

Policies & Procedures - 5.2 Related Societies Board

- approved 3/99 -

(Related Societies are national or international professional/learned associations with status/charter similar to ComSoc, but complementary in technical scope. (Examples of Related Society are IEEE Computer Society, ISOC.)

Purpose

The Related Societies Board is responsible for the oversight of Society relations with IEEE Societies and professional societies within the U.S., and includes agreements with professional societies as well as promoting and coordinating Society/IEEE societies/professional-society activities.

Organizational Structure^(Refer to Bylaws Article 6)

- Director - Related Societies
- Vice President - Society Relations
- Additional members (as needed for IEEE and U.S. representation)

Activities

Actions and Objectives

- Activities focus on promoting and furthering relations with and co-sponsoring activities with other IEEE societies.
- The Board also formulates new professional-society agreements within the U.S., maintains existing agreements, and renews agreements that will expire. Approaches to a potential professional society are normally made by a Society officer, such as a member of the Board of Governors or a local ComSoc Chapter Chair.

Concerns and Initiatives

- A standard agreement form and a standard side-agreement form have been created and

are used as starting points for new agreements and renewals. Where different forms of agreement arise, anomalies and inconsistencies must be identified.

- Agreements will be publicized within the Society to insure that all commitments that have been entered into will be honored.

How to Make it Happen

- Proposed amendments to agreements as well as agreements under discussion will be forwarded to the President and Vice President - Society Relations for review.
- Regular contact will be maintained with each IEEE and U.S. professional society.
- Reciprocal publicity is a key feature in each agreement. Advertisements and articles from (and for) professional societies will normally be handled by the Vice President - Membership Services working with the Director - Magazines, and Headquarters staff.
- Whenever possible, target dates will be set, and the responsible individual will prepare periodic 'update reports' to the Vice President. As needed, progress will be reported at BoG or OpCom meetings. (Reports will be submitted to the Vice President prior to these

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