

**IEEE COMMUNICATIONS SOCIETY
OpCom 1**

**16-17 April 2009
Myrtle Beach, SC, USA**

MINUTES

Attendees at the meeting were:

Officers (voting)

Zuckerman, Doug
Benedetto, Sergio (via teleconf.)
Jajszczyk, Andrzej
Karol, Mark
Lee, Byeong Gi

Members-at-Large (voting)

Bauer, Fred
Fish, Rob

IEEE Div. III Director (voting)

Siller, Curtis

Directors (non-voting)

Bauer, Fred
Goyal, Shri
Greenstein, Larry
Hartmann, Merrily
Saracco, Roberto (via teleconf.)
Shapiro, Bob

Officers (non-voting)

De Marca, Roberto (via teleconf.)
Freeman, Harvey
Howell, Jack
Moyer, Stan

Absent

Rappaport, Ted

Recording Secretary

Swaim, Carole

Invited Guests

Albright, Russ (Chapter Chair)
Alvarez, David
Pape, John
Worthman, Bruce

1. Opening Remarks – Doug Zuckerman (Attachment 1 – Agenda, President Reports)

Doug called OpCom1 to order at 1:00 p.m., welcoming officers, staff, and invited guests to Myrtle Beach. Meeting agenda was approved.

Byeong presented his goals as President-Elect; his focus will be globalization, industry, and young leaders. Appointments for directors, committee chairs, etc. will be finalized at BoG2.

The following by Curtis was approved in January via e-mail ballot: “that the IEEE Communications Society Board of Governors approve a certificate posthumously recognizing the contributions of our esteemed colleague, Henrich Lantsberg, who recently passed away in Moscow.” (**motion 09:01**)

2. Officer Reports

A. Division III/IEEE/TAB –Curtis Siller (Attachment 2)

Curtis announced the hiring of IEEE’s new Executive Director – James Prendergast.

IEEE President, John Vig, continues his policy of no new/replacement hiring of staff or temps without case-by-case presidential approval.

Curtis proposed that the renewing members’ Society affiliations be shown on their renewal application forms. The consensus of OpCom was for Jack to follow-up with Mary Ward-Callan. (**action 09:01 new**)

Conference No Shows: IEEE now has a value statement in their Conference Organizers Manual.

B. Conferences Council - Mark Karol (Attachment 3)

The declining world economy has begun to impact conference attendance and surplus. Mark reported issues from of the Management Retreat including reduced attendance at conferences though paper submissions remain high.

IEEE is monitoring their top 50 conferences for “early warning signs” because of the impact conferences have on the IEEE budgets.

C. Publications Council – Sergio Benedetto/Larry Greenstein (Attachment 4)

Ethical improprieties (usually self-plagiarism) when submitting to publications and then to conferences are on the increase. A ComSoc Ethics Statement must be drafted and posted by every journal clearly stating what constitutes plagiarism, self-plagiarism, and other ethical lapses. Larry will contact Des Taylor (Operations Review Committee) about drafting such a statement and report back to the BoG. (**action 09:02**)

OAI - Larry moved, on behalf of Nelson Fonseca (LA Regional Director), “that ComSoc implement an Open Access Initiative (OAI)-compliant server on the *IEEE Communications Surveys & Tutorials* web page.” An allocation of \$10K will enable this to be handled by Parity through our Digital Library. The motion was tabled by Curtis and later brought back for discussion by Rob Fish. Larry then moved “that the Open Access Initiative (OAI)-compliant server proposal be postponed until BoG1.” (**motion 09:02**) All approved.

IEEE Periodical Review - Jack moved “that, in view of the current global economic situation in general and IEEE situation in particular, effective 1 July 2009, the presently planned/scheduled Periodical reviews and Society reviews be reduced in number by 50% or more for two years (by using high level screening criteria) and that selection for review be on the basis of potential benefit/need for review.” (**motion 09:03**) All approved. The savings in terms of staff and volunteer time, plus the reduction in travel requirements will more than off-set the downside of reducing our review schedules by 50% or more. This motion will be circulated among the TAB leadership for comment.

