

FELLOW REFERENCE QUALIFICATIONS

Who is *Ineligible* to Serve as Reference for an IEEE Fellow Candidate?

Please note that the following IEEE members may NOT act as a reference for IEEE Fellow grade candidates:

- A nominator may not serve as a reference for a nomination he/she is submitting):
- Members of the Board of Directors - this means IEEE BoD only (it does **not** mean a Society's Board of Governors members)
- IEEE Fellow Committee - this does **not** mean ComSoc's Fellow Evaluation Committee (*see note at bottom of page*)
- IEEE Technical Society/Council Fellow Evaluation Chairs (This includes the ComSoc Fellow Chair)
- IEEE Technical Society/Council Fellow Evaluation Committee members (reviewing nomination) - this means that a member of ComSoc's Fellow Evaluation Committee cannot review any candidate for which he had given a reference. (*see note at bottom of page*)
- IEEE Staff (this would include ComSoc staff)

Therefore, ComSoc Presidents, ComSoc Vice Presidents, ComSoc MALs, and ComSoc Directors **can** act as references.

Note: References must be IEEE Fellows. (The only exception is if a candidate is from Region 9, in which case IEEE will accept references from Senior Members)

Committee Members please note:

If a member of ComSoc's Fellow Evaluation Committee has been a reference for a candidate and, *if that candidate's criterion is given to the ComSoc Fellow Evaluation Committee for evaluation*, then that member will not be able to review/evaluate **any nominations** given to the committee for that year (since this represents a conflict of interest).

Committee members who are asked to be a reference should make clear to the nominator (at the outset) that he/she is a member of the ComSoc Fellow Evaluation Committee; and, if his/her particular candidate's application is given to ComSoc's evaluating committee for review, the member's reference must be deleted from consideration in order for the member to fulfill his obligations to the committee (thus, enabling the committee member to review that particular candidate along with the other candidates). If there are not enough references for the particular candidate and the committee member's reference remains on the nominating form, then that committee member must remove himself from the Fellow Evaluation Committee

Fellow contact information is confidential; IEEE Fellow staff is not permitted to provide this information to members.

Regarding the word limitation - Since all forms need to be completed on-line, the word limit must be adhered to or the system will truncate.

Who is Eligible to Serve as Reference for an IEEE Fellow Candidate?

Eligibility for IEEE Society/Technical Council (ComSoc) Fellow Evaluating Chair:

- Must be an IEEE Fellow.
- Must be an active member in the relevant Society/Technical Council (ComSoc)
- Cannot serve as a nominator for any Fellow nominees.
- Cannot serve as a reference or an endorser for any Fellow
- Nominees evaluated by his/her respective Evaluating Committee.
- Cannot be a member of the IEEE Fellow Committee or the IEEE Board of Directors

Eligibility for IEEE Society/Technical Council (ComSoc) Fellow Evaluating Committee Evaluators/Member:

- Must be an IEEE Fellow.
- Must be an active member in the relevant Society/Technical Council (i.e., ComSoc)
- Cannot serve as a nominator, reference or an endorser for any Fellow Nominees evaluated by his/her respective Evaluating Committee.
- Cannot be a member of the IEEE Fellow Committee or the IEEE Board of Directors

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