AGENDA PROPOSAL FOR RCCC in Helsinki

Monday, 11 June 2001

8.30 Breakfast

9:00 Welcome (and introduction to their roles)  Trevor Clarkson, Roberto, Doug, Levent Onural

9:15 Introduction  All

9:45 The EAME Region  Trevor

10:00 Overview of ComSoc  Celia L. Desmond

10:30 Break

10:45 ComSoc membership services  Horst Bessai

11:00 Staff people and responsibilities  Carole Swaim

11:20 ComSoc marketing support  John Pape

11:40 Regional Chapter events and support  Jozef Modelski, Jacob Baal-Schem

12:15 Lunch

Group Workshops:

1:30 Techniques for successful Chapters
a) Volunteer issues for Chapters, recruiting new members and officers
b) What ComSoc support is required to help Chapters?

2:30 Report back

3:00 Break

4:00 Formats for successful Chapter meetings
... followed by discussion

5:00 Selection of most promising ideas

5:30 Recap of first day  Trevor Clarkson

6:00 Break

6:30 Conference Reception
**Tuesday, 12 June 2001**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>8:30</td>
<td>Breakfast</td>
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<tr>
<td>9:00</td>
<td>ComSoc membership programs</td>
<td>Byeong Gi Lee</td>
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<td>9:30</td>
<td>Workgroups to prepare recommendations for ComSoc on new or revised programs</td>
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<td>10:15</td>
<td>Break</td>
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<td>10:30</td>
<td>Share results</td>
<td>Trevor Clarkson</td>
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<tr>
<td>11:20</td>
<td>Questionnaire and comments on RCCC</td>
<td>All</td>
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<td>11:50</td>
<td>Closing Remarks</td>
<td>Roberto, Trevor</td>
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<td>12:00</td>
<td>Lunch (with Sister Society representatives)</td>
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<tr>
<td></td>
<td>after lunch</td>
<td>Alex Gelman</td>
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