D. Technical Activities Council (TAC) –Andrzej Jajszczyk (Attachment 5)

Awards Committee: Andrzej moved “that OpCom adopt the revised policies and procedures submitted by the Awards Committee Chair at this meeting.” (**motion 09:04**) All approved. Updated procedures will be posted on the ComSoc Web site.

IEEE Medal: Andrzej moved “that the IEEE Communications Society join the Computer Society and four other IEEE Societies in co-sponsoring the proposed IEEE John Vincent Atanasoff Information Technology Innovation Medal.” (**motion 09:05**) All approved. The total life-time cost of this medal (\$1M) which carries a \$50K honorarium will be covered by the Bulgarian government.

History Archives: Andrzej moved “that the Communications Society contribute \$5K to support the archiving activities of the Edwin H. Armstrong papers in the Columbia Rare Books Library.” (**motion 09:06**) All approved. Funding will come from the IEEE Foundation using ComSoc monies earmarked for such projects.

Andrzej reported that TC Clusters (originally formed to coordinate conference sponsorship and technical committees to facilitate the approval process) have served their purpose and are no longer needed since there is now better TC/conferences coordination with responsibility distributed directly among TC Chairs. Andrzej, therefore, advised

that Cluster Chair positions be eliminated immediately; the consensus of OpCom was agreement with the proposal. Andrzej expressed his gratitude to the current Cluster Chairs (Nirwan Ansari, Stefano Galli, Pascal Lorenz, and Algirdas Pakstas) for their excellent service which will be recognized with individual plaques.

E. Finance Report –Stan Moyer (Attachment 6)

Stan reported the 2008 year end results for IEEE, all of the Societies consolidated, and ComSoc.

From an operational standpoint ComSoc had a surplus of \$750,000. However, due to significant IEEE negative market/investment fluctuation and additional one-time adjustments, ComSoc reserves dropped over \$4,000,000 to around \$6,200,000.

As for 2009, the initial forecast projects ComSoc with deficit of around \$1,250,000 due to significant negative results from conference proceeds, advertising, certification, and other revenues. In addition, IEEE will not permit use of 2008 surplus to offset the deficit, and there is an issue about whether the New Initiatives Committee should pick up the certification deficit since they had taken on the risk for three years. IEEE infrastructure charges are also expected to be greater than initially anticipated. Although no official cost cutting was decided, it is possible that the forecasted deficit could improve by year end, if certain budgeted expenditures do not materialize.

Stan also unveiled the first draft of the 2010 budget, which again shows a deficit of about \$1,200,000. Many of the assumptions in the 2009 budget were used to develop this 2010 budget draft. Some of the more notable assumptions:

1. \$3 dues increase (to \$45) to those members who choose print and digital delivery
2. Price increases to all member subscribers of ComSoc's other (print plus electronic) publications, and non member subscribers
3. Page count increase to *Transactions on Communications*
4. Page count increase to *Journal on Select Areas of Communications* due to an increase in the number of issues from 9 to 10
5. Reduction in student travel grant funding from \$150,000 to \$100,000
6. ComSoc's assumption of the Wireless Communication Engineering Technologies (certification) program; scheduled to operate at a deficit
7. One significant conference that did not occur in 2009, DySpan, will occur in 2010

Stan announced the goal was to get to break-even for the 2010 budget in order to avoid "watch list" status. He is considering revenue generating ideas, and budgetary expense reductions/cuts with the ComSoc Finance Committee now through their meeting in Dresden, Germany.

F. Member Relations –Byeong Gi Lee/Roberto Saracco/Shri Goyal (Attachment 7)

Regional / Local Development

As VPMR, Byeong will focus on reviving chapters in all regions (specifically NA and LA), stabilizing membership and establishing new chapters. He plans support for local events/programs and developing new regional activities (conferences, paper awards, student congresses, etc.).

