

**LATIN AMERICA REGION**  
**Regional Director - Position Description**

**Jorge Hedderwick**  
**Board of Governors, 25 – 26 June 2002**

**Regional Board**

- Organise and manage meetings or e-meetings of the Board.
- Work with ICC and GLOBECOM organisers to advertise the Board to conference attendees.

**Student Travel Grants**

- Liaise with other Regional Directors in assigning Student Travel Grants, and the appropriate number of grants to be awarded
- Coordinate the assignment of the grants to students in the Region
- Obtain paper scores for the evaluation of STG requests

**Professional Travel Grants**

- Liaise with other Regional Directors in assigning Professional Travel Grants, and the appropriate number of grants to be awarded
- Coordinate the assignment of the grants to professionals in the Region

**Distinguished Lecture Tours**

- Liaise with other Regional Directors in approving DLTs, and the appropriate number of DLTs to be organized in a given year.
- Coordinate the organization of tours in the Region

**Expert Lecture Tours**

- Evaluate ELT candidates who are subject-matter experts, but not DLs and recommend the appropriate number of ELT's to be organized in a given year.
- Coordinate the organization of tours in the Region

**Other Activities:**

- Process Chapter Achievement Award applications in liaison with other Regional Directors
- Maintain contact with Chapter Chairs in the Region
- Liaise with ComSoc staff to assess the annual level of financial support to Chapters who request it
- Promote Fellow nominations and Senior Member applications from the Region
- Propose new membership initiatives in the Region
- Review Charter
- Attend meetings of MDC (Membership Development Council), MPD (Membership Program Development).