

# **Policies & Procedures - 3.4 Adverse Financial Scenarios, and Mitigation Procedures**

- approved 6/98, updated 8/08 -

An Adverse Financial Scenario can be:

- a. Budget compiled with a significant deficit (greater than 3% of reserves)
- b. A significant deficit in the current year forecast
- c. A drop below the minimum reserve level

Mitigation Procedures could involve:

- a. Increasing the budget surplus requirement of conferences
- b. Increasing the prices offered for membership, subscriptions (in within the allowable timeframe), and registration fees
- c. Suspension or postponement of volunteer travel and programs
- d. Suspension or postponement of publication page counts and possibly entire issues
- e. Suspension or postponement of other expenses
- f. Reduction of staff
- g. Postponement of conference expenses

The Treasurer and the President are authorized to activate, without approval of the BoG, any mitigation plan.

Adverse Scenarios exempt from mitigation:

- a. 3% of Society?s reserves are greater than the deficit of the next year?s budget
  - b. 50% of the prior year?s surplus are greater than the deficit forecast for the current year
  - c. Special permission from TAB Finance
-

**Source URL:** <http://www.comsoc.org/about/documents/pp/3.4>