On behalf of EAME Director, Tariq Durrani, Byeong asked OpCom to replace ComSoc's acronym EAME when referring to Europe, Africa & Middle East with EMEA to be consistent with accepted usage within Region 8. After checking with IEEE's Member & Geographic Activities Department, the consensus of OpCom was that ComSoc use EMEA when referring to the Europe, Middle-East & Africa Region.

Sister & Related Societies – Roberto Saracco

Industry Now Roadshow – opportunities/options are 1) complete the South-East Asia tours begun in 2008 (with visits planned for Indonesia and Thailand) and/or 2) pursue two Latin America Roadshows (Mexico/Peru/ Colombia in conjunction with LATINCOM conference and Argentina/Brazil/Chile in conjunction with ANDICOM conference).

IEEE Strategy Tool – NavTech

The IEEE Strategy Group is promoting a strategy tool called NavTech. Roberto proposed that ComSoc move forward with this technology roadmapping tool for chapters and sister society information bringing specific requests to IEEE and involving our Sister Societies in June during the Summit. The consensus of OpCom is to support Roberto as he moves forward with this; Roberto will report back to the BoG. (action 09:03, new)

Industry Now & Roadshows – Shri Goyal

Doug recommends developing objectives and guidelines and a process for managing Industry Roadshows which has been slow getting started. Shri will build a matrix outlining purposes, direction, process guidelines, accomplishments, etc. and report back to the BoG. (action 09:04, new)

G. Marketing & Industry Relations/Sales – Bob Shapiro, John Pape (Attachment 8)

- 2009 ComSoc membership data indicates a decrease of 12.7% from 2008. New member renewal is off; with only 10% renewing. Goal is to increase membership 3-5 percent in 2009. Efforts are being made to leverage chapters and expand the Corporate Program
- About 15% of renewing members are opting for *IEEE Communications Magazine* – digital delivery only.
- US Bureau of Labor Statistics reports decline in US telecom industry employment, March 2009; first time under 1 million in 10+ years
- Bob plans to expand Industry Now programs as a means of increasing membership. He plans to circulate a proposal before ICC'09.
- The marketing of the WCET certification program consumes more time than anticipated. Excellent response at trade shows/conferences and via promotions is not translating to registrants The WCET Guide to the Wireless Engineering Body of Knowledge has been released; a pre-pub offer is valid through the end of June 2009

Bob reported on the IEEE Membership Development conference call/webcast in March regarding ComSoc lagging behind other Societies in lapsed memberships. Bob will identify the scope of the problem, compare what we are doing with other Societies (noting their successes), and bring recommendations to BoG1. (action 09:05, new)

H. Executive – Jack Howell (Attachment 9)

WCET Certification Program

New Initiatives Committee requested \$235K for 2009 which will result in a significant shortfall for ComSoc. If IEEE BoD does not provide sufficient funding, ComSoc may have to fund the overrun within our 2010 budget. Curtis will work with Jack on options and, if needed, will pursue action with the BoD in June to resolve funding issue. (action 09:06, new)

Staff & Facilities

Jack presented the current ComSoc staff organization chart with new staff positions and titles. (Title changes are pending IEEE Human Resources approval of the corresponding revised job descriptions.) The IEEE freeze on hiring continues for 2009.

I. IEEE/ComSoc Coordination Committee – Byeong Gi Lee

This committee is increasingly important as IEEE becomes more influential in Societies' operations, and the committee chair must have a solid understanding of IEEE and its key people. Byeong moved "that the chair of the IEEE/ComSoc Coordination Committee be changed from VP-Member Relations to a person appointed by the President based on recommendation of the VP-Member Relations, and that the Bylaws be revised to reflect this change (effective 1 January 2010) by making the following "deletions" and *additions* to the bylaws:

7.3.7 IEEE/ComSoc Coordination – this committee is responsible for the Society's internal coordination and cooperation with IEEE entities and for enhancing Society relations with IEEE governance and staff. ~~Chair is the Vice President Member Relations.~~ *The chair is appointed by the President based upon recommendation of the VP-Member Relations*. Voting members consist of the President, *VP-Member Relations,* Past President/President Elect, IEEE Division III Director, IEEE Division III Past Director/Director-Elect and Director- Sister & Related Societies."

