous 3 calendar years; author need not be an IEEE member.

**RICE**
Title: The Communications Society Stephen O. Rice Prize
Proposed Eligibility: Publication of an original paper published in the *IEEE Transactions on Communications* in the previous 3 calendar years; author need not be an IEEE member.

Paper Awards - IEEE Approval - 11/2013

13:11 “that the dates for nominations for the IEEE Marconi Prize Paper Award in Wireless Communications be modified from 1 January through 31 January (rather than 15 February).”

Technical Committees
“that the Tactical Communications & Operations Technical Committee be dissolved.”

Standards - IEEE Approval – 12/2013

“that the BoG approve a revision to the ComSoc Constitution adding the following to the Member Services Article 7: 7.4 Standards - The Society sponsors standards development in accordance with the ANSI accredited process defined and approved by IEEE Standards Associations. It also organizes standards-related activities that comply with applicable IEEE/ComSoc and/or IEEE-SA policies.”

Standards - IEEE Approval - 9/2013

“that the BoG approve a revision to Bylaw 6.4.12: deleting the last sentence “If no Director – Standards Development is appointed, the Vice President – Standards Activities shall fill that role.”

Finance

“that the Board approve a $2 dues increase (to $28) and to $62 when adding print.”

Finance

“that the BoG approve the members subscription price increase from 2% to 6% increase for various publications.”

Finance

“that the the BoG approve the non-member subscription of a 7% average price increase (as per the price list).”

Finance - IEEE Approval - 9/2013

“that revisions to Bylaw 9 Finance Section be approved as shown in the document presented in this meeting.”

9.1 Officers will prepare budgets for the coming calendar year in the first half of each year to be approved by the BoG at its mid-year meeting. Actuals will be reviewed throughout the year, and forecast reported at each meeting.

9.2 Dues and fees are set by the BoG in accordance with IEEE and Society guidelines and are based upon proposals by the Treasurer to the BoG. Billing and receipt of annual dues are part of the IEEE dues billing process.

9.3 Budget

9.3.1 Each year the Society produces a budget which must be approved by the BoG.

9.3.2 The annual budget may include funding for unplanned expenses; funding levels will be set by the BoG and disbursements made at the discretion of the President.

9.3.3 The Treasurer is responsible for the development of the Society annual budget, for preparing Society inputs, and delivering to IEEE Technical Activities for consolidating with other societies, and ultimately to the IEEE for their consolidated budget. The Treasurer monitors revenues and expenses, providing interim budget reports at each BoG and OpCom meeting. A complete financial report, including actual versus budget, net assets, and reserves is presented by the Treasurer annually.

9.4 Finance

9.4.1 The Treasurer has oversight responsibility for all Society financial matters.

9.4.2 Funds will be handled as designated by the Treasurer and will be deposited with IEEE or with external financial institutions, as approved by the BoG, IEEE Executive Committee and/or IEEE Board of Directors.
9.4.3 The Treasurer, or Staff Director, will follow orderly procedures for disbursement of funds, providing sufficient checks and balances and appropriate record keeping. A budgeted expenditure requires no further approval beyond approval of the Treasurer.

9.4.4 Non-budgeted expenditures up to $25,000 may be approved by the President and must be accounted for at the next BoG or OpCom meeting.

9.4.5 OpCom can approve expenditures that do not exceed .5% each (or 2% total) of the expense budget for the year.

9.4.6 The Treasurer will periodically review the Society finances and recommend adjustments needed to insure financial stability of the Society.

9.4.7 The Treasurer will cooperate with Society and IEEE officials to accomplish financial audits when requested. The results of these audits will be presented to the BoG.

Education - IEEE Approval - 9/2013

“that the Director of Education be renamed Director of Education and Training and that the Education Board be renamed the Education & Training Board. Bylaws 6.4.4 responsibilities will be revised to say “This Board is responsible for the oversight of all Society education and training activities, including administration of the Society’s programs on continuing education, incorporating tutorials, short courses, lectures, etc…”

Governance

“that the Board of Governors resolves that the ComSoc Governance Committee will work with staff to define a ‘Remove from Office and/or Suspension’ clause which would be added to the IEEE ComSoc Bylaws. This new clause will be reviewed with the IEEE Governance Committee and the IEEE Vice President of Technical Activities. In September or October, a special meeting of the IEEE Communications Society Board will be called in accordance with the ComSoc bylaws to consider this bylaw change. If the Bylaw is passed, it will be considered by the IEEE VP of TA and, if approved, will go into effect immediately.”

OPCOM2, SEPTEMBER 2013
VANCOUVER, CANADA
MOTIONS

Information Theory Journal
13:20 “that OpCom decline the request from the Information Theory Society for ComSoc to produce their transaction.”

BOG2 DECEMBER 2013
ATLANTA, GA USA
CONSENT AGENDA

Information Theory Journal
13:20 “that OpCom decline the request from the Information Theory Society for ComSoc to produce their transaction.”

