

EUROPE, AFRICA, MIDDLE EAST REGION
Regional Director - Position Description

Adam Livne
Board of Governors, 25 – 26 June 2002

Regional Board

- Organise and manage meetings or e-meetings of the Board.
- Work with ICC and GLOBECOM organisers to advertise the Board to conference attendees.

Student Travel Grants

- Liaise with other Regional Directors in assigning Student Travel Grants, and the appropriate number of grants to be awarded
- Coordinate the assignment of the grants to students in the Region
- Obtain paper scores for the evaluation of STG requests

Professional Travel Grants

- Liaise with other Regional Directors in assigning Professional Travel Grants, and the appropriate number of grants to be awarded
- Coordinate the assignment of the grants to professionals in the Region

Distinguished Lecture Tours

- Liaise with other Regional Directors in approving DLTs, and the appropriate number of DLTs to be organized in a given year.
- Coordinate the organization of tours in the Region

Expert Lecture Tours

- Evaluate ELT candidates who are subject-matter experts, but not DLs and recommend the appropriate number of ELT's to be organized in a given year.
- Coordinate the organization of tours in the Region

Other Activities:

- Process Chapter Achievement Award applications in liaison with other Regional Directors
- Maintain contact with Chapter Chairs in the Region
- Liaise with ComSoc staff to assess the annual level of financial support to Chapters who request it
- Promote Fellow nominations and Senior Member applications from the Region.
- Propose new membership initiatives in the Region.
- Review Charter
- Attend meetings of MDC (Membership Development Council), MPD (Membership Program Development).