(motion 09:06) All approved. This will go the BoG1 consent agenda in June and requires 2/3 vote of the Board. Doug appointed Curtis Siller to serve out Byeong's term as Chair contingent on approval of the bylaws change.

J. Nominations & Elections – Byeong Gi Lee

NEC Committee Membership

President-Elect should be involved in the VP-nomination process since presidents/vice presidents work as a team. Byeong moved "that the membership of the Nominations & Elections Committee be expanded to include the President-Elect and that the Bylaws be revised to reflect this change (effective 2009) by inserting the highlighted sentence in the existing text in Article 7.3.8 as follows:

7.3.8 Nominations & Elections – (front part omitted)...It consists of nine voting members, each appointed by the President, upon recommendation of the Chair, for a three-year term, one-third of the members being appointed each year. At least one annual appointee must not be a member of the BoG. Immediately after being elected and officially announced, the President-Elect becomes an *ex officio* voting committee member. The committee is chaired by Past Presidents. Each President spends the first year after his/her term of office as an *ex officio* voting committee member. This Past President assumes the Chair the following year (an odd-numbered year) and serves for two years. (back part omitted)

(motion 09:07) All approved. This motion requires 2/3 vote of the Board and will go on the BoG1 consent agenda in June.

K. NEC Process Committee - Larry Greenstein (Attachment 10)

Ballot, Votes, Debates

On behalf of the committee, Larry made the following 3 recommendations/motions:

- Vote counts should be published on the ComSoc website for President-Elect and Vice Presidents, but not for the Members-at-Large.
- Petition candidates should not be identified as such on the ballot.
- Debates should be conducted among all presidential candidates via written statements and Q&A responses (starting on the ComSoc Web site and possibly moving later to *IEEE Communications Magazine*).

(motions 09: 8, 9, 10) All approved.

President-Elect

The committee recommended a revised procedure as follows for selecting the President-Elect for the ballot, namely, involving the Board of Governors:

- The *solicitation phase* is essentially the same, plus (i) more proactive, personal lobbying to obtain names; and (ii) *supporting statement* to be provided for every name on this Long List.
- The *reduction phase*, to get Short List (5-6 names), is the same.
- The *invitation phase*, to get commitments and bios, is the same.

Final Step: Reducing the Short List to 2-3 names for the final ballot (less petition candidates, if any). *This is done by the BoG*, as follows:

- Each voting member receives, on the first day of BoG2 in odd-numbered years, a packet of the bios/supporting statements for those on Short List.
- On the second day, a timeslot is dedicated (e.g., 2 hours) to this issue, consisting of four parts: (i) Adding names; (ii) statements by candidates (or their surrogates) and Q&A (~10 minutes per candidate); (iii) discussion; and (iv) voting (by voting BoG members only).
- A name can be added if offered from the floor *and* if approved by a specified percentage (TBD) of the voting BoG members present.
- Statements/Q&A is followed by all candidates present leaving the room, while the BoG discusses the people on the (amended) Short List. Rules of discussion are set by the presiding officer.
- Voting is then done in executive session, including candidates who are voting members. *Written* ballots, wherein each voter picks top 2 choices. Top 2 or 3 (TBD) vote-getters comprise NEC/BoG ballot for President-Elect

On behalf of the committee, Larry moved “that the OpCom approve in principle the process described above for Board of Governors involvement in creating the President-Elect ballot.” **(motion 09:11)** All approved; 6 in favor; none opposed. This will go to BoG1 for final approval/vote.

