

# Policies & Procedures- 4.1.6 Travel Grant Selection Process

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## Guidelines for Choosing a Grant Recipient

The regional directors may use the following general guidelines while considering STG nominations:

- Rank papers using paper technical scores.
- If author has 2 or more papers accepted, you may opt to improve his/her ranking.
- If there is a large number of papers from one university or the same supervising professor, you may opt to downgrade some lower-ranked papers.
- If many top papers are from the same region or geographical area, you may opt to move up papers from other areas to improve the balance of papers from different areas
- If you receive information that an author may have more of a hardship than other authors, you may opt to improve his/her ranking.
- Determine whether candidate is a Student Member of the IEEE Communications Society.
- Significance to the conference - if applicant has 2 or more papers selected for the conference and could not attend without a grant; determine whether the impact to the conference is significant enough to justify awarding the applicant a travel grant.

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