MOTIONS PASSED

Green Communications & Computing Elevation to TC
13:21 “that BoG2 approve elevating Green Communications & Computing technical subcommittee to technical committee status.”

TC Merger
“that High Speed Networking TC be absorbed/merged into the Optical Networking Technical Committee.”

TC Recertification

that the following TCs be recertified:
Ad Hoc & Sensor Networks
Cognitive Networks
Communications & Information Security
Communications Quality and Reliability
Communications Software
Communications Switching & Routing
Communications Systems Integration& Modeling
Communication Theory
Computer Communications
Data Storage
Information Infrastructure & Networking
Internet
Multimedia Communications
Network Operations & Management
Optical Networking
Power line Communications
Radio Communications
Satellite & Space Communications
Signal Processing & Communications Electronics
Transmission, Access, and Optical Systems
Wireless Communications

Charles Kao Paper Award - IEEE Approval – 06/2014

“that BoG2 approve the proposal for a best paper award for OSA/IEEE Journal on Optical Communications & Networking called the ‘Charles Kao Award for Best Optical Communications & Networking Paper.’”

Bylaws – Elections - IEEE Approval – 04/2014

“that BoG2 approve the following change to ComSoc Bylaw 3.2.4.:
From: Vice President or Member-at-Large - Individuals will be identified from the candidate group, in the sequence of the number of votes received, and appointed to serve the remainder of the elected term. If none…….(etc., bylaw continues)”

To: Vice President or Member-at-Large - Individuals will be identified from the appropriate candidate group slate, in the sequence of the number of votes received, and the individual receiving the most number of votes will be automatically appointed to serve the remainder of the elected term. If none…….(etc., bylaw continues)”

And: Member-at-Large - Individuals will be identified from the same regional slate as the candidate being replaced, in the sequence of the number of votes received, and the individual receiving the most number of votes will be automatically appointed to serve the remainder of the elected term. If none…….(etc., bylaw continues)”

ComSoc Election Ballot

“that BoG2 approve the ComSoc Election Ballot.”

Journal Production

“that ComSoc move its journal production from in-house to IEEE.”
Bylaws - Vacancies/Removal from Office

13:28 “that the BoG approve the following addition to the bylaws:

3.2.5 Vacancies and Removal from Office - If for any reason the best interests of the Society require a change in a Board member, the matter shall be duly and carefully considered by the Board. A majority vote of the entire Board, or a petition signed by two percent of the members of the Society and submitted to the Board, shall be necessary to call a Board meeting to consider and vote upon a recommended change. A two-thirds vote of the entire voting membership of the Board shall be required to declare an office vacant. The vacant office shall be filled as defined in the governing documents of the Society.

Officer Appointments

13:29 that the BoG approve the officer appointment list for 2014 – 2015”

OPCOM1 - 5-6 APRIL 2014
ISTANBUL TURKEY

MOTIONS PASSED

IEEE/OSA Journal on Optical Communications & Networking (electronic)

14:01 That the additional online joint publication with Photonics and OSA (JOCN) be added to the available "free" with membership publications as noted on our www site.

BOG1 - 11-12 JUNE 2014
SYDNEY, AUSTRALIA

MINUTES

CONSENT AGENDA

IEEE/OSA Journal on Optical Communications & Networking (electronic)

14:01 That the additional online joint publication with Photonics and OSA (JOCN) be added to the available "free" with membership publications as noted on our www site.

MOTIONS PASSED THIS MEETING

Career Award

14:02 “that a new IEEE Communications Society Career Award be established – the IEEE Communications Society Education Award.”

Best Paper Award

14:03 “that a new IEEE Communications Society Best Paper Award be established called the IEEE Communications Society Young Author Best Paper Award.”

WCET Budget Plan

14:04 “that the BoG approve the proposed 2015 WCET budget plan which transitions the WCET program from PES to a new vendor Professional Testing and Pearson Vue.”

ICEC Charter

14:05 “that the BoG approve the Industry Content & Exhibition Committee Charter based upon the presentation given by Heiner Stuttgen.”

Finance - Dues
“that the BoG approve a $2 dues increase to $30US and a $6US increase to members who also choose the print –plus-digital delivery of IEEE Communications Magazine, and also approve member and non-member proposed subscription prices (as per spreadsheet).”

OPCOM2 - 27-28 SEPTEMBER 2014
NEW YORK, NY, USA

MOTIONS PASSED

NONE

BOG2 - 10-11 DECEMBER 2014
AUSTIN TEXAS

MINUTES

CONSENT AGENDA
MOTIONS PASSED THIS MEETING

Bylaw - Vacancies and Removal from Office: IEEE Approved – 29 January 2015

“Vacancies and Removal from Office (3.2.5) An officer/elected member elected by the voting members of the Society may be removed from office, with or without cause, by a vote of the voting members of the Society who elected that person, within thirty days following either:

• The affirmative vote of two-thirds of the votes of the members of the Board of Governors present at the time of the vote, provided a quorum is present, on a motion to remove such individual, or
• Receipt by IEEE of a petition signed by at least 10% of the total number of voting members of the Society moving for the removal of such individual, a ballot on such motion shall be submitted to the voting member of the Society. If a majority of the ballots cast by the voting members for or against such motion are to remove such individual, the individual shall be removed from such positions.

The vacant office shall be filled as defined in the governing documents of the Society.”

MOTIONS PASSED THIS MEETING

Student Competition

“that the BoG2 approve $5K yearly to fund an ongoing annual student program promoting student/graduate student competition. The purpose is to promote activities to graduate and undergraduate students and stimulate their participation in ComSoc, by recognizing students or teams of students, who demonstrate the capacity to improve the lives of people, through the application of communication technology and the development of projects that meet the human needs of people.”

ComSoc Policies and Procedures - Standards Programs Development Board:

“The Standards Programs Development Board members are appointed by the CSPDB chair according to ComSoc bylaws. The appointments are for two year terms concurrent with the term of the CSPDB Chair. The number of CSPDB members is defined in ComSoc Bylaws. Vice President – Standards Activities serves as an ex officio of the Board. CSPDB Chair can appoint non-voting members and advisers to serve during his/her term. All voting members of the CSPDB should be assigned roles and responsibilities and shall be members of IEEE and ComSoc of any grade.

Bylaws - Standards Activities: IEEE Approved – 29 January 2015

“that BoG2 approve the following three changes to the Standards Activities section of the bylaws:
4.7 Standards Activities Council - This Council oversees the work of Director of Standards Development and Director of Standardization Programs Development, and their respective Boards. Members of the Council include the Vice President – Standards Activities, Vice President – Technical Activities, Directors who report to Vice President – Standards Activities, and the Chairs of any Standards Committees that are established and report to the Standards Activities Council Directors. The Vice President – Standards Activities shall be the official liaison of ComSoc to the IEEE Standards Association Board of Governors.

6.4.12 Standards Development - This Board is responsible for the promotion and advancement of communications standards and standards-related activities. It consists of eight voting members, in addition to the Director, who shall serve as Board Chair. All the Board members, including the Chair, shall serve two year terms concurrent with the Vice-President, Standards Activities. The Board Chair cannot serve in this capacity more than two consecutive terms. Board members who also chair ComSoc Standards Committees or Working Groups, which are directly sponsored by the Standards Development Board, may serve on the Board while they hold the SC/WG chair positions. Other Board members may be reappointed for up to two additional terms. The Board members are appointed by the Director of Standards Development in consultation with the Vice President-Standards Activities and the Vice President-Technical Activities. Priority to serve on the Standards Development Board shall be given to: Standards Committee Chairs, ComSoc appointed Chairs or Co-Chairs for joint Standards Committees, Working Group Chairs who are directly sponsored by the Standards Development Board, ComSoc-appointed Working Group Chairs or Co-Chairs for jointly sponsored Working Groups and volunteers in ComSoc Technical Committees. The Board Chair shall be the official ComSoc liaison to the IEEE-Standards Association Standards Board.

6.4.13 Standardization Programs Development - This Board is responsible for launching pre- and post-standardization technical activities, not restricted to those standards being developed by the IEEE Standards Association. These would include, but not be limited to Research Groups that lead to the discovery of standardization opportunities and, for completed standards, creation of follow-up programs, such as compliance testing, standards education, workshops, conferences, and publications on technical issues that are relevant to current standards development. The Board will consist of four up to eight voting members, in addition to the Director, who chairs the Board. All four eight voting members will be appointed by the Director of Standardization Programs Development, in consultation with the Vice President – Standards Activities and the Vice President – Technical Activities. Director of the Standardization Programs Development Board serves as the liaison to IEEE-SA Industry Connections Program. All the Board members, including the Chair, shall serve two year terms concurrent with the Vice-President, Standards Activities. The Board Chair cannot serve in this capacity more than two consecutive terms. Other Board members can be reappointed for up to two additional terms.

ComSoc Budget
14:10 “that the BoG approve the 2015 budget.”

ComSoc Policies and Procedures
14:12 “that the BoG approve the P&Ps for the Ombudsman.”
14:13 “that the BoG approve the P&Ps for the Conferences Council.”
14:14 “that the BoG approve the P&Ps for the Sister & Related Societies Board.”
14:15 “that the BoG approve the P&Ps for the Technical Activities Council.”
14:16 “that the BoG approve the P&Ps for the Marketing & Industry Relations Board.”
14:17 “that the BoG approve the P&Ps for the Standards Program Development Board.”
“that the BoG approve the P&Ps for the Emerging Technologies Committee.”