Vice Presidents

On behalf of the committee, Larry recommended/moved the following regarding the selection of Vice-Presidential ballots (no basic change):

“that there be *no basic change* to the current process for creating the VP ballots. However, the same modifications to the *solicitation phase* for the President-Elect ballot (noted above) are recommended for the VP ballots as well. They are:

- *Proactive, personal lobbying* by NEC members to obtain names from chairs of Councils, Boards, Standing Committees and TCs.
- *Supporting statement* for each person so named, including but not limited to: qualifications, applicable experience and special virtues

(motion 09:12) All approved. This will go to BoG1 for final approval/vote.

Members-at-Large

To obtain an MAL class of 12 members whose percentage breakdown by geographic region closely matches that of ComSoc's membership, Larry moved "that the OpCom accept in principle an election process involving the use of quotas in order to achieve a balance in the Member-at-Large population." **(motion 09:13)** Approved; 4 in favor; 3 opposed (with the president voting to break a tie). Larry observed that, with such a close vote, this motion will never be approved by the full Board; therefore, his committee will bring an alternate proposal to BoG1 that does not depend on the use of quotas to achieve an appropriate regional balance.

Currently, the N&C creates a yearly candidate list using (basically) the following regional breakdown: 5 NA, 1 LA, 3 EMEA, 3 AP. Larry presented 3 scenarios for determining how many of the 4 winners in each year would come from each region, the numbers being adjusted year-by-year to move towards geographical balance of the MAL class.

Plan A—Instant balance; voters choose any 4 of 12 candidates.

Plan B—Slower transition period; ballot is divided into regions.

Plan C—Same as B, but some regions are merged in some years.

Plan A:

- Choose a 'winners vector' to move the current mix towards the target mix. In the current example, the winners vector would be **[0 (NA); 0 (LA); 1 (EAME); 3 (AP)]**, instantly reaching target mix!
- Create a ballot with (in current case) 3 from EAME and 9 from AP.
- Put all 12 names on ballot, each ComSoc member chooses any 4.
- Top vote-getter in EAME wins; and top 3 vote-getters in AP win.
- The 'winners vector' has wild variations, both from region-to-region and from year-to-year. In the current example, the 3-year cycle is Year 1: **[0, 0, 1, 3]**; Year 2: **[3, 0, 1, 0]**; Year 3: **[2, 1, 1, 0]** (This pattern repeats itself, assuming the target mix remains fixed.)
- In any given year, one or more regions will have no candidates.
- This is basically a quota system, i.e., it is very possible for 'losers' in one region to have received more votes than 'winners' in another.

Plan B:

Adjust the 'winners vector' so as to achieve balance over a 3-year transition. In the current example, this could lead to the cycle Year 1: **[2, 0, 1, 1]**; Year 2: **[2, 0, 1, 1]**; Year 3: **[1, 1, 1, 1]**. This yields the mildest possible variation across regions and years.

- Divide the ballot into regions, with voters instructed to choose a prescribed number in each. In the current example, there would be 3 regions on the ballot in Years 1 and 2, and instructions in each year to choose 2 from NA, 1 from EAME, and 1 from AP.
- A three-year transition period is needed to achieve the target mix.
- Some regions, in some years, are not represented by candidates.
- It is *still* a quota system, in that 'losers' in some regions can receive more votes than 'winners' in others, though the probability of this happening is now much reduced.

Plan C: (Same as Plan B except—)

- In a year when a given region is not assigned at least one new MAL, merge that region with another that does.
- In the current example, proceed as follows: In Year 3 of the cycle, proceed exactly as in Plan B; in Years 1 and 2, however, merge LA with NA and solicit candidates from both regions.

This guarantees that, in every year, every region has either the certainty, or at least the possibility, of producing MAL candidates.

Plan D:

Straw Motion: Rob Fish moved “that OpCom agree to endorse a voting system for BoG Members-at-Large that at least one representative from each Region be represented as a Member-at-Large on the Board of Governors.”

Straw vote results summarized: According to straw votes, Plan B was preferred over Plans A and C. Plan D was preferred over Plan B; however, no prescription for implementing Plan D was discussed.

Later in the meeting, Larry expressed the conviction, based on the OpCom1 discussions, that any quota-based approach would likely be too contentious to achieve the needed 2/3 approval from the voting Board members. He said he would go back to the NEC Process Committee, try to craft an alternative approach that involved no quotas, and bring it to BoG1. **(action 09:07, new)**

Additionally, with ComSoc’s overall goal to increase global representation of members of the BoG, the suggestion was made to give Regional Directors voting privileges. Stan moved “OpCom recommend , in addition to other efforts to improve global representation of Members-at-Large, that Regional Directors be made voting members of the Board of Governors and be elected by the voting members of each ComSoc Region.” **(motion 09:14)** All approved; 5 in favor, none opposed.

This motion will also go forward to the NEC Process Committee for review; Larry (or Stan) will bring the motion to BoG1 with any changes and wording for the Bylaws. Later in the meeting Larry said that this motion should proceed on its own track, decoupled from whatever plan the NEC Process Committee brings to BoG1 regarding the MAL ballot. **(action 09:08, new)**

L. CIO – Harvey Freeman, David Alvarez (Attachment 11)

ComSoc’s Web Beta Site is 70 percent complete and targeted to go “live” 1 June.

ComSoc’s “community site” featuring virtual communities is “live” with changes, updates and evaluations of modules and maps being underway. A module to host monthly moderated debates was created (“Great Debates coordinated by Len Cimini). The first debate and was held 26 March with Stu Personick and Tony Acampora, and a forum was created for registered users (and debaters) to post comments about issues in the debate.

Harvey reminded everyone that the Community Site needs to be used if we want it to meet the purpose for which it was designed. He asked the OpCom attendees to think about how to attract users to the Community Site and to let him know their ideas. He will bring this issue up again at the BoG meeting in Dresden.

Xert E-Marketing Service is used to send out large e-blasts on conference promotions, newsletters, and membership. ComSoc continues to make use of available technologies such as softphones – for example, using Skype during OpCom meetings, etc.

M. Conference Operations: Technical Co-Sponsorships - Merrily Hartmann/Fred Bauer (Attachment 12)

Merrily presented an in depth composite of ComSoc’s four types of conference sponsorships – outlining the differences among them, benefits, the process, the application, approval criteria, and a strategic event process (i.e., a VP recommending an event to the Conferences Council).

Fred requested a “straw poll approval” for the following workshop description which was approved by acclamation:

Technical Committee Workshop Definition:

- Founded/initiated by TC and its members
- Managed and run by TC leadership
- ComSoc is the financial sponsor
- “IEEE” precedes the workshop name
- IEEE and ComSoc logos are prominently displayed on website and print media
- Workshop listed under TC WORKSHOPS on www.comsoc.org/confs
- Bruce serves as Treasurer reporting to Finance Chair
- Bruce assigns a Project Manager

The Conferences Council must define and set a policy dealing with outside organizations wanting to sponsor conferences with us (such as, Create-Net).

N. Bylaws Committee – Roberto de Marca

Roberto will bring a motion to BoG1 expanding the responsibilities of the Bylaws committee to include ComSoc Policies & Procedures. (**action 08:16, continuing**)

3. Closing Remarks – Doug Zuckerman

Doug thanked OpCom members and guests for their participation and contributions. He welcomed Rob Fish as the new Member-at-Large and as the OpCom representative for the “2009-11 MAL class.” Invited guest, Russ Albright, Chair of Coastal South Carolina, was asked to say a few words.

Doug thanked Carole and Jack for their efforts in supporting the meeting. OpCom1 adjourned at 11:50 a.m.

4. Future Meetings– Doug Zuckerman

2009-BoG1 - Dresden, Germany – June 16 (p.m.) – June 17 (a.m.)

2009-OpCom2 - Krakow, Poland – September 14-15

2009-BoG2 - Honolulu, HI – December 2 (p.m.) – December 3 (a.m.)

Note: 2-day format for BoG/OpCom meetings--p.m. on second technical session day, and a.m. on third technical session day

Respectfully submitted,
Carole Swaim

ATTACHMENTS

| | |
|---------------|---|
| Attachment 1 | Agenda, President Reports |
| Attachment 2 | Division III/IEEE/TAB |
| Attachment 3 | Conferences Council |
| Attachment 4 | Publications Council |
| Attachment 5 | Technical Activities Council |
| Attachment 6 | Finance |
| Attachment 7 | Member Relations Council |
| Attachment 8 | Marketing |
| Attachment 9 | Executive--Staff & Facilities/WCET |
| Attachment 10 | NEC Process Committee |
| Attachment 11 | CIO |
| Attachment 12 | Conference Operations – Technical Co-Sponsorships |

MOTIONS PASSED THIS MEETING

Henrich Lantsberg - approved in January via e-mail ballot

09:01 “that the IEEE Communications Society Board of Governors approve a certificate posthumously recognizing the contributions of our esteemed colleague, Henrich Lantsberg, who recently passed away in Moscow.”

OAI

09:02 “that the Open Access Initiative (OAI)-compliant server proposal be postponed until BoG1.”

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IEEE/ComSoc Coordination Committee Chair

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President-Elect on NEC

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- *Supporting statement* for each person so named, including but not limited to: qualifications, applicable experience and special virtues.”

Members-at-Large Ballot Procedures

09:13 “that the OpCom accept in principle an election process involving the use of quotas in order to achieve a balance in the Member-at-Large population.”

Voting Regional Directors

09:14 “OpCom recommend, in addition to other efforts to improve global representation of Members-at-Large, that Regional Directors be made voting members of the Board of Governors and be elected by the voting members of each ComSoc Region.”

ACTION ITEMS

- 09:01 new:** Jack will follow-up with Mary Ward-Callan about the renewing members’ Society affiliations being shown on their renewal application forms.
- 09:02 new:** Larry will contact Des Taylor (Operations Review Committee) about drafting a ComSoc Ethics Statement and report back to the BoG.
- 09:03 new:** Roberto Saracco will report to BoG on the status of NavTech.
- 09:04 new:** Shri will build a matrix outlining purposes, directions, process guidelines, accomplishments, etc. and report back to the BoG.
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- 09:06 new:** Curtis will work with Jack on options and, if needed, will pursue action with the BoD in June to resolve funding issue.

09:07 new: Larry will go back to the NEC Process Committee, try to craft an alternative approach that involved no MAL quotas, and bring it to BoG1.

09:08 new: Larry's committee will review the proposal of Regional Directors being voting members of the BoG; Larry (or Stan) will bring the motion to BoG1 with any changes and wording for the Bylaws.

08:16 continuing: Roberto de Marca will bring proposal to expand responsibilities of the Bylaws Committee to OpCom1, 2009.

08:17 continuing: Jack (for Celia) will bring proposal for additional certifications, based on the results of the 2009 Survey and the Spring 2009 WCET exam to the BoG2 in June 2009.

08:15 continuing: Finance Committee will assess whether offering \$5 dues to members beginning in 2010 is viable.

07:06 continuing: Andrzej and Catherine Rosenberg will bring a proposal to the Board ensuring gender and geographic balance/diversity within standing committees.

08:09 closed: Regarding DOCOLOC, Fred will investigate Google Scholar Index, IEEE, and potential reciprocal agreements with ACM and other societies to strengthen DOCOLOC searches. Fred will bring his recommendation to the Board.

06:20 closed: Andrzej will bring revised Award procedures